




CIVIL SERVICE COMMISSION

CITY OF KENT ■ 301 S. DEPEYSTER ST. ■ KENT, OHIO 44240 ■ 330-678-8101

MEMO

TO: DAVE RULLER, CITY MANAGER

FROM: KATHY COLEMAN, CIVIL SERVICE COORDINATOR 

DATE: 3/21/25

SUBJECT: CIVIL SERVICE UPDATES

On March 17, 2025 The Civil Service Commission has approved language changes to two of the Civil Service Rules and Regulations, Rule 5.01 and Rule 6.02, and is requesting Council's authorization to finalize the changes.

The changes to Rule 5.01 deal with the Notice of Examination requirement to advertise in a newspaper specifically, as well as specific locations within the City. The new language provides more general wording as to where notices can be placed, and removes the requirement to post in a newspaper. The newspaper specification has already been removed from state guidelines.

REVISION 5.01 Notice of Examination

Entrance Examination – Notice of competitive entrance examinations shall be given ~~through a newspaper or local circulation and~~ by posting notices conspicuously on the city's website, on the City's ~~Hall~~ bulletin boards, ~~in the Human Resources Office, the city's website,~~ and in such places as may be deemed advisable, not less than two (2) weeks prior to the last day on which applications shall be accepted for the examination. Examinations shall be held at such places as the Commission deems advisable and shall be administered under its direction.

The changes to Rule 6.02 deal with the Duration of Eligible Lists. The new wording is intended to clarify the timeframe of the expiration of an eligible list.

REVISION 6.02 Duration of Eligible Lists

A certified eligible list will expire ~~upon the filling or closing of the position, or~~ 12 months from the date of record, ~~whichever comes first~~. Firefighter lists are valid for a period of two (2) years, per Ohio Revised Code 126.46. However, the Civil Service designee may use an expired certified list to fill a position of the same classification within the same appointing

authority for which the list was created. The Civil Service Commission may grant a one (1) year extension for any eligible list that has not expired. No eligible list will be granted more than one (1) extension.

Please let me know if you need any further information.

Thank you.



CIVIL SERVICE COMMISSION

CITY OF KENT ■ 301 S. DEPEYSTER ST. ■ KENT, OHIO 44240 ■ 330-678-8101

MEMO

TO: DAVE RULLER, CITY MANAGER

FROM: KATHY COLEMAN, CLERK OF COUNCIL *KC*

DATE: 3/21/25

SUBJECT: REPLACEMENT OF CODIFIED ORDINANCE PAGES

American Legal Publishing has sent replacement pages for the City of Kent Codified Ordinances, reflecting updates and additions from 12/6/23 to 2/19/25. I am requesting Council's authorization to accept and replace the pages accordingly.

Thank you.



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: March 25, 2025

TO: Dave Ruller, City Manager

FROM: Bridget Susel, Community Development Director

RE: Warming Center Data Review

The City partnered with Shepherd's House for the provision of warming center services for the 2024-2025 winter season and an analysis of the program has been completed. The City of Kent's support for the warming center began in late December 2024 and continued through February 2025.

Key data points include:

- 18 persons originating from the City of Kent were assisted;
- Of the 18 persons assisted, 12 became guests at Shepherd's House so they are no longer unhoused and are benefitting from the provision of wrap-around supportive services provided by Shepherd's House;
- Warming center assistance was provided for a total of 37 days as follows:
 - 2 dates in December: both were night & day shelter;
 - 25 dates in January: 19 night shelter only; 6 night & day shelter;
 - 10 dates in February: 5 night shelter only; 5 night & day shelter;
- Rate for night only shelter stay is \$50.00;
- Rate for night & day shelter stay is \$250.00;
- Total \$17,650.00 (see NOTES at end of spreadsheet). \$8,000.00 Council commitment.

I am respectfully requesting time at the April 2, 2025 Council Committee meeting to discuss the data and warming center services in greater detail and to answer any questions members of Council may have regarding the provision of warming center assistance to persons originating from the Kent community.

If you need any additional information to add this discussion to the agenda, please let me know.

Thank you.

Attachment

Cc: Hope Jones, Law Director
Kathy Coleman, Clerk of Council
Anne Marie Noble, Executive Director, Shepherd's House

SHEPHERD'S HOUSE WARMING CENTER TRACKING							
DATE IN	CITY & GUEST #	CITY	NIGHT ONLY	NIGHT & DAY	OVERNIGHT LOW DEGREE (F)	DAYTIME LOW DEGREE (F)	RATE
01-10-2025	Kent-01	Kent	X		0		\$50.00
01-12-2025	Kent-01	Kent		X	17	32	\$250.00
01-13-2025	Kent-01	Kent	X		13		\$50.00
01-14-2025	Kent-01	Kent		X	7	16	\$250.00
01-15-2025	Kent-01	Kent	X		7		\$50.00
01-16-2025	Kent-01	Kent	X		14		\$50.00
01-17-2025	Kent-01	Kent	X		28		\$50.00
01-18-2025	Kent-01	Kent	X		24		\$50.00
01-19-2025	Kent-01	Kent	X		15		\$50.00
01-20-2025	Kent-01	Kent		X	1	14	\$250.00
01-21-2025	Kent-01	Kent		X	-7	11	\$250.00
01-22-2025	Kent-01	Kent		X	-15	14	\$250.00
01-23-2025	Kent-01	Kent	X		11		\$50.00
01-24-2025	Kent-01	Kent	X		7		\$50.00
01-25-2025	Kent-01	Kent	X		6		\$50.00
01-26-2025	Kent-01	Kent	X		22		\$50.00
02-08-2025	Kent-01	Kent	X		17		\$50.00
02-09-2025	Kent-01	Kent	X		25		\$50.00
02-10-2025	Kent-01	Kent	X		19		\$50.00
02-11-2025	Kent-01	Kent	X		19		\$50.00
02-12-2025	Kent-01	Kent	X		22		\$50.00
01-13-2025	Kent-02	Kent	X		13		\$50.00
01-14-2025	Kent-02	Kent		X	7	16	\$250.00
01-15-2025	Kent-02	Kent	X		7		\$50.00
01-16-2025	Kent-02	Kent	X		14		\$50.00
01-17-2025	Kent-02	Kent	X		28		\$50.00
01-18-2025	Kent-02	Kent	X		24		\$50.00
01-19-2025	Kent-02	Kent	X		15		\$50.00
01-20-2025	Kent-02	Kent		X	1	14	\$250.00
01-21-2025	Kent-02	Kent		X	-7	11	\$250.00
01-22-2025	Kent-02	Kent		X	-15	14	\$250.00
01-23-2025	Kent-02	Kent	X		11		\$50.00
01-24-2025	Kent-02	Kent	X		7		\$50.00
01-25-2025	Kent-02	Kent	X		6		\$50.00
01-26-2025	Kent-02	Kent	X		22		\$50.00
01-27-2025	Kent-02	Kent	X		12		\$50.00
02-17-2025	Kent-03	Kent		X	8	21	\$250.00
02-18-2025	Kent-03	Kent		X	3	16	\$250.00
01-05-2025	Kent-04	Kent	X		10		\$50.00
01-07-2025	Kent-04	Kent	X		19		\$50.00
01-08-2025	Kent-04	Kent	X		17		\$50.00
01-09-2025	Kent-04	Kent	X		2		\$50.00
01-11-2025	Kent-04	Kent		X	18	27	\$250.00
01-12-2025	Kent-04	Kent		X	17	32	\$250.00
01-13-2025	Kent-04	Kent	X		13		\$50.00
01-14-2025	Kent-04	Kent		X	7	16	\$250.00
01-15-2025	Kent-04	Kent	X		7		\$50.00
01-16-2025	Kent-04	Kent	X		14		\$50.00
01-17-2025	Kent-04	Kent	X		28		\$50.00
01-18-2025	Kent-04	Kent	X		24		\$50.00
01-19-2025	Kent-04	Kent	X		15		\$50.00
01-20-2025	Kent-04	Kent		X	1	14	\$250.00
01-21-2025	Kent-04	Kent		X	-7	11	\$250.00
01-22-2025	Kent-04	Kent		X	-15	14	\$250.00
01-23-2025	Kent-04	Kent	X		11		\$50.00
01-24-2025	Kent-04	Kent	X		7		\$50.00
01-08-2025	Kent-05	Kent	X		17		\$50.00
12-22-2024	Kent-06	Kent		X			\$250.00
01-17-2025	Kent-06	Kent	X		28		\$50.00
01-18-2025	Kent-06	Kent	X		24		\$50.00

SHEPHERD'S HOUSE WARMING CENTER TRACKING							
DATE IN	CITY & GUEST #	CITY	NIGHT ONLY	NIGHT & DAY	OVERNIGHT LOW DEGREE (F)	DAYTIME LOW DEGREE (F)	RATE
01-19-2025	Kent-06	Kent	X		15		\$50.00
12-12-2024	Kent-07	Kent		X	15	25	\$250.00
12-22-2024	Kent-07	Kent		X	11	26	\$250.00
01-03-2025	Kent-07	Kent	X		20		\$50.00
01-04-2025	Kent-07	Kent	X		16		\$50.00
01-06-2025	Kent-07	Kent	X		18		\$50.00
01-09-2025	Kent-07	Kent	X		2		\$50.00
01-11-2025	Kent-07	Kent		X	18	27	\$250.00
01-13-2025	Kent-07	Kent	X		13		\$50.00
01-14-2025	Kent-07	Kent		X	7	16	\$250.00
01-15-2025	Kent-07	Kent	X		7		\$50.00
01-16-2025	Kent-07	Kent	X		14		\$50.00
01-19-2025	Kent-07	Kent	X		15		\$50.00
01-20-2025	Kent-07	Kent		X	1	14	\$250.00
01-21-2025	Kent-07	Kent		X	-7	11	\$250.00
01-22-2025	Kent-07	Kent		X	-15	14	\$250.00
01-23-2025	Kent-07	Kent	X		11		\$50.00
01-24-2025	Kent-07	Kent	X		7		\$50.00
01-25-2025	Kent-07	Kent	X		6		\$50.00
01-26-2025	Kent-07	Kent	X		22		\$50.00
01-04-2025	Kent-08	Kent	X		16		\$50.00
01-05-2025	Kent-08	Kent	X		10		\$50.00
01-06-2025	Kent-08	Kent	X		18		\$50.00
01-14-2025	Kent-08	Kent		X	7	16	\$250.00
01-19-2025	Kent-08	Kent	X		15		\$50.00
01-15-2025	Kent-09	Kent	X		7		\$50.00
01-16-2025	Kent-09	Kent	X		14		\$50.00
01-21-2025	Kent-09	Kent		X	-7	11	\$250.00
01-22-2025	Kent-09	Kent		X	-15	14	\$250.00
01-23-2025	Kent-09	Kent	X		11		\$50.00
01-15-2025	Kent-10	Kent	X		7		\$50.00
01-16-2025	Kent-10	Kent	X		14		\$50.00
01-21-2025	Kent-10	Kent		X	-7	11	\$250.00
01-22-2025	Kent-10	Kent		X	-15	14	\$250.00
01-23-2025	Kent-10	Kent	X		11		\$50.00
01-27-2025	Kent-11	Kent	X		12		\$50.00
02-16-2025	Kent-12	Kent		X	22	35	\$250.00
02-17-2025	Kent-12	Kent		X	8	21	\$250.00
02-18-2025	Kent-12	Kent		X	3	16	\$250.00
02-08-2025	Kent-13	Kent	X		17		\$50.00
02-10-2025	Kent-13	Kent	X		19		\$50.00
02-11-2025	Kent-13	Kent	X		19		\$50.00
02-12-2025	Kent-13	Kent	X		22		\$50.00
02-17-2025	Kent-14	Kent		X	8	21	\$250.00
02-18-2025	Kent-14	Kent		X	3	16	\$250.00
02-16-2025	Kent-15	Kent		X	22	35	\$250.00
02-17-2025	Kent-15	Kent		X	8	21	\$250.00
02-18-2025	Kent-15	Kent		X	3	16	\$250.00
01-21-2025	Kent-16	Kent		X	-7	11	\$250.00
01-22-2025	Kent-16	Kent		X	-15	14	\$250.00
01-23-2025	Kent-16	Kent	X		11		\$50.00
02-14-2025	Kent-16	Kent		X	9	26	\$250.00
02-16-2025	Kent-16	Kent		X	22	35	\$250.00
02-17-2025	Kent-16	Kent		X	8	21	\$250.00
02-18-2025	Kent-16	Kent		X	3	16	\$250.00
02-11-2025	Kent-17	Kent	X		19		\$50.00
02-12-2025	Kent-17	Kent	X		22		\$50.00

