

**ORDINANCE NO. 2025 - 107**

**AN ORDINANCE APPROPRIATING FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.**

**WHEREAS**, it is provided by law that an annual appropriation ordinance shall be passed by Council; and

**WHEREAS**, the Ohio Revised Code and the Charter of the City of Kent provide for such ordinance and the method of enacting the same.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Kent, Portage County, Ohio:

**SECTION 1.** That to provide for the current expenses and other expenditures of the City of Kent for the fiscal year ending December 31, 2026, the appropriations set forth in Exhibit "A" attached hereto and incorporated herein, are hereby authorized.

**SECTION 2.** That this Council finds that the budget approved by Council and the appropriation of funds to implement the budget represent the judgment of Council concerning the personnel and other objects of expenditure needed to administer programs approved for the fiscal year, but that conditions may change during the fiscal year and may call for staff reduction or increases, depending upon the facts in each instance, and that, in recognition of this fact, the City Manager shall review requests for additional positions and for filling vacant positions within the limitations of the budget and, consistent with the payroll ordinance, after making a study of each request, the City Manager shall have the authority to approve, disallow, or postpone such requests for additional personnel.

**SECTION 3.** That every contract for goods and/or services for which funds are herein appropriated is hereby authorized and approved without need for further legislation and the departmental director, commissioner, or officer having supervision or management control over the line item account or accounts from which such funds shall be drawn is hereby authorized to sign such contracts with or without prior competitive biddings as such director, commissioner, or officer shall desire, on behalf of the City of Kent, it being the intention of this Council that the authorizations hereby given satisfy fully the requirements of Ohio Revised Code Section 735.05 and supersede completely the requirements of Revised Code Section 723.52 and 723.53 and constitute and exercise of the powers given to this Council by Section 3, Article XVIII of the Ohio Constitution, as determined by the Supreme Court of Ohio in the case of State ex rel. Cronin v. Wald, 26 OS (2nd) 22, 55 00 (2nd) 12,268 NE (2nd) 581 (1971); however, that nothing contained herein shall be construed so as to reduce the powers given the Board of Control pursuant to Article VIII, Section 8.03 of the City's Charter.

**SECTION 4.** That the Director of Budget and Finance (hereinafter, "The Director") be and is hereby authorized and directed to draw his or her warrants against the appropriations hereinafter set forth on Exhibit "A", which is attached hereto and made a part hereof upon presentation of proper certificates and vouchers therefor.

**SECTION 5.** That the Director is authorized to make the transfer and reimbursements which have been herein above appropriated and which are described on Exhibit "A", which is attached hereto and made a part hereof.

**SECTION 6.** That any single expenditure not exceeding \$10,000 may be made against the contingency line in any particular fund for a purpose consistent with said fund use by written instructions from the City Manager to the Director, which instruction shall include a description of the expenditure which is to be made, the amount to be expended, and the contingency fund against which the expenditure shall be made. Said instructions may consist of a standard purchase order form which is countersigned by the City Manager and bears the added instructions "Charge to contingency fund per Appropriations Ordinance" or some other similar language. In the case of single expenditures which exceed \$10,000, charges against the

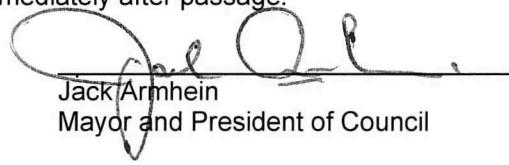
contingency funds shall be made in an identical manner and shall also require prior Board of Control approval, in which instance the instructions to the Director shall bear the language "Charge to Contingency Fund per Board of Control authorization" or other similar words. Regardless of whether a contingency fund expenditure exceeds \$10,000, the same is hereby authorized without need for further legislation and the City Manager is hereby authorized to sign any and all such contracts which may relate hereto, with or without prior competitive biddings, as the City Manager shall decide, upon such terms or specifications as he or she shall desire, on behalf of the City of Kent, it being the intention of this Council that the authorizations hereby given satisfy fully the requirements of Ohio Revised Code Section 735.05 and supersede completely the requirements of Revised Code Sections 723.52 and 723.53 and constitute an exercise of the powers given to this Council by Section 3, Article XVIII of the Ohio Constitution, as determined by the Supreme Court of Ohio in the case of State ex rel. Cronin v. Wald, 26 OS the Charter of the City of Kent, Ohio.