SHEPHERD'S HOUSE WARMING CENTER TRACKING							
DATE IN	CITY & GUEST #	CITY	NIGHT ONLY	NIGHT & DAY	OVERNIGHT LOW DEGREE (F)	DAYTIME LOW DEGREE (F)	RATE
02-13-2025	Kent-17	Kent		X	18	42	\$250.00
02-14-2025	Kent-17	Kent		X	9	26	\$250.00
02-15-2025	Kent-17	Kent		X	25	36	\$250.00
02-16-2025	Kent-17	Kent		X	22	35	\$250.00
02-17-2025	Kent-17	Kent		X	8	21	\$250.00
02-18-2025	Kent-17	Kent		X	3	16	\$250.00
02-13-2025	Kent-18	Kent		X	18	42	\$250.00
02-15-2025	Kent-18	Kent		X	25	36	\$250.00
02-16-2025	Kent-18	Kent		X	22	35	\$250.00
02-17-2025	Kent-18	Kent		X	8	21	\$250.00
02-18-2025	Kent-18	Kent		X	3	16	\$250.00
02-14-2025	Kent-18	Kent		X	9	26	\$250.00
						TOTAL	\$17,650.00
NOTES:	1) Temperatures from Accuweather for Kent OH						
	2) Awaiting information from SH on 11 dates for which temperatures exceed 22 degrees (\$1,700.00 in rate)						




CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: March 24, 2025

TO: Dave Ruller, City Manager

FROM: Bridget Susel, Community Development Director 

RE: 1238 W. Main St. KCO Administrative Variance

Klaben Property Management has submitted plans for its new Lincoln Dealership that will be constructed at 1238 West Main Street. The technical plan review process includes verifying compliance with “PART NINE” of the Kent Codified Ordinances (KCO), which regulates streets, utilities and public services, and the connection of private development projects to the City’s utility systems, including sanitary sewer.

Section 915.05(e) “Use of Public Sanitary Sewer Required” specifies that all “[b]uildings shall be connected to the public Sanitary Sewer only through a Sanitary Sewer lateral from the dedicated utility right-of-way on which the lot has frontage...” The frontage for the new dealership is on West Main Street and the City’s main sanitary sewer is located on the north side of West Main Street at a depth of approximately eight (8) feet. Connection to the sanitary sewer in this location will require the excavation of all four lanes of West Main Street and result in significant traffic disruptions and detours for an extended period of time.

An alternate sanitary sewer main is located at the northeast corner of the Klaben property’s frontage at a depth of approximately seven (7) feet, but an underground utility conflict exists because there is a storm sewer line located in this same area at approximately the same depth.

There is an existing easement for a dedicated sanitary sewer located in the rear of the Klaben property. Granting an administrative variance to allow for the connection of the new sanitary sewer lateral to this existing sanitary sewer line in the rear of the property will mitigate the concerns associated with the two locations along the property’s frontage. Both the City’s Service Director and City Engineer’s Senior Engineer consulted on this project support the granting of the administrative variance to allow for the sanitary sewer lateral connection in the rear of the property.

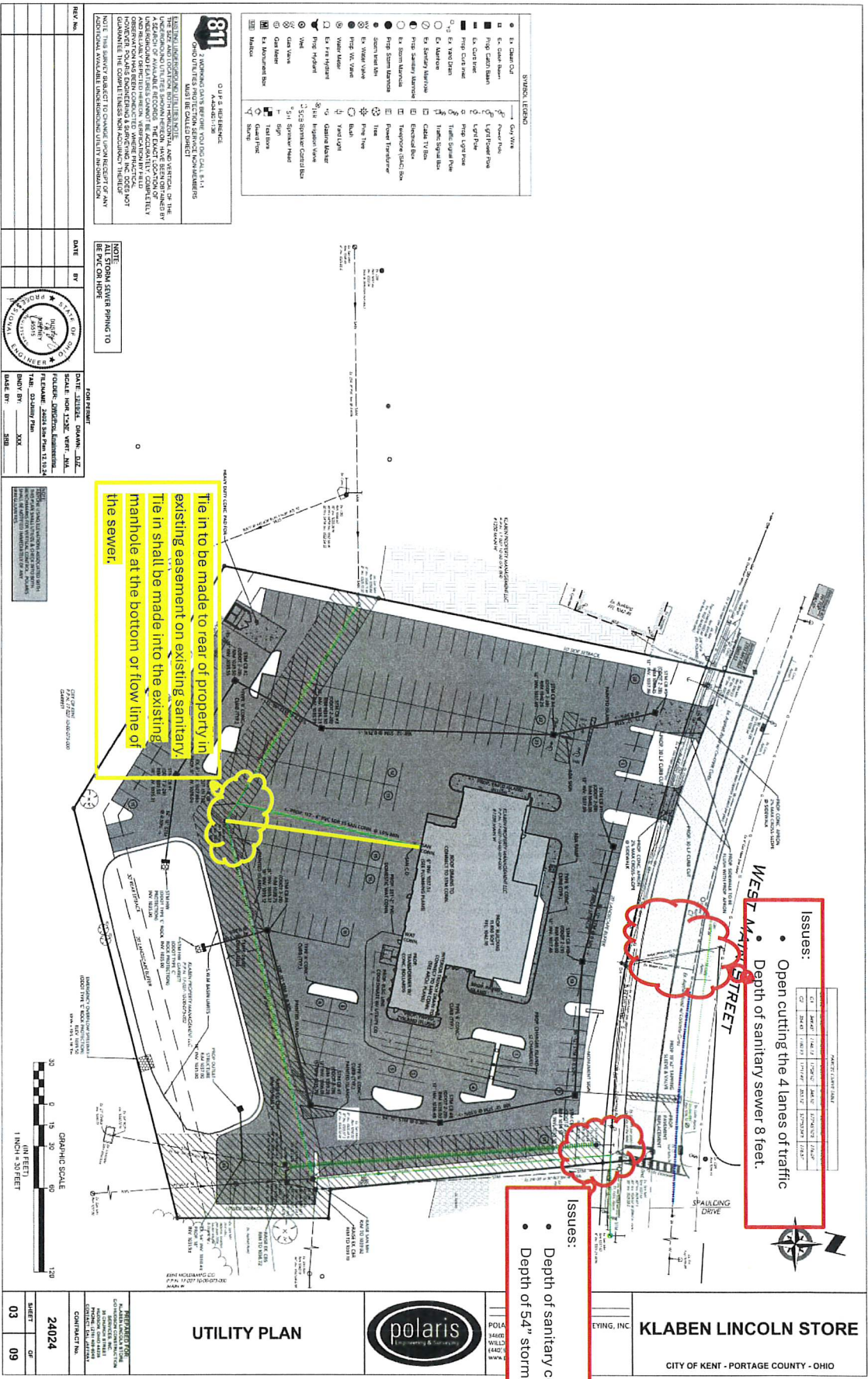
I am respectfully requesting time at the April 2, 2025 Council Committee meeting to discuss this item in more detail and to request Council’s authorization, with emergency, to grant the variance from KCO Section 915.05(e) to allow the new sanitary sewer lateral to be installed at 1238 West Main Street to connect at the rear of the property to the existing dedicated sanitary sewer.

If you need any additional information in order to add this item to the agenda, please let me know.

Thank you.

Attachments

Cc: Hope Jones, Law Director
Kathy Coleman, Interim Clerk of Council
Tim Sahr, Development Engineer
Melanie Baker, Service Director
Jim Bowling, City Engineer
Cori Wimer, Senior Engineer






CITY OF KENT, OHIO

DEPARTMENT OF ECONOMIC DEVELOPMENT

DATE: March 24, 2025

TO: Dave Ruller, City Manager

FROM: Eric Helmstedter, Economic Development Director 

RE: 2025 *Celebrate Kent!* Grant Program

The Request for Proposals (RFP) for the 2025 *Celebrate Kent!* Grant Program was issued on January 24, 2025, and the City received a total of nine (9) proposals from five (5) different organizations. The total amount of funding requested was \$15,740.00, which exceeds the \$15,000.00 that had been appropriated for the 2025 *Celebrate Kent!* Grant Program. Only one grant application was received requesting Diversity Grant funding leaving an available balance of \$800.00, which allowed staff to allocate funding to all proposal submissions that were received.

Attached is a summary table of the various funding requests, along with the final funding award amount for each eligible project or proposal. Also attached are the application and eligibility guidelines which were included in the 2025 *Celebrate Kent!* RFP package.

I am respectfully requesting time at the April 2, 2025 Council Committee meeting to present the grant funding allocations for the 2025 *Celebrate Kent!* Grant Program. No Council action is required since the funding for this program is appropriated in the 2025 City budget.

Please let me know if you have any questions concerning the attached materials or if you need any additional information on the 2025 *Celebrate Kent!* Grant Program.

Thank you.

Attachments

cc: Bridget Susel, Community Development Director
Kathy Coleman, Clerk of Council
Rhonda Hall, Budget & Finance Director

**2025 Celebrate Kent
Funding Amounts**

Organization	Program	2025 Requested Funding	2025 Recommended Funding	2024 Actual Funding	Projected Matching Funds	Reported Past Attendance
Haymaker Farmers' Market	Music @ the Market	\$ 3,040	\$ 3,000	\$ 2,600	\$ 3,040	34,321
Standing Rock Cultural Arts	Downtown Innovative Community Events (D.I.C.E.), 5 Events	\$ 1,000	\$ 800	\$ 1,000	\$ 1,000	120
Standing Rock Cultural Arts	"Who's Your Mama?" Earth Day w/Environmental Film Festival	\$ 1,000	\$ 800	\$ 1,000	\$ 1,000	150
Kent Jaycees	Kent Craft Beer Fest (2024 funding - Grill for Good)	\$ 2,000	\$ 1,800	\$ 1,275	\$ 2,000	1,000
Crooked River Arts Council	Kent Beatfest	\$ 1,250	\$ 1,200	\$ 1,050	\$ 12,000	5,000
Crooked River Arts Council	Kent American Roots	\$ 1,250	\$ 1,200	\$ 1,050	\$ 12,000	7,000
Crooked River Arts Council	Kent Blues Fest	\$ 2,500	\$ 2,500	\$ 2,100	\$ 13,500	10,000
Crooked River Arts Council	Kent Rocks	\$ 2,500	\$ 2,500	\$ 2,100	\$ 13,000	7,500
FUNDING AVAILABLE \$13,800 (\$800 Balance Available From Diversity)		\$ 14,540	\$ 13,800	\$ 12,175	\$ 57,540	65,091

**2025 Diversity Grant
Recommended Funding Amounts**

Organization	Program	2025 Requested Funding	2025 Recommended Funding	2024 Actual Funding	Projected Matching Funds	Reported Past Attendance
South End Juneteenth Committee	4th Annual Juneteenth Day Celebration	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	-
FUNDING AVAILABLE \$2,000		\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	-



CITY OF KENT, OHIO

DEPARTMENT OF ECONOMIC DEVELOPMENT

TO: Potential *Celebrate Kent!* Program Applicant

FROM: Eric Helmstedter, Economic Development Director

DATE: January 24, 2025

SUBJECT: *Celebrate Kent!* Program Request for Proposals

Attached are a Request for Proposals (RFP), application and statement of success form for the City's *Celebrate Kent!* and Diversity Grant Program. If you would like the City to mail you a hard copy of the application and supporting documentation, please send me an e-mail at eric.helmstedter@kentohio.gov listing "Celebrate Kent!" in the subject line and I will get a copy in the mail to you.

Please be aware that the total funding available to support all *Celebrate Kent!* And Diversity Grant projects is \$15,000 for FY 2025. If you have any questions, please do not hesitate to contact me. ***The deadline for submitting applications for this year's round of funding is Thursday, February 13, 2025, at 5:00pm.***

We look forward to reviewing this year's *Celebrate Kent!* Proposals.

Attachments

REQUEST FOR PROPOSALS

The City of Kent is accepting applications from qualified applicants for the FY 2025 round of the City's ***Celebrate Kent!*** Grant Program for events that take place between January 1, 2025, and December 31, 2025. Attached is a brief description of the program. The submission deadline for organizations interested in applying for funding is Thursday, February 13, 2025, at 5:00 p.m.

The total funding available to support all ***Celebrate Kent!*** projects is \$13,000 for FY 2025.

Kent City Council also has authorized \$2,000 in annual ***Celebrate Kent!*** Grant funds to be designated and made available to support events focused on diversity. Information on what applies to this diversity grant opportunity has been included in the attached guidelines.

All applications received by the stated deadline will be reviewed by the Economic and Community Development Departments to verify submitted applications are complete and to determine the eligibility of proposed projects. A list of recommended projects and grant funding levels will be developed and then forwarded to the Kent City Council for consideration and funding approval.

As proposals are evaluated, greater weight will be given to the following factors:

- The past attendance for previously held events based on submitted statements of success
- Previously held events that are expanded to attract new attendees
- New events designed to attract first time visitors to downtown Kent
- Events that are staged in a public space(s) near multiple downtown businesses
- Events that are staged in multiple downtown private venues

Questions concerning the ***Celebrate Kent!*** Grant Program should be directed to Eric Helmstedter at 330-676-7582 or via email at eric.helmstedter@kentohio.gov.

COMPLETED PROPOSALS SHOULD BE RETURNED TO:

The City of Kent
Community Development Department
930 Overholt Road
Kent, Ohio 44240
ATTN.: Eric Helmstedter

Phone: 330-676-7582 Fax: 330-678-8030
E-mail: eric.helmstedter@kentohio.gov

Celebrate Kent!

PROGRAM GUIDELINES

PROGRAM GOAL:

To provide new opportunities to celebrate the quality of life enjoyed by City of Kent residents and share with those outside of the community the attributes that make Kent a unique and exciting place to work, play, learn and live.

OBJECTIVES:

1. Attract Kent residents, and visitors from other communities to downtown activities and events.
2. Promote the City's attributes to those outside of the City.
3. Create additional commercial opportunities for businesses operating in the downtown district.

PROGRAM REQUIREMENTS:

1. The project needs to be oriented towards attracting people to the Kent downtown district and must be held within the downtown district.
2. Applicants must be, or represent, a Kent company or organization.
3. Funding is intended to support **verifiable program expenses** which includes hard costs such as materials, advertisements, flyers, printing, etc. Funding for administrative purposes such as salaries, general office supplies, agency overhead, payment for services provided by applicant employees or representatives, etc. will not be considered eligible project costs.
4. At the completion of the event(s) the applicant must submit a Statement of Success report to the City of Kent summarizing and documenting the results of the event(s), and explaining how the stated program goals and objectives were met.
5. Grant funds will be disbursed on a reimbursement basis only for eligible expenses as identified in the Project Description and Project Budget sections of the submitted application. All invoices must be for good or services specific to the event only and must specify the quantity of the item or service provided. All eligible expenses must be documented through **third-party invoices and proof of payment**. Hand written receipts or bills that are not formalized company invoices will not be accepted. No disbursements will be authorized until the report mentioned in item number 4 has been received by the City of Kent.
6. Each dollar of grant funding must be matched with one-dollar from another source, or two-dollars of in-kind contribution. A combination of both cash and in-kind contributions is permissible; however, separate and distinct accounting procedures must be maintained for each of the two sources. Evidence of all matching contributions, be they in-kind or cash, must be verifiable, and accepted by the City of Kent prior to reimbursement.
7. Grants must be completed within one year of the date of the executed grant agreement. The final invoice for payment must be submitted no later than **60 days after the funded event occurs** or the applicant will forfeit their grant funds.
8. All 2024 *Celebrate Kent!* Grant agreements must be signed within 30 days of notification of grant award.
9. If an organization is submitting an application for multiple events, it should submit one application covering all of the events.

***Celebrate Kent!* APPLICATION**

In the space below, please respond to each of the following application components. Attachments are welcome; however, they **may not** be substituted for one or more of the application requirements.

PROJECT TITLE:

PROJECT DATE(S):

APPLICANT ORGANIZATION:

CONTACT PERSON:

ADDRESS:

PHONE NUMBER:

FAX NUMBER:

EMAIL ADDRESS:

TOTAL AMOUNT OF FUNDING REQUEST:

PROJECT DESCRIPTION: In the space below please provide a general description of the proposed project (Feel free to attach additional sheets if necessary).

PROJECT BUDGET: Using the attached *Celebrate Kent!* Budget Worksheet, please provide an estimated line item budget for the proposed project to include: grant monies being requested; the amount and source of additional funding; and a listing of all projected expenses (Feel free to attach additional sheets if necessary).

Celebrate Kent!
STATEMENT OF SUCCESS

(To be completed when requesting expense reimbursement)

Upon completion of the project activities, all grant recipients must submit third party documentation of match funding (1:1 cash, 2:1 in-kind), third-party invoices and proof of payment for approved eligible expenses, and a report that lists the results of the program. At a minimum, the report should list the date/time of the event, the number of participants and the overall objective of the project.

Please complete the attached report and submit it to the Community Development Department, 930 Overholt Road, Kent, Ohio 44240, ATTN.: Eric Helmstedter. Feel free to attach additional sheets if necessary. Grant monies may not be disbursed until the attached report has been submitted and approved. Reimbursements may take up to six-weeks to process.

PROJECT TITLE: _____

APPLICANT ORGANIZATION: _____

CONTACT PERSON: _____

***Celebrate Kent!* GRANT AMOUNT AWARDED: \$**_____

STATEMENT OF GOALS ACHIEVED:

NUMBER OF PEOPLE SERVED:

ECONOMIC IMPACT:

NON-CITY OF KENT FUNDING SOURCES USED:

Celebrate Kent! Budget Worksheet				
Categories				
Budget Item	Expense/Cost	Amount Requested	Match Funding (1:1 Cash, 2:1 In-Kind)	Explanation of Expense/Cost
Advertising				
Equipment				
Materials				
Printing				
Rental Fees				
Vendors				
OTHER (explain below):				
GRAND TOTAL				
ONLY 10% OF APPROVED FUNDS MAY BE MOVED FROM ONE BUDGET ITEM CATEGORY TO ANOTHER				



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: March 20, 2025

TO: Dave Ruller, City Manager

FROM: Kailyn Cyrus, Zoning and Grants Coordinator

RE: 2025 Social Service Funding Awards

The Community Development Department has completed its review of the grant applications it received from organizations seeking 2025 Social Service grant funding from the City. The final grant funding awards for each project are listed on the attached table. The City received applications from five (5) different nonprofit organizations seeking support for seven (7) different programs or activities totaling \$73,795.54. Five (5) projects were funded in full, and two programs were partially funded for a total of \$65,000 awarded. The total amount of funding available is \$65,000. These projects provide a myriad of supportive services for Kent residents, including resident engagement programming in low-income housing developments, eviction prevention, homeless assistance, and free legal assistance.

Staff will draft 2025 Social Service agreements and submit any that require Board of Control approval under separate cover.

If you have any questions concerning the 2025 Social Service grant funding allocation amounts or need additional information about any of the programs, please let me know.

Attachments

Cc: Bridget Susel, Community Development Director
Kathy Coleman, Clerk of Council
Hope Jones, Law Director
Rhonda Hall, Budget and Finance Director

2025 Social Service Program Funding (001-04-540-401-7560); 2025 Funding Available \$65,000							
Agency	Signatory	Email	Address	Program	2025 Amount Requested	2025 Funding Amount Recommended	2024 Grant Award
Coleman Health Services	Hattie Tracy	hattie.tracy@colemanservices.org	5982 Rhodes Road, Kent, OH 44240	Eviction Prevention/Housing Start-Ups	\$14,000.00	\$14,000.00	\$14,000.00
Community Legal Aid	Steven McGarrity	smcgarrity@communitylegalaid.org	50 South Main Street, Suite 800, Akron, OH 44308	Legal Assistance for Kent Residents	\$6,000.00	\$6,000.00	\$6,000.00
Axess Family Services	Mark Frisone	mfrisone@fcsserves.org	1400 S. Arlinton St. Suite 38 Akron, OH 44306	Housing and Emergency Support Services (HESS)	\$10,000.00	\$10,000.00	\$10,000.00
Axess Family Services	Mark Frisone	mfrisone@fcsserves.org	1400 S. Arlinton St. Suite 38 Akron, OH 44306	Portage Area Recovery Center (PARC)	\$5,000.00	\$5,000.00	\$5,000.00
Axess Family Services	Mark Frisone	mfrisone@fcsserves.org	1400 S. Arlinton St. Suite 38 Akron, OH 44306	Safer Futures	\$7,000.00	\$7,000.00	\$7,000.00
Lovelight, Inc.	Betsy Justice	lkjusti1@kent.edu	PO Box 123, Kent, OH 44240	Building Community, Building Futures - Youth Component	\$20,186.82	\$12,000.00	\$11,174.46
PMHA	Pamela Nation	pnation@portagehousing.org	2832 State Route 59, Ravenna, OH 44266	Good Neighbor Program	\$11,608.72	\$11,000.00	\$8,769.70
Totals					\$73,795.54	\$65,000.00	\$61,944.16



CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE
Rhonda C. Hall, CPA, Director

To: Dave Ruller, City Manager
From: Rhonda C. Hall, CPA, Director of Budget and Finance
Date: March 20, 2025
Re: MOU with Kent State University

Dave,

I am pleased to report that we have partnered with KSU again and finalized a new Memorandum of Understanding (MOU) between the City and KSU for the shared funding of the purchase of a new ladder truck for the Kent Fire Department.

I would like to get Council's approval to authorize the attached Memorandum of Understanding which states KSU will assist the City of Kent for 25% of the cost of the future ladder truck which is estimated to cost approximately \$2 million at this time. Funding from KSU will come in 5 \$100,000 payments starting in 2025 and going through to 2030. This money will be added to the Fire & EMS Fund 128 and immediately encumbered to account number 128.01.510.108.7630 for the purchase of the ladder truck.

We will also continue to jointly pursue grant funding for the balance of the costs of the new ladder truck, and once we have secured that funding, we will immediately proceed to order it as delivery can take up to 3 years.

Thank you.

AGREEMENT

**KENT STATE UNIVERSITY
AND
THE CITY OF KENT**

**ALL PARTIES BEING IN THE COUNTY OF PORTAGE,
STATE OF OHIO**

This Agreement, dated March 10, 2025 ("Effective Date"), is made and entered into between Kent State University ("KSU") and the City of Kent, Ohio, duly formed under the laws of the State of Ohio (the "City") (each a "Party" and together "Parties").