**SECTION 7.** That the City Manager is hereby authorized to sign any and all lease agreements, as the City Manager shall decide, upon such terms or specifications as he or she shall desire, on behalf of the City of Kent, it being the intention of this Council that the authorizations hereby given satisfy fully the requirements of Ohio Revised Code Section 721.03 and supersede completely the requirements of Ohio Revised Code Section 721.03 and constitute an exercise of the powers given to this Council by Section 3, Article XVIII of the Ohio Constitution. The lease authorization granted herein to the City Manager applies to properties rented at market value as determined by the Real Estate Broker retained by the City of Kent to manage said properties; that if there are special circumstances for a specific property, or if a property is to be rented at a rate below market value, the City Manager shall seek approval from City Council for the lease of said property.

**SECTION 8.** That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

**SECTION 9.** That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: 11/19/25  
Date



Jack Armhein  
Mayor and President of Council

EFFECTIVE: 11/19/25  
Date

ATTEST: Kathleen Coleman  
Kathleen Coleman  
Clerk of Council

I, KATHLEEN COLEMAN, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. 2025-107, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON November 19, 2025.

(SEAL)



KATHLEEN COLEMAN  
CLERK OF COUNCIL

## Exhibit A

Revised  
2026 ORIGINAL APPROPRIATIONS

<u>Fund</u>	<u>Department/Division</u>	<u>Personnel &amp; Benefits</u>	<u>Other than Personnel &amp; Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund &amp; Department Total</u>
<b><u>General Fund (001)</u></b>							
City Council		\$ 241,770	\$ 109,555	\$ -	\$ -	\$ -	\$ 351,325
Mayor		13,755	7,050				20,805
Community Support			122,000				122,000
City Manager		421,255	93,180				514,435
Community Engagement		124,250	39,150				163,400
Information Technology		322,330	674,885				997,215
Urban Renewal			35,500	220,000			255,500
Human Resources		142,500	30,910				173,410
Law		398,620	134,615				533,235
Budget & Finance		538,410	175,675				714,085
Community Development		829,550	285,090				1,114,640
Economic Development		151,325	38,325				189,650
Public Parking			90,600				90,600
Main Street Program			75,600				75,600
Service Administration		179,510	387,600				567,110
Shade Tree			168,675	20,000			188,675
Sustainability		115,280	3,400				118,680
Building		464,550	91,000				555,550
Land banking			5,000				5,000
Engineering		338,150	121,680				459,830
Miscellaneous & Sundry			542,100				542,100
Contingency					100,000	100,000	
Fund Total		<u>4,281,255</u>	<u>3,231,590</u>	<u>240,000</u>	<u>-</u>	<u>100,000</u>	<u>7,852,845</u>
<b><u>West Side Fire (101)</u></b>							
Fire		179,850	38,800				218,650
Fund Total		<u>179,850</u>	<u>38,800</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>218,650</u>
<b><u>Street Construction Maintenance &amp; Repair (102)</u></b>							
Service		1,604,380	1,347,805				2,952,185
Contingency					25,000	25,000	
Fund Total		<u>1,604,380</u>	<u>1,347,805</u>	<u>-</u>	<u>-</u>	<u>25,000</u>	<u>2,977,185</u>
<b><u>State Highway (103)</u></b>							
Service			125,000				125,000
Fund Total		<u>-</u>	<u>125,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>125,000</u>
<b><u>Recreation (106)</u></b>							
Parks & Recreation		1,626,145	613,570	120,100			2,359,815
Fund Total		<u>1,626,145</u>	<u>613,570</u>	<u>120,100</u>	<u>-</u>	<u>-</u>	<u>2,359,815</u>
<b><u>Food Service (107)</u></b>							
Health		105,145	26,740				131,885
Fund Total		<u>105,145</u>	<u>26,740</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>131,885</u>
<b><u>Health Department (110)</u></b>							
Administration		590,030	195,155				785,185
Workforce Grant		97,945	3,250				101,195
Other Grants		0	115,055				115,055
Fund Total		<u>687,975</u>	<u>313,460</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,001,435</u>