WITNESSETH:

WHEREAS, KSU and the City has previously collaborated to fund and acquire essential fire equipment through an agreement reached in 1993; and

WHEREAS, this Agreement is a continuation of that partnership to collaboratively fund and acquire a Ladder Truck to enhance safety and emergency response capabilities on and off the KSU Kent Campus; and,

WHEREAS, KSU believes that the allocation provided herein by KSU serves a campus-wide purpose to the benefit of the entire university community, and represents the responsible, prudent, and appropriate commitment of institutional funds.

WHEREAS, the City is currently applying for the FEMA AFG Grant ("Grant"), and the allocation provided herein is in furtherance of that Federal grant and its purpose.

THEREFORE, The City and KSU commit to collaborate and partner and at this time each party agrees to the following:

1. **KSU** agrees to the following obligations:
 - a. As may be permitted and approved by internal budgeting procedures, KSU shall reserve an amount of funding allocation for the singular purpose of assisting the City in the purchase of a Ladder Truck, with such funding allocation to be no greater than 25% of the total retail cost of the Ladder Truck, which shall not exceed \$500,000.00 USD.
 - b. Accordingly, no later than ninety (90) days after the beginning of KSU's Fiscal Year 26, KSU shall distribute to the City, in a manner and method consistent with its internal policies, \$100,000.00 USD for the sole purpose and use by the City towards the purchase of a Ladder Truck. Thereafter, KSU shall provide the same allocation to the City of \$100,000.00 in subsequent Fiscal Years 27, 28, 29, and 30 for the same purpose and subject to the same disbursement period.
 - c. Notwithstanding the foregoing, if the City can secure funding (whether from the Grant, another granting agency, or from other funding sources) that cause the need for KSU's commitment to be less than \$500,000.00 USD as provided for in Section 1(b) of this Agreement, KSU will permit the City to use the excess amounts already disbursed for the purpose of funding the purchase of other fire department response vehicles ("Vehicles") However, prior to any commitment by the City to purchase such Vehicles, the City and

KSU must agree that such purchases are consistent with the intent of this Agreement as already stated herein.

- d. Notwithstanding the foregoing, if the City is not able to secure funding (whether from the Grant, other granting agency, or from other funding sources) and the cost of the Ladder Truck exceeds \$2,000,000.00 USD that cause the need for KSU's commitment to be more than \$500,000.00 USD as provided for in Section 1(b) of this agreement, KSU and the City will discuss further options of increasing the commitment by KSU so as to provide the 25% of the total retail cost of the Ladder Truck.
2. **City** agrees to the following obligations in consideration for the allocation provided by KSU as already stated herein:
 - a. The City, at its own cost, agrees to engage in an ongoing collaboration with KSU to review current fire safety measures on KSU property and provide reasonable assistance to KSU as it may revise and adjust its current practices.
 - b. The City, at its own cost, agrees to establish and provide resources to administer ongoing training and resources for fire safety education by City personnel.
 - c. The City agrees to provide educational opportunities to KSU students through placements and programming as may be related to fire and other safety services, subject to availability of City resources.
 - d. The City agrees to provide a written, monthly report to KSU outlining the City's use of funds received by KSU under this Agreement.
 - e. The City agrees to continue to review and pursue all funding sources related to the purchase of the Ladder Truck.
3. **Property.** City shall be solely responsible to purchase the Ladder Truck, and any other Vehicles related to this Agreement. With regard to any purchases relating to real property by the City relating to this Agreement the City shall remain solely responsible for the selection, commitment, payment, operation and maintenance of the Ladder Truck, and all other such Vehicles.
4. **Failure of purpose; Return of disbursements.** In the event that the City fails to purchase the Ladder Truck during the Term of this Agreement, the City shall be required to return all disbursements made by KSU under Section 1(b) of this Agreement, with such bulk payment to be made by the City to KSU no later than thirty (30) days after the expiration of the Term.
5. **Term.** This Agreement shall commence on the Effective Date and continue until June 30, 2030(i.e. the end of the KSU 2030 Fiscal Year) ("Term"). The Agreement may be terminated upon the mutual, written consent of the Parties.
6. **Waiver.** The waiver or failures of either Party to exercise in any respect any right provided for herein shall not be deemed a waiver of any further right hereunder.
7. **Severability.** If any provision of this Agreement is found invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction, said provision shall be severed. The validity, legality, and enforceability of all other provisions of this Agreement shall not in any

way be affected or impaired unless such severance would cause this Agreement to fail of its essential purpose.

8. **Emergency; Exigency.** If KSU experiences a financial emergency or fiscal exigency, then KSU shall be relieved of any further disbursement due under this Agreement for the remainder of the Term, or until such financial emergency or fiscal exigency is relieved.
9. **Governing Law.** This Agreement shall be construed under and in accordance with the laws of the State of Ohio.
10. **Entire Agreement.** This Agreement shall constitute the entire agreement between the parties and fully supersedes any and all prior agreements or understandings, written or oral, between the Parties pertaining to the matters set forth herein. This Agreement shall not be amended, modified, or changed unless agreed such amendment is (i) in writing; (ii) refers to this Agreement; and (iii) executed by an authorized representative of each Party.

In witness whereof, the Parties hereto have agreed to this Agreement with their signatures below.

CITY OF KENT

Approved and Accepted by:

Dave Ruller
City of Kent, City Manager

Witness: _____

Witness: _____

Date: _____

Approved as to Form:

Hope L. Jones
City of Kent, Law Director

Date: _____

KENT STATE UNIVERSITY

Approved and Accepted by:

Mark M. Polatajko, Ph.D.
Senior Vice President

Witness: _____

Witness: _____

Date: _____



City of Kent Fire Department

320 S. Depeyster Street • Kent, Ohio 44240
P: (330) 676-7393 F: (330) 676-7374



To: Dave Ruller, City Manager
Rhonda Hall, Director of Budget & Finance

From: James Samels, Fire Chief

Date: March 17, 2025

Subject: Appropriation of funds for purchase of Ladder Truck

Dave,

I am requesting the City Council's approval to appropriate funds for the purchase of a new 100 ft. Ladder Truck for the Kent Fire Department. Our current truck is 31 years old and has experienced many costly repairs to keep it available and safely operating over the past several years. The purchase of a new truck will provide the department and community with enhanced firefighting capabilities, increased public safety, reduced maintenance costs, and compliance with modern standards of fire apparatus.

Since Covid 19, fire trucks have had significant increases in costs due to supply chain and personnel costs for the manufacturers. I am requesting approval to begin the process of working with manufacturers to design a new 100 ft ladder truck for the City of Kent Fire Dept. up to \$2,000,000 million dollars with an additional 10% contingency due to the ongoing cost increases.

The Fire Department is working with partners from Kent State University for outside funding and has applied for a FEMA AFG grant and State of Ohio economic development funding with the hope of offsetting local costs. The government funding sources have not proven successful at this point.

I feel that it is important to begin this process while our existing truck is still serviceable to the community. The process of design-build-delivery is estimated to be between 3 and 4 ½ years. With approval, I ask that funds in the amount of \$2,200,000 be appropriated to line **128.01.510.108.7630 under the capital project 2025KFD002.**

If you have any additional questions or concerns, feel free to reach out to me at your convenience.



CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE
Rhonda C. Hall, CPA, Director

To: Dave Ruller, City Manager
From: Rhonda C. Hall, CPA, Director of Budget and Finance
Date: March 25, 2025
Re: FY2025 Appropriation Amendment #2

The following appropriation amendments for the April Council Committee Agenda are hereby requested:

Fund 002 – S.C.M.R.

Increase	\$	16,500	SCMR / Other (O&M) – Reappropriation of the 2024 snow plow funding to P&R per R. Hall.
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Fund 106 – Parks & Recreation

Increase	\$	50,100	Parks & Rec/Parks & Rec/ Other (O&M) – Reappropriation of 2024 debt payment to be made in 2025, per R. Hall.
Increase		540	Parks & Rec/Parks & Rec/ Other (O&M) – Appropriation of insurance payment for Ventrac Machine repair, per A. Manley 3/11/2025 memo.

Fund 128 – Fire and EMS

Increase	\$	100,000	Fire & EMS/ Capital – Appropriate funds for the purchase of a 100 Ft. Ladder Truck per R. Hall memo dated 3/20/2025.
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Fund 201 – Water

Increase	\$	60,000	Capital / SVC – Capital Facilities – Appropriate funds for the Surge Protection Imprvt project per J. Bowling 2/26/2025 memo.
Increase		10,000	Capital / SVC – Capital Facilities – Appropriate funds for the WTP Chlorine Storage Upgrades study per J. Bowling 2/26/2025 memo.

Fund 301 – Capital Improvements

Increase	\$	225	Capital / SVC – Capital Facilities – Reappropriate funds to cover a payment that came from the 2025 budget vs the 2024 budget per C. Wilson 2/7/2025 memo.
Increase		3,600,000	Capital / SVC – Capital Facilities – Appropriate add'l funds for E Main Street Area Improvement Project due to the receipt of add'l grants per J. Bowling 3/24/25 memo.
Increase		10,000	Capital / SVC – Capital Facilities – Appropriate funds for the study of combining the P&Rec and Davey Tree Arboretums per J. Bowling 3/25/25 memo.

memo

CITY OF KENT PARKS AND RECREATION DEPARTMENT

To: Rhonda Hall, Budget & Finance Director
From: Angela Manley, Parks & Recreation Director
Date: March 11, 2025
Re: Insurance Payment – Check #354693

We would like to request an appropriation of the final insurance payment for the Ventrac machine repair, issued by U.S. Specialty Insurance, to the following line in the 2025 budget:

Account Line	Amount
106 530 301 7350 <i>(Maintenance of Equip & Facilities)</i>	\$540.00



CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE
Rhonda C. Hall, CPA, Director

To: Dave Ruller, City Manager
From: Rhonda C. Hall, CPA, Director of Budget and Finance
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We will also continue to jointly pursue grant funding for the balance of the costs of the new ladder truck, and once we have secured that funding, we will immediately proceed to order it as delivery can take up to 3 years.

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In witness whereof, the Parties hereto have agreed to this Agreement with their signatures below.

CITY OF KENT

Approved and Accepted by:

Dave Ruller
City of Kent, City Manager

Witness: _____

Witness: _____

Date: _____

Approved as to Form:

Hope L. Jones
City of Kent, Law Director

Date: _____

KENT STATE UNIVERSITY

Approved and Accepted by:

Mark M. Polatajko, Ph.D.
Senior Vice President

Witness: _____

Witness: _____

Date: _____

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING

MEMO

TO: Rhonda Hall
Dave Ruller

FROM: Jim Bowling *JB*

DATE: February 26, 2025

RE: Water Treatment - Appropriation Requests

The Service Department is requesting to appropriate \$60,000 from the Water Fund (201) for the following projects:

- **Surge Protection Improvements (2024WTP006)** – We are requesting \$60,000 for this project. The purpose of this project is to eliminate pressure surges in our water distribution system, thereby reducing the number of water breaks in the system. The design of the first phase of the project was recently completed and the opinion of probable construction costs is higher than originally projected. The additional funds are needed to cover the construction cost increases.
- **Water Treatment Plant Chlorine Storage Upgrades (New Project)** – We are requesting \$10,000 to start addressing a new concern at the Water Treatment Plant (WTP). The Environmental Protection Agency (EPA) has notified the City that the current method of storing Chlorine on-site is no longer concurrent with existing standards and that the City needs to come up with a plan to modify the WTP to meet the new standards. Therefore, we are requesting \$10,000 to study the options available and determine a budgetary cost to address the EPA's issue.

We appreciate the consideration of these requests.

Please let me know if there are any questions.

c: Melanie Baker
Brian Huff
John Ellison
Cathy Wilson
Kevin Alspach (AECOM)

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING

MEMO

TO: Rhonda Hall
Dave Ruller

FROM: Cathy Wilson

DATE: February 7, 2025

RE: 2025 Budget Appropriation Request

Engineering is requesting to appropriate \$225 for the Capital Fund (301).

An invoice was entered into New World for payment on December 18, 2024. Payment was not made until the statement was received in January 2025 and therefore came out of the 2025 budget vs the 2024 budget as intended. We're requesting that \$225 be appropriated to correct the 2025 budget for account 301-05-560-604-7370.

Please let us know if there are any questions.

c: Jim Bowling
Brian Huff

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING

MEMO

TO: Rhonda Hall
Dave Ruller

FROM: Jim Bowling *JB*

DATE: March 24, 2025

RE: East Main Street Area Improvements - Appropriation Requests

The East Main Street Area Improvement Project (2019CIP004) recently received increases in funding from ODOT's Highway Safety Improvement Program (\$1.5 million) and Safe Routes to School Program (\$2.25 million). With the additional funds, we have reevaluated the budget, project funding plan and the current appropriations. To account for the increased funding we are requesting to appropriate \$3,600,000 from the Capital Fund (301), which will be reimbursed fully (\$3,600,000). Therefore, the net change to the Capital Fund will be \$0.

We appreciate the consideration of this request.

Please let me know if there are any questions.

c: Melanie Baker
Brian Huff
Jon Giaquinto
Cathy Wilson

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING

MEMO

TO: Rhonda Hall
Dave Ruller

FROM: Jim Bowling *JB*

DATE: March 25, 2025

RE: John Davey Arboretum Planning Study - Appropriation Requests

The Service and Parks and Recreation Departments are requesting to appropriate \$10,000 from the Capital Fund 301 to complete the John Davey Arboretum Planning Study with the Davey Tree Company. The planning study would investigate the possibilities created by the connections of the two arboretums. The agreement with Davey Tree sets the framework for the City and Davey Tree to study the possibilities created by having these two public arboretums being adjacent to each other. The agreement includes the City and Davey Tree equally splitting the costs of a joint planning study. This request is to fulfill the City's financial commitment. City Council approved the City entering into the agreement with Davey Tree at the March Council meeting (Ordinance 2025-020).

We thank you for your consideration of this request.

c: Melanie Baker
Angela Manley
Sam Tuttle
Brian Huff
Cathy Wilson



CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE
Rhonda C. Hall, CPA, Director

TO: Dave Ruller, City Manager

FROM: Rhonda C. Hall, CPA, Director of Budget and Finance

DATE: 3/26/2025

SUBJECT: West Side Fire Station Renewal Tax Levy

I am respectfully requesting City Council Committee agenda time at the April 2, 2025, meeting for the purpose of requesting approval to renew/replace the City's current 0.73 mil West Side Fire Station Operating Expense Tax Levy. This levy was originally passed in 2005, and the current renewal of the levy began with the 2021 Tax Year and runs for five consecutive years ending with the 2025 Tax Year. The levy is set to expire in tax year 2025/collection year 2026. The requested action from Council is to authorize placing a 0.73 mil Renewal/Replacement Tax Levy for West Side Fire Station Operating Expenses on the upcoming November 4, 2025, general election ballot.

For the 2024 Tax Year/ 2025 Collection Year this levy will provide \$267,928 that directly funds a portion of the West Side Fire Station operating expenses. It should be noted that if renewed, the 0.73 mil current expense levy is estimated to provide \$268,000 in revenue beginning with the 2026 Tax Year/2027 Collection Year and the cost to a homeowner of a \$100,000 property (fair market value) would be slightly lower than previous years at approximately \$13.50 per year. For comparative purposes, if this levy was approved as a replacement levy it is estimated to provide \$306,330 in revenue beginning with the 2026 Tax Year/2027 Collection Year with the cost to a homeowner of a \$100,000 property (fair market value) increasing to approximately \$25.60 per year. It should also be noted that if the levy is replaced the residents will be responsible for 100% of the property tax whereas under the renewal the State of Ohio pays the homestead and rollback portion.

In consideration of current local community factors, the City's critical dependency on passage of this proposed levy, and in an effort to minimize risk of losing existing revenue levels, staff is recommending Council approval for placing a Renewal Tax Levy on the November ballot.

Should you desire any additional detail concerning this proposed policy, please do not hesitate to let me know and I will be happy to provide whatever I can.

Thank you in advance for your time and assistance in this matter.

RESOLUTION NO. 2025-_____

A RESOLUTION DECLARING IT NECESSARY TO RENEW THE CITY'S EXISTING 0.73-MILL TAX LEVY FOR THE PURPOSE OF PROVIDING SUFFICIENT FUNDS FOR THE CURRENT EXPENSE OF MAINTAINING AND OPERATING A FIRE STATION IN THE CITY OF KENT WEST OF THE ERIE RAILROAD; REQUESTING THE COUNTY AUDITOR TO MAKE CERTAIN CERTIFICATIONS RELATED THERETO, PURSUANT TO SECTIONS 5705.03, 5705.19(I) AND 5705.191 OF THE REVISED CODE, AND DECLARING AN EMERGENCY.

WHEREAS, at an election on November 4, 2025, voters of the City of Kent approved the renewal of a 0.73-mill tax levy outside of the ten-mill limitation for the purpose of providing sufficient funds for the current expense of maintaining and operating a fire station in the City of Kent west of the Erie Railroad, for a period of five years which, if approved, would be first collect in calendar year 2027; and

WHEREAS, the authority to levy that 0.73-mill tax will expire with the levy on the 2025 tax list for collection in calendar year 2026; and

WHEREAS, this Council finds that the amount of taxes that may be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of the City, and that it is necessary to renew that existing 0.73-mill tax levy in excess of the ten-mill limitation in order to continue receiving sufficient funds for the current expense of maintaining and operating a fire station in the City of Kent west of the Erie Railroad; and

WHEREAS, in accordance with Section 5705.03(B) of the Revised Code, in order to submit the question of a tax levy pursuant to Section 5705.19(I) of the Revised Code, this Council must certify to the Portage County Auditor ("County Auditor") a resolution stating items as required by Section 5705.03(B)(1)(a) through (j) of the Revised Code, as applicable to the levy, and requesting that the County Auditor make certain certifications as described in Section 5705.03(B)(2) of the Revised Code; and

WHEREAS, in accordance with Section 5705.03(B)(2) of the Revised Code, upon receipt of a certified copy of a resolution of this Council as described above, the County Auditor is to certify certain matters as applicable to the levy;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. As used in this Resolution and in accordance with Section 5705.03(B)(1)(a) of the Revised Code, "mills" refers to mills for each one dollar of taxable value.

SECTION 2. This Council hereby finds, determines and declares that (i) the amount of taxes that may be raised within the ten-mill limitation, on the current tax duplicate, will be insufficient to provide for the necessary requirements of the City, (ii) it is necessary to renew the City's existing 0.73-mill ad valorem tax levy in excess of that limitation for the purpose of providing sufficient funds for the current expense of maintaining and operating a fire station in the City of Kent west of the Erie Railroad, for a period of five years, (iii) it intends to submit the question of the renewal of the 0.73-mill tax levy for that purpose to the electors of entire territory of the City at an election on November 4, 2025, as authorized by Sections 5705.03, 5705.19(I) and 5705.191 of the Revised Code, and (iv) the City has territory only in the County of Portage. If approved, that tax will be levied upon the entire territory of the City for a period of five years, commencing in tax year 2026, for first collection in calendar year 2027.

SECTION 3. That this Council requests the Portage County Auditor to certify to it the certifications set forth in Section 5705.03(B)(2), as applicable to the proposed renewal levy.

SECTION 4. That the Clerk of Council is authorized and directed to deliver promptly to the Portage County Auditor a certified copy of this Resolution.

SECTION 5. That this Council finds and determines that all formal actions of this Council and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Council and of any of its committees that resulted in such formal action were held, in meetings open to the public, in compliance with the law.

SECTION 6. That this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City and for the further reason that it is necessary that this Resolution be effective immediately so that it can be timely filed with the County Auditor and additional proceedings taken in order to submit the question of the levy to the electors at an election on November 4, 2025; for which reason and other reasons manifest to this Council this Resolution shall take effect and be in force immediately upon its adoption.

ADOPTED: _____
Date
Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathleen Coleman
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No. 2025-_____*, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 2025.

(SEAL)
KATHLEEN COLEMAN
CLERK OF COUNCIL

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING

MEMO

TO: Dave Ruller
Kathy Coleman

FROM: Jim Bowling *JB*

DATE: March 17, 2025

RE: Kent Safety Town – Declaration of Collective Intent

We are requesting Council's consideration and approval of the attached Declaration of Collective Intent ("DCI"). The Rotary Club of Kent ("Rotary") has initiated the completion of a permanent Safety Town in Kent ("Project"). Rotary has made a considerable start to making the permanent Safety Town a reality. Rotary has raised funds for the project from the Community and the State of Ohio. They have also established a project planning team with stakeholders in the community for the completion of the project. The planning team includes representatives from the Kent Junior Mothers, the Kent City School District, Kent State University and the Kent Parks and Recreation Department.

The DCI, is a formal declaration that the community stakeholders will work cooperatively to share resources, ideas and talent to complete the Project. The DCI, will commit only staff time and knowledge to progress the project. If in the future, funding or additional resources are required there would be a subsequent agreement that would require Council's consideration and approval.

Thank you for your consideration of this request.

C: Melanie Baker
Angela Manley
Sam Tuttle

KENT SAFETY TOWN DECLARATION OF COLLECTIVE INTENT

March 13, 2025

Whereas, the Kent Junior Mothers provide annual safety training for children each year, teaching each child how to stay safe as they walk, bike, etc., on City streets and sidewalks; and

Whereas, the Kent Junior Mothers currently provide this training at different local Kent City schools, they are hoping to enhance the educational experience of child safety by establishing a permanent, fully-equipped site in a new “Safety Town Kent”, similar to safety towns in neighboring cities; and

Whereas, the Kent Rotary has raised funds in the community and from State of Ohio in support to study and advance the creation of a new Safety Town Kent; and

Whereas, Kent Rotary members have attended Kent City Council and Kent City School Board of Education public meetings to share their vision for the new Safety Town Kent and have received unanimous support for the project concept: and

Whereas, public safety is a critical component of the mission of the Kent City government; and

Whereas, the Kent City Schools are committed to childhood education and safety in the classroom and in the community; and

Whereas, Kent State University is a dedicated community partner that supports the project in principle and has offered in kind services where needed to assist in the project; and

Whereas, the Kent City School owns land adjacent to Holden Elementary School on Franklin Avenue that the Board of Education is willing to make available for repurposing that is accessible and proximate to the surrounding neighborhood, with favorable topography to host Safety Town Kent; and

Whereas, the proposed Safety Town Kent site is near the Holden Recreation Center, creating opportunities for expanded Parks and Recreation programming that could include the use of the amenities of the site; and

Whereas, the Historic South End neighborhood has been an area of rising community pride and is an ideal location to serve for Safety Town Kent which would also be a neighborhood amenity and pocket park; and

Whereas, City of Kent and Kent City school staff recently completed the “Safe Travel Plan” identifying and emphasizing opportunities to upgrade the safety of school children getting to and from school; and

Whereas, representatives from Kent Rotary invited representatives from stakeholders in the project to be a part of a project planning team that has researched best practices in Safety Town design and are recommending securing commitments;

Whereas, the parties as signatories to this document who are involved in planning the Kent Safety Town site will finalize a statement of responsibility for maintenance, up-keep, and repair of the property they are sharing once they approve the design of the Kent Safety town site.

Therefore, be it hereby resolved, that the parties to this Declaration of Collective Intent commit to each other and the members of the Kent community that they will work cooperatively to advance the Safety Town Kent project, sharing resources, ideas and talent to develop a site plan, construction blueprint, funding strategy, and operational plan.