## 2026 ORIGINAL APPROPRIATIONS

<u>Fund</u>	<u>Department/Division</u>	<u>Personnel &amp; Benefits</u>	<u>Other than Personnel &amp; Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund &amp; Department Total</u>
<b><u>Income Tax (116)</u></b>							
Budget/Finance/IncTaxAdmin		152,820	687,400				840,220
Managed Reserve					25,540		25,540
Fund Total		152,820	687,400	-	25,540	-	865,760
<b><u>Revolving Housing (120)</u></b>							
Health		140,610	23,670				164,280
Fund Total		140,610	23,670	-	-	-	164,280
<b><u>State &amp; Local Forfeits (121)</u></b>							
Police							-
Fund Total		-	-	-	-	-	-
<b><u>Drug Law Enforcement (122)</u></b>							
Police			20,000				20,000
Fund Total		-	20,000	-	-	-	20,000
<b><u>Enforcement &amp; Education (123)</u></b>							
Police			11,000				11,000
Fund Total		-	11,000	-	-	-	11,000
<b><u>Income Tax Safety (124)</u></b>							
Police		9,492,915	955,420				10,448,335
Fund Total		9,492,915	955,420	-	-	-	10,448,335
<b><u>Law Enforcement Trust (125)</u></b>							
Police							-
Fund Total		-	-	-	-	-	-
<b><u>Community Development Block Grant (126)</u></b>							
Community Development			115,095	159,857			274,952
Fund Total		-	115,095	159,857	-	-	274,952
<b><u>Fire &amp; E.M.S. (128)</u></b>							
Fire		5,977,090	954,745	3,208,600			10,140,435
Fund Total		5,977,090	954,745	3,208,600	-	-	10,140,435
<b><u>Wireless 911 (129)</u></b>							
Safety							-
Fund Total		-	-	-	-	-	-
<b><u>Swimming Pool Inspections (130)</u></b>							
Health		8,410	500				8,910
Fund Total		8,410	500	-	-	-	8,910
<b><u>Police Pension (132)</u></b>							
Police		180,000					180,000
Fund Total		180,000	-	-	-	-	180,000
<b><u>Fire Pension (133)</u></b>							
Fire		180,000					180,000
Fund Total		180,000	-	-	-	-	180,000

## 2026 ORIGINAL APPROPRIATIONS

<u>Fund</u>	<u>Department/Division</u>	<u>Personnel &amp; Benefits</u>	<u>Other than Personnel &amp; Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund &amp; Department Total</u>
<b><u>UDAG / EDA-RLF (134)</u></b>							
	City Manager/C.D.		70,000				70,000
	Fund Total	—	70,000	—	—	—	70,000
<b><u>CHIP Grant (136)</u></b>							
	City Manager/C.D.		160,000				160,000
	Fund Total	—	160,000	—	—	—	160,000
<b><u>Local American Rescue Plan Act (138)</u></b>							
	ARPA						0
	Fund Total	—	—	—	—	—	0
<b><u>Water (201)</u></b>							
	Service	2,216,890	1,347,380	891,750			4,456,020
	Service (Capital Facilities)			90,000			90,000
	Admin. Support	544,240	192,555	40,500			777,295
	Budget & Finance (Debt)				41,799		41,799
	Contingency					50,000	50,000
	Fund Total	2,761,130	1,539,935	1,022,250	41,799	50,000	5,415,114
<b><u>Sewer (202)</u></b>							
	Service	1,970,665	1,067,075	8,396,250			11,433,990
	Service (Capital Facilities)			2,790,000			2,790,000
	Admin. Support	459,540	145,655	39,950			645,145
	Budget & Finance (Debt)				98,930		98,930
	Contingency					50,000	50,000
	Fund Total	2,430,205	1,212,730	11,226,200	98,930	50,000	15,018,065
<b><u>Utility Billing (204)</u></b>							
	Budget & Finance		119,440				119,440
	Fund Total	—	119,440	—	—	—	119,440
<b><u>Solid Waste (205)</u></b>							
	Admin Support	50,110	176,910				227,020
	Service	372,880	40,500				413,380
	Fund Total	422,990	217,410	—	—	—	640,400
<b><u>Storm Water Utility (208)</u></b>							
	Service	462,880	65,850	74,250			602,980
	Service (Capital Facilities)			415,000			415,000
	Admin. Support	378,420	83,670	1,650			463,740
	Budget & Finance (Debt)				13,347		13,347
	Fund Total	841,300	149,520	490,900	13,347	—	1,495,067