Declaration of Collective Intent Community Partners

_____	Kent Junior Mothers
_____	Rotary Club of Kent
_____	Kent City Schools
_____	City of Kent Administration
_____	City of Kent Parks and Recreation
_____	Kent State University

Kent Police Department

MEMORANDUM

To: Rhonda Hall, Finance Director
Dave Ruller, City Manager
From: Chief Nicholas Shearer
Date: March 26, 2025
Subject: Budget Amendment for Flock LPR Project

This memorandum is to serve as a request for council time to appropriate funds from asset forfeiture budget lines to execute an agreement and the corresponding appropriation of funds with Flock Safety to provide license plate readers in the city.



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: March 24, 2025

TO: Dave Ruller, City Manager

FROM: Eric Helmstedter, Economic Development Director

RE: Special Event Permit: Kent Craft Beer Festival

A handwritten signature in blue ink, appearing to be "EH", is written next to the name Eric Helmstedter.

On Saturday, May 17, 2025, the Kent Jaycees will hold its 7th annual Kent Craft Beer Fest. The event footprint has been reconfigured to have less impact on traffic and will no longer include the closure of East Main Street between North Water Street and the Main Street Bridge. The Kent Jaycees revised layout extends the existing North Water Street closure between Main Street and Portage Street north on North Water Street to Brady Street. This proposed reconfiguration of the North Water Street closure will accommodate vendors, as well as additional businesses that wanted to be included in the event footprint.

I am respectfully requesting time at the April 2, 2025 Council Committee meeting to discuss the proposed event changes in more detail and to request Council's authorization, with emergency, for the revised street closure configuration.

Please let me know if you have any questions concerning the attached materials or if you need any additional information in order to add this to the April 2, 2025 agenda.

Thank you.

Attachments

cc: Bridget Susel, Community Development Director
Hope Jones, Law Director
Kathy Coleman, Clerk of Council

CITY OF KENT SPECIAL EVENT PERMIT APPLICATION

This application is used for events held on public property within the City of Kent. This application must be submitted at least 60 days prior to the event, but no sooner than one year prior to the event. Acceptance of your application is not a final approval or confirmation of your request.

NAME OF EVENT: Kent Craft Beer Fest
EVENT DATE & TIME: May 17, 2025
EVENT LOCATION(S): Hometown bank Plaza to Brady St
EVENT PROCEEDS BENEFICIARY: Kent Jaycees

APPLICANT INFORMATION

Organization Sponsoring Event: Kent Jaycees

Is it Nonprofit: ☒ YES ☐ NO

If so, provide documentation certifying tax exempt, nonprofit status with this application.

Applicant Name: Dennis Campbell Title/Position: Chairman

Mailing Address 4057 Bishops Gate Cir City: Stow State: OH Zip: 44224

Phone: 3308012931 Email: dcampbell@kentbiz.com

Name(s) and phone number(s) of person(s) responsible during the event: _____
Dennis Campbell 330-801-2931
Joe Robinson 740-816-2746

Event Website (if applicable): https://events.humanitix.com/beer25

EVENT INFORMATION

Type of Event or Special Activity: Festival (ex. Parade, 5k, Festival, etc.)

Provide a detailed description of the Event (please attach flyer or additional sheet if needed):
During the festival, attendees will get to sample craft beers from many local Ohio Breweries. Guests will
get to enjoy music, food from restaurants and food trucks. Event will run 2pm-7pm and funds go back into
help funding Jaycees grant initiatives, service projects, and train car maintenance.

REQUESTED PERMIT TIME: Start set up: 09:00 Start event: 14:00
End event: _____ End cleanup: _____

Anticipated attendance: 2,000

Has this Event ever been held in the past: ☒ YES ☐ NO

If so, provide documentation detailing the previous event location, date, and number of attendees.

Admission charged: ☒ YES ☐ NO If so, list the amount of the admission or participation fee: \$ 35.00

Who will receive the proceeds: _____
Kent Jaycees to be used for a variety of projects

EVENT COMPONENTS

Check all boxes that apply to your event.

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Alcohol Sales | <input checked="" type="checkbox"/> Clean Up/Litter Management | <input checked="" type="checkbox"/> Electric |
| <input type="checkbox"/> Fireworks | <input checked="" type="checkbox"/> Food Vendors | <input checked="" type="checkbox"/> Handwashing Facilities |
| <input checked="" type="checkbox"/> Generators | <input checked="" type="checkbox"/> Music/Sound Amplification | <input checked="" type="checkbox"/> Portable Toilets |
| <input type="checkbox"/> Pyrotechnics | <input checked="" type="checkbox"/> Street Closures | <input checked="" type="checkbox"/> Tents |
| <input type="checkbox"/> Vendors (Merchandise/Service) | <input type="checkbox"/> Vendors (Informational) | <input checked="" type="checkbox"/> Water |
| <input type="checkbox"/> Other: _____ | | |

ALCOHOL SALES (if checked above)

Name of applicant/licensee: Kent Jaycees

A copy of the Ohio Department of Commerce, Division of Liquor Control Approval/Permit must be provided to the City prior to the event.

CLEAN UP/LITTER MANAGEMENT

Applicant is responsible for all trash/litter, grease, damages, ash, and gray water generated by an event.

Describe how you will clean the site generated by the event: _____

We order a roll off dumpster and hire local college students that help clean up trash and mess. We provide busckets for breweries for beer run off they are dumped into the open sewer space opened by the city

A \$100 deposit is required to ensure that the event area is cleaned to pre-event conditions. Refund of deposit is at the discretion of the City, based upon the appearance of the event area once it has been cleaned.

ELECTRIC & WATER SERVICE

Does your event require use of City electric: ☒ YES ☐ NO

If so, please explain: Two booths will need power off the light poles for ticket sales

Outdoor extension cords must be 3-prong, with proper grounding and rating approved for outdoor use.

Does your event require use of City water: ☒ YES ☐ NO

If so, please explain: Food vendors and we will need one opened near Brady St

MUSIC/SOUND AMPLIFICATION

Describe any music and/or amplifying equipment that is part of your event: _____

We will have music playing and making announcements. No Bands

The number and location of stages, number of bands/performers, and a schedule indicating the times and location of bands/performers must be submitted with the application.

PORTABLE RESTROOMS/HANDWASHING FACILITIES

Applicant is responsible for providing any portable restrooms and handwashing facilities needed to accommodate your event attendees and participants. Portable restroom suppliers can assist you with determining the quantity needed for your event.

Name and phone number of company supplying the portable restrooms and handwashing facilities: _____
Aris 800-347-3778

Number of portable restrooms: 10

Number of handwashing facilities: 4

Delivery date and time: 5/16/25 4pm

Post event removal date and time: 5/19/25 8am

Attach a copy of the contract showing proof of the Portable Restroom suppliers' liability insurance.

STREET CLOSURES

Does your event require street closure(s): ☒ YES ☐ NO

If yes, what street(s) (include specific boundaries with street addresses, use additional pages if necessary): _____
From the Water St/Main Intersection to the Water St/Brady Intersection

The Service Director will determine the amount and location of barricades and cones required for your event. Applicant may be required to pick up and return the barricades and cones. Barricades and cones may be picked up/returned to the Service Administration Complex, 930 Overholt Road. A \$100 deposit is required to ensure that the barricades and cones are returned in good condition. Refund of deposit is at the discretion of the City based upon condition of the barricades and cones. Additional fees may be incurred should City staff be required to be present for the event.

TENTS

Name and phone number of company supplying the tents: Portage Tent Rentals

Number of tents and size of each: 20x20 and 20x10

Method in which tent(s) will be secured: Water Drums

Tents may require a permit and must comply with Ohio Fire Code, Ohio Building Code. Tents may also require liability insurance. Applicant is responsible for reviewing said codes and attaching a copy of the contract showing proof of the Tent supplier's liability insurance. Tent(s) may not be secured in any manner that is damaging to City property.

VENDORS/FOOD SALES

Number of Food Vendors: 6 Number of Merchandise/Service/Informational Vendors: _____

Applicant is required to submit a Vendor List with this application indicating all vendors who will participate in the event. The Vendor List must indicate what each vendor will do, sell, demonstrate, cook (including cooking method), make, hand out, etc.

SITE PLAN

All applicants are required to submit a detailed site plan for all events. Please attached a detailed site plan of your event that clearly indicates the names of all streets or areas that are part of the event footprint, and includes the locations of entrances and exits, food vendors, hand washing facilities, portable restrooms, signage, trash receptacles (not including City trash receptacles) tents, and vendors. Parade/Race applicants should include a map, which clearly indicates the names of all streets or areas, and directions of the proposed route.

COMMUNITY IMPACT

Will the normal operations of residents and businesses be affected by your event: ☒ YES ☐ NO

If so, please explain: The street will be closed. We have added an additional block and have spoken with businesses
to include them in the planning and making them part of the event

For events with any street closure(s), the applicant must attach a copy of the proposed pre-event information. The City of Kent Community Development Department will provide the applicant with a list of affected residents and businesses resulting from any street closure(s). It is the responsibility of the applicant to provide all listed residents and businesses with a copy of the proposed pre-event information and written notification of any street closure(s) by hand delivery or First Class U.S. Mail.

By signing this application, I am certifying that I have received a copy of the rules and regulations of Chapter 316 of the Codified Ordinances of the City of Kent, and I fully understand that should the permit be approved, it can be revoked if any of the provisions of this Chapter are violated.

Dennis Campbell Jr

Applicant Name

Applicant Signature

2/27/25

Date

FOR OFFICIAL USE ONLY. DO NOT WRITE BELOW THIS LINE

On _____ this application was sent for review to the following Departments: Fire, Health, Police, Safety, and Service.

Application Status: ☐ APPROVED ☐ DENIED

Memorandum Agreement Required: ☐ YES ☐ NO

Proof of insurance reviewed and approved by the Law Director: ☐ YES ☐ NO

Law Director

Date

ACKNOWLEDGEMENT

COST AND DAMAGES

I understand that the application fee of \$100 is due upon submission to the City of Kent. I understand that for events held in the South Water Street Parking lot, the \$100 application fee will be waived. I understand that all fees associated with my event are due upon approval of my event and before a permit will be issued. I understand that additional restitution for any damages incurred during use will be my responsibility.

DC 2/27/25

Initials and Date

CERTIFICATE OF INSURANCE/INDEMNIFICATION/RISK INFORMATION

Once an Applicant receives approval for their event, the Permit holder must furnish a certificate of insurance, in an amount of no less than one million dollars (\$1,000,000), explicitly releasing the City of Kent from all liability relating to the event and naming the City of Kent as an additional insured party for the respective event. This certificate must be provided to the City at least twenty (20) days prior to the event.

I agree to indemnify and hold harmless the City of Kent and its agents and employees from and against all claims, damages, losses and expenses including attorney's fees arising out of or resulting from the Special Event.

DC 2/27/25

Initials and Date

ADDITIONAL FEES

I understand that upon review, and based on the information supplied in this application, it may be determined that my event requires the use of additional City resources, including, but not limited to: Police, Fire, Service, and Health Department personnel and/or equipment. Further information may be requested to make this determination. I understand that there may be additional fees associated with these services which will be my responsibility. I understand that additional fees associated with my event must be paid at least twenty (20) days prior to the event.

DC 2/27/25

Initials and Date

CITY LOGOS

I understand that I am expressly prohibited from the use of the City of Kent's identifying marks without first obtaining written approval from the City.

DC 2/27/25

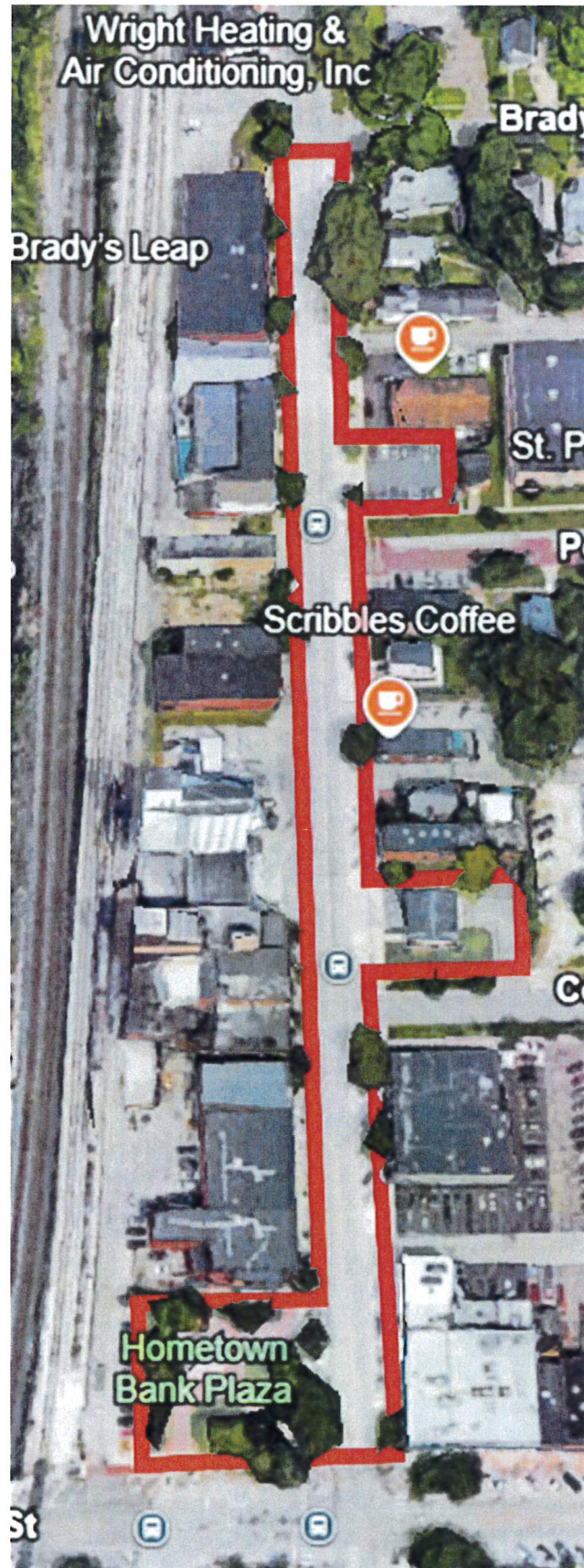
Initials and Date

APPROVAL

I understand that this application is to request the use of City property, and submission of this application does not guarantee event approval. I understand that approval is based upon the description of the event in the application, and if changes to the event occur that are not stipulated in the original application, they must be submitted in writing for consideration. I understand that all requests must be approved by the City of Kent.

DC 2/27/25

Initials and Date



Date: 5/17/25

New Special Event Road Closure Petition

Name: Mike Hyster (Bent Tree)
Address: 313 N Water St
Kent, OH
Signature: [Signature]

Name: _____
Address: _____
Signature: _____

Name: J. Michael Fiala (Topcor)
Address: 313 N Water St
Kent, OH 44240
Signature: [Signature]

Name: _____
Address: _____
Signature: _____

Name: Richard Kulins (Wright)
Address: 302 N Water
Kent OH 44240
Signature: [Signature]

Name: _____
Address: _____
Signature: _____

Name: Clin Boy Co (Homespan Bank)
Address: 309 N. Water St
Kent OH 44240
Signature: [Signature]

Name: _____
Address: _____
Signature: _____

Name: _____
Address: _____
Signature: _____

Name: _____
Address: _____
Signature: _____

Name: _____
Address: _____
Signature: _____

Name: _____
Address: _____
Signature: _____



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

Building Services Division

To: Dave Ruller
City Manager

From: Bridget Susel
Community Development Director *B.S.*

Date: March 10, 2025

RE: Monthly Permit and Zoning Complaint Report – February 2025

Attached are the monthly reports per Council's request. If you have questions or require further information, please let us know.

Thank you.

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type DEMOLITION-DEMOLITION						
1% BBS - 1% BBS		1	0	.75	.00	.75
RES-DEMO ACCSRY - Residential Demolition/Moving Accessory Building		1	0	25.00	.00	25.00
RES-DEMO/MOVE - Residential Demolition/Moving		1	0	50.00	.00	50.00
Permit Type DEMOLITION-DEMOLITION Totals		3	0	\$75.75	\$0.00	\$75.75
Permit Type ELECTRICAL COMM-ELECTRICAL COMMERCIAL						
3% BBS - 3% BBS		4	0	10.43	.00	10.43
COM-ELEC REPAIR - Commercial Electric Repair/Remodel		4	0	347.60	.00	347.60
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews		1	0	84.00	.00	84.00
Permit Type ELECTRICAL COMM-ELECTRICAL COMMERCIAL Totals		9	0	\$442.03	\$0.00	\$442.03
Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL						
EXCAVATION - EXCAVATION		3	0	60.00	.00	60.00
Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL Totals		3	0	\$60.00	\$0.00	\$60.00
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL						
EXCAVATION - EXCAVATION		4	0	80.00	.00	80.00
SEWER RES - SEWER RESIDENTIAL		2	0	50.00	.00	50.00
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL Totals		6	0	\$130.00	\$0.00	\$130.00
Permit Type EXISTING COMM-EXISTING COMMERCIAL						
PLAN REVIEW 4+ - Plan Review for 4 or More Reviews		4	0	625.00	.00	625.00
Permit Type EXISTING COMM-EXISTING COMMERCIAL Totals		4	0	\$625.00	\$0.00	\$625.00
Permit Type EXISTING MULTIFM-EXISTING MULTIFAMILY						
3% BBS - 3% BBS		1	0	1.50	.00	1.50
CRES-BLDG REPAIR - Commercial Residential Building Repair/Remodel		1	0	50.00	.00	50.00
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION		1	0	100.00	.00	100.00
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews		1	0	84.00	.00	84.00
Permit Type EXISTING MULTIFM-EXISTING MULTIFAMILY Totals		4	0	\$235.50	\$0.00	\$235.50
Permit Type EXISTING RES-EXISTING RESIDENTIAL						
1% BBS - 1% BBS		7	0	4.08	.00	4.08
RES-BUILD ADD 1 - Residential Building Addition- Single Family		1	0	57.65	.00	57.65
RES-BUILD REPAIR - Residential Building Remodel/Repair		6	0	350.00	.00	350.00
Permit Type EXISTING RES-EXISTING RESIDENTIAL Totals		14	0	\$411.73	\$0.00	\$411.73
Permit Type FIRE HOODS-FIRE HOODS						
3% BBS - 3% BBS		1	0	3.00	.00	3.00
COM-SUPR SYS EQP - Commercial Suppression Equipment		1	0	100.00	.00	100.00
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION		1	0	100.00	.00	100.00
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews		2	0	147.00	.00	147.00
Permit Type FIRE HOODS-FIRE HOODS Totals		5	0	\$350.00	\$0.00	\$350.00
Permit Type HVAC COMM-HVAC COMMERCIAL						
3% BBS - 3% BBS		2	0	3.15	.00	3.15

Permit Revenue Report

Payment Date Range 02/01/25 - 02/28/25

Summary Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type HVAC COMM-HVAC COMMERCIAL						
COM-HVAC REPAIR - Commercial HVAC Repair/Remodel		1	0	55.00	.00	55.00
COM-HVAC REPLACE - Commercial HVAC Replacement		1	0	50.00	.00	50.00
Permit Type HVAC COMM-HVAC COMMERCIAL Totals		4	0	\$108.15	\$0.00	\$108.15
Permit Type HVAC RES-HVAC RESIDENTIAL						
1% BBS - 1% BBS		17	0	5.95	.00	5.95
RES-HVAC OWN RPL - Residential HVAC Owner Occupied Replacement		17	0	595.00	.00	595.00
Permit Type HVAC RES-HVAC RESIDENTIAL Totals		34	0	\$600.95	\$0.00	\$600.95
Permit Type PLUMB COMM-PLUMBING COMMERCIAL						
3% BBS - 3% BBS		2	0	5.62	.00	5.62
COM-PLUMB REPAIR - Commercial Plumbing Repair/Remodel		1	0	87.40	.00	87.40
COM-PLUMB REPLAC - Commercial Plumbing Replacement		2	0	100.00	.00	100.00
PENALTY FEES - PENALTY FEES		1	0	50.00	.00	50.00
Permit Type PLUMB COMM-PLUMBING COMMERCIAL Totals		6	0	\$243.02	\$0.00	\$243.02
Permit Type PLUMB RES-PLUMBING RESIDENTIAL						
1% BBS - 1% BBS		3	0	1.35	.00	1.35
RES-PLUMB OWN RP - Residential Plumbing Owner Occupied Replacement		1	0	35.00	.00	35.00
RES-PLUMB REPAIR - Residential Plumbing Repair/Remodel		2	0	100.00	.00	100.00
Permit Type PLUMB RES-PLUMBING RESIDENTIAL Totals		6	0	\$136.35	\$0.00	\$136.35
Permit Type SIGN/AWNINGS-SIGN/AWNINGS						
COM-ZONING PSIGN - Zoning Permanent Signs		1	0	50.00	.00	50.00
COM-ZONING TSIGN - Zoning Temporary Signs		2	0	50.00	.00	50.00
Permit Type SIGN/AWNINGS-SIGN/AWNINGS Totals		3	0	\$100.00	\$0.00	\$100.00
Permit Type ZONING-ZONING						
RES-ZONING ADD - Residential Zoning Addition		1	0	25.00	.00	25.00
Permit Type ZONING-ZONING Totals		1	0	\$25.00	\$0.00	\$25.00
Grand Totals		102	0	\$3,543.48	\$0.00	\$3,543.48

Permit Revenue Report

Payment Date Range 02/01/25 - 02/28/25

Detail Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type DEMOLITION-DEMOLITION						
1% BBS - 1% BBS		1	0	.75	.00	.75
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/24/2025	Payment Monies Received	2025-00000087	Catanese Excavation	.75		
				<u>\$0.75</u>		
RES-DEMO ACCSRY - Residential Demolition/Moving Accessory Building						
		1	0	25.00	.00	25.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/24/2025	Payment Monies Received	2025-00000087	Catanese Excavation	25.00		
				<u>\$25.00</u>		
RES-DEMO/MOVE - Residential Demolition/Moving						
		1	0	50.00	.00	50.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/24/2025	Payment Monies Received	2025-00000087	Catanese Excavation	50.00		
				<u>\$50.00</u>		
Permit Type DEMOLITION-DEMOLITION Totals		3	0	\$75.75	\$0.00	\$75.75
Permit Type ELECTRICAL COMM-ELECTRICAL COMMERCIAL						
3% BBS - 3% BBS		4	0	10.43	.00	10.43
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/03/2025	Payment Monies Received	2025-00000046	CASSI ELECTRIC	2.61		
02/17/2025	Payment Monies Received	2025-00000072	SPEELMAN ELECTRIC INC.	1.50		
02/17/2025	Payment Monies Received	2025-00000074	CNE ELECTRICAL CONTRACTORS LLC	1.50		
02/18/2025	Payment Monies Received	2025-00000073	SANTON ELECTRIC CO INC.	4.82		
				<u>\$10.43</u>		
COM-ELEC REPAIR - Commercial Electric Repair/Remodel						
		4	0	347.60	.00	347.60
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/03/2025	Payment Monies Received	2025-00000046	CASSI ELECTRIC	87.00		
02/17/2025	Payment Monies Received	2025-00000072	SPEELMAN ELECTRIC INC.	50.00		
02/17/2025	Payment Monies Received	2025-00000074	CNE ELECTRICAL CONTRACTORS LLC	50.00		
02/18/2025	Payment Monies Received	2025-00000073	SANTON ELECTRIC CO INC.	160.60		
				<u>\$347.60</u>		
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews						
		1	0	84.00	.00	84.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/11/2025	Payment Monies Received	2024-00000741	HARTONG ELECTRIC INC	84.00		
				<u>\$84.00</u>		
Permit Type ELECTRICAL COMM-ELECTRICAL COMMERCIAL Totals		9	0	\$442.03	\$0.00	\$442.03
Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL						
EXCAVATION - EXCAVATION		3	0	60.00	.00	60.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/11/2025	Payment Monies Received	2024-00000105	DOMINION ENERGY	20.00		