## 2026 ORIGINAL APPROPRIATIONS

<u>Fund</u> - <u>Department/Division</u>	<u>Personnel &amp; Benefits</u>	<u>Other than Personnel &amp; Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund &amp; Department Total</u>
<b><u>Guaranteed Deposits (230)</u></b>						
Budget & Finance		1,000				1,000
Fund Total		1,000				1,000
<b><u>Capital Projects (301)</u></b>						
Safety			191,000			191,000
Service			890,750			890,750
Service (Capital Facilities)			2,553,000			2,553,000
Administrative	338,150		502,900			841,050
Budget & Finance (Debt)			63,265			63,265
New City Hall (Debt)			456,920			456,920
Contingency				25,000		25,000
Fund Total	338,150	-	4,137,650	520,185	25,000	5,020,985
<b><u>Municipal Public Improvement Tax Increment Equivalent (302)</u></b>						
Service (Capital Facilities)				414,025		-
Budget & Finance (Debt)				414,025		414,025
Fund Total		-	-	414,025	-	414,025
<b><u>Police Facility (303)</u></b>						
Safety (Capital Facilities)		66,000				66,000
Budget & Finance (Debt)			1,029,150			1,029,150
Fund Total		66,000	-	1,029,150	-	1,095,150
<b><u>Internal Service (807)</u></b>						
Health Insurance		4,553,410				4,553,410
Fund Total		4,553,410	-	-	-	4,553,410
Total Appropriations	\$ 31,410,370	\$ 16,554,240	\$ 20,605,557	\$ 2,142,976	\$ 250,000	\$ 70,963,143
Original Appropriations	\$ 31,410,370	\$ 16,554,240	\$ 20,605,557	\$ 2,142,976	\$ 250,000	\$ 70,963,143
Amendment #1						-
Amendment #2						-
Amendment #3						-
Amendment #4						-
Amendment #5						-
Amendment #6						-
Amendment #7						-
Amendment #8						-
	\$ 31,410,370	\$ 16,554,240	\$ 20,605,557	\$ 2,142,976	\$ 250,000	\$ 70,963,143

**2026 ORIGINAL APPROPRIATIONS - SCHEDULE OF OPERATING TRANSFERS AND TEMPORARY ADVANCES**

<u>Paving Fund</u>	<u>Original</u>	<u>Request</u>	<u>Change</u>	<u>Receiving Fund</u>
<b><u>Operating Transfers</u></b>				
Fund 116 - Income Tax	\$ 4,336,500			Fund 001 - General
Fund 116 - Income Tax	800,000			Fund 102 - St Const Maint & Repair
Fund 116 - Income Tax	4,654,138			Fund 124 - Income Tax Safety
Fund 116 - Income Tax	4,654,138			Fund 128 - Fire & E.M.S.
Fund 116 - Income Tax	4,034,138			Fund 301 - Capital Projects
Fund 116 - Income Tax	2,327,070			Fund 303 - Police Facility
Total Fund 116 Income Tax	<u>20,805,984</u>	<u>-</u>	<u>-</u>	
Fund 201 - Water	59,720			Fund 204 - Utility Billing
Fund 202 - Sewer	59,720			Fund 204 - Utility Billing
Fund 001 - General	700,000			Fund 110 - Health
Fund 001 - General	5,700,000			Fund 124 - Income Tax Safety
Fund 001 - General	4,400,000			Fund 128 - Fire & EMS
Subtotal - Total Operating Transfers	<u>10,919,440</u>	<u>-</u>	<u>-</u>	
Grand Total - All Transfers	<u>\$ 31,725,424</u>	<u>\$ -</u>	<u>\$ -</u>	