Permit Revenue Report

Payment Date Range 02/01/25 - 02/28/25

Detail Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL						
EXCAVATION - EXCAVATION						
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>		<i>Amount</i>	
02/17/2025	Payment Monies Received	2025-00000028	Fola Technologies, Inc.	60.00	20.00	60.00
02/19/2025	Payment Monies Received	2025-00000026	DAVEY RESOURCE GROUP INC		20.00	
					<u>\$60.00</u>	
Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL Totals		3	0	\$60.00	\$0.00	\$60.00
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL						
EXCAVATION - EXCAVATION						
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>		<i>Amount</i>	
02/11/2025	Payment Monies Received	2025-00000025	DOMINION ENERGY	80.00	20.00	80.00
02/17/2025	Payment Monies Received	2025-00000027	HIRST CONSTRUCTION		20.00	
02/18/2025	Payment Monies Received	2025-00000029	APOLLO HEATING & COOLING		20.00	
02/18/2025	Payment Monies Received	2025-00000030	DOMINION ENERGY		20.00	
					<u>\$80.00</u>	
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL Totals		4	0	\$80.00	\$0.00	\$80.00
SEWER RES - SEWER RESIDENTIAL						
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>		<i>Amount</i>	
02/17/2025	Payment Monies Received	2025-00000027	HIRST CONSTRUCTION	50.00	25.00	50.00
02/18/2025	Payment Monies Received	2025-00000029	APOLLO HEATING & COOLING		25.00	
					<u>\$50.00</u>	
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL Totals		2	0	\$50.00	\$0.00	\$50.00
Permit Type EXISTING COMM-EXISTING COMMERCIAL						
PLAN REVIEW 4+ - Plan Review for 4 or More Reviews						
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>		<i>Amount</i>	
02/18/2025	Payment Monies Received	2023-00000811	C & D CONTRACTING	625.00	125.00	625.00
02/18/2025	Payment Monies Received	2023-00000811	C & D CONTRACTING		125.00	
02/18/2025	Payment Monies Received	2023-00000811	C & D CONTRACTING		125.00	
02/18/2025	Payment Monies Received	2023-00000811	C & D CONTRACTING		250.00	
					<u>\$625.00</u>	
Permit Type EXISTING COMM-EXISTING COMMERCIAL Totals		4	0	\$625.00	\$0.00	\$625.00
Permit Type EXISTING MULTIFM-EXISTING MULTIFAMILY						
3% BBS - 3% BBS						
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>		<i>Amount</i>	
02/11/2025	Payment Monies Received	2025-00000045	BELFOR USA GROUP INC	1.50	1.50	1.50
					<u>\$1.50</u>	
Permit Type EXISTING MULTIFM-EXISTING MULTIFAMILY Totals		1	0	\$1.50	\$0.00	\$1.50
CRES-BLDG REPAIR - Commercial Residential Building						
Repair/Remodel						
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>		<i>Amount</i>	
02/11/2025	Payment Monies Received	2025-00000045	BELFOR USA GROUP INC	50.00	50.00	50.00
					<u>\$50.00</u>	

Permit Revenue Report

Payment Date Range 02/01/25 - 02/28/25

Detail Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type EXISTING MULTIFM-EXISTING MULTIFAMILY						
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION		1	0	100.00	.00	100.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>		<i>Amount</i>	
02/11/2025	Payment Monies Received	2025-00000045	BELFOR USA GROUP INC		100.00	
					<u>\$100.00</u>	
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews						
		1	0	84.00	.00	84.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>		<i>Amount</i>	
02/11/2025	Payment Monies Received	2025-00000045	BELFOR USA GROUP INC		84.00	
					<u>\$84.00</u>	
Permit Type EXISTING MULTIFM-EXISTING MULTIFAMILY Totals		4	0	\$235.50	\$0.00	\$235.50
Permit Type EXISTING RES-EXISTING RESIDENTIAL						
1% BBS - 1% BBS		7	0	4.08	.00	4.08
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>		<i>Amount</i>	
02/03/2025	Payment Monies Received	2025-00000034	CATANIA CONSTRUCTION		.50	
02/11/2025	Payment Monies Received	2025-00000044	ANTHONY SLABAUGH REMODELING & DESIGN		.50	
02/11/2025	Payment Monies Received	2025-00000057	PAIGEMAX DEVELOPMENT LLC		.50	
02/11/2025	Payment Monies Received	2025-00000058	PAIGEMAX DEVELOPMENT LLC		1.00	
02/11/2025	Payment Monies Received	2025-00000059	PAIGEMAX DEVELOPMENT LLC		.50	
02/11/2025	Payment Monies Received	2025-00000060	PAIGEMAX DEVELOPMENT LLC		.50	
02/19/2025	Payment Monies Received	2025-00000080	IRONWOOD BUILDERS LLC		.58	
					<u>\$4.08</u>	
RES-BUILD ADD 1 - Residential Building Addition- Single Family						
		1	0	57.65	.00	57.65
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>		<i>Amount</i>	
02/19/2025	Payment Monies Received	2025-00000080	IRONWOOD BUILDERS LLC		57.65	
					<u>\$57.65</u>	
RES-BUILD REPAIR - Residential Building Remodel/Repair						
		6	0	350.00	.00	350.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>		<i>Amount</i>	
02/03/2025	Payment Monies Received	2025-00000034	CATANIA CONSTRUCTION		50.00	
02/11/2025	Payment Monies Received	2025-00000044	ANTHONY SLABAUGH REMODELING & DESIGN		50.00	
02/11/2025	Payment Monies Received	2025-00000057	PAIGEMAX DEVELOPMENT LLC		50.00	
02/11/2025	Payment Monies Received	2025-00000058	PAIGEMAX DEVELOPMENT LLC		100.00	
02/11/2025	Payment Monies Received	2025-00000059	PAIGEMAX DEVELOPMENT LLC		50.00	
02/11/2025	Payment Monies Received	2025-00000060	PAIGEMAX DEVELOPMENT LLC		50.00	
					<u>\$350.00</u>	
Permit Type EXISTING RES-EXISTING RESIDENTIAL Totals		14	0	\$411.73	\$0.00	\$411.73

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Detail Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type FIRE HOODS-FIRE HOODS						
3% BBS - 3% BBS		1	0	3.00	.00	3.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/11/2025	Payment Monies Received	2024-00000833	SUMMIT FIRE & SECURITY LLC	3.00		
				<u>\$3.00</u>		
COM-SUPR SYS EQP - Commercial Suppression Equipment						
		1	0	100.00	.00	100.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/11/2025	Payment Monies Received	2024-00000833	SUMMIT FIRE & SECURITY LLC	100.00		
				<u>\$100.00</u>		
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION						
		1	0	100.00	.00	100.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/11/2025	Payment Monies Received	2024-00000833	SUMMIT FIRE & SECURITY LLC	100.00		
				<u>\$100.00</u>		
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews						
		2	0	147.00	.00	147.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/11/2025	Payment Monies Received	2024-00000833	SUMMIT FIRE & SECURITY LLC	105.00		
02/11/2025	Payment Monies Received	2024-00000833	SUMMIT FIRE & SECURITY LLC	42.00		
				<u>\$147.00</u>		
Permit Type FIRE HOODS-FIRE HOODS Totals		5	0	\$350.00	\$0.00	\$350.00
Permit Type HVAC COMM-HVAC COMMERCIAL						
3% BBS - 3% BBS		2	0	3.15	.00	3.15
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/11/2025	Payment Monies Received	2025-00000051	TOTAL COMFORT HEATING & AIR CONDITIONING INC	1.65		
02/17/2025	Payment Monies Received	2025-00000076	BRANDON HEATING & AIR CONDITIONING	1.50		
				<u>\$3.15</u>		
COM-HVAC REPAIR - Commercial HVAC Repair/Remodel						
		1	0	55.00	.00	55.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/11/2025	Payment Monies Received	2025-00000051	TOTAL COMFORT HEATING & AIR CONDITIONING INC	55.00		
				<u>\$55.00</u>		
COM-HVAC REPLACE - Commercial HVAC Replacement						
		1	0	50.00	.00	50.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/17/2025	Payment Monies Received	2025-00000076	BRANDON HEATING & AIR CONDITIONING	50.00		
				<u>\$50.00</u>		
Permit Type HVAC COMM-HVAC COMMERCIAL Totals		4	0	\$108.15	\$0.00	\$108.15

Permit Revenue Report

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Detail Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type HVAC RES-HVAC RESIDENTIAL						
1% BBS - 1% BBS		17	0	5.95	.00	5.95
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/03/2025	Payment Monies Received	2024-00000837	APOLLO HEATING & COOLING	.35		
02/03/2025	Payment Monies Received	2025-00000036	APOLLO HEATING & COOLING	.35		
02/03/2025	Payment Monies Received	2025-00000043	HEARTLAND HOME SERVICES dba BLIND & SONS	.35		
02/03/2025	Payment Monies Received	2025-00000047	APOLLO HEATING & COOLING	.35		
02/11/2025	Payment Monies Received	2025-00000049	APOLLO HEATING & COOLING	.35		
02/11/2025	Payment Monies Received	2025-00000053	H JACK'S PLUMBING AND HEATING	.35		
02/11/2025	Payment Monies Received	2025-00000054	A TO ZOFF CO	.35		
02/11/2025	Payment Monies Received	2025-00000056	JACKSON COMFORT SYSTEMS	.35		
02/17/2025	Payment Monies Received	2025-00000064	APOLLO HEATING & COOLING	.35		
02/17/2025	Payment Monies Received	2025-00000065	APOLLO HEATING & COOLING	.35		
02/17/2025	Payment Monies Received	2025-00000066	APOLLO HEATING & COOLING	.35		
02/17/2025	Payment Monies Received	2025-00000067	APOLLO HEATING & COOLING	.35		
02/17/2025	Payment Monies Received	2025-00000075	BRANDON HEATING & AIR CONDITIONING	.35		
02/19/2025	Payment Monies Received	2025-00000083	HEARTLAND HOME SERVICES dba BLIND & SONS	.35		
02/24/2025	Payment Monies Received	2025-00000079	APOLLO HEATING & COOLING	.35		
02/24/2025	Payment Monies Received	2025-00000085	BRANDON HEATING & AIR CONDITIONING	.35		
02/24/2025	Payment Monies Received	2025-00000086	JENNINGS HEATING CO INC	.35		
				<u>\$5.95</u>		
RES-HVAC OWN RPL - Residential HVAC Owner Occupied Replacement		17	0	595.00	.00	595.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/03/2025	Payment Monies Received	2024-00000837	APOLLO HEATING & COOLING	35.00		
02/03/2025	Payment Monies Received	2025-00000036	APOLLO HEATING & COOLING	35.00		
02/03/2025	Payment Monies Received	2025-00000043	HEARTLAND HOME SERVICES dba BLIND & SONS	35.00		
02/03/2025	Payment Monies Received	2025-00000047	APOLLO HEATING & COOLING	35.00		
02/11/2025	Payment Monies Received	2025-00000049	APOLLO HEATING & COOLING	35.00		
02/11/2025	Payment Monies Received	2025-00000053	H JACK'S PLUMBING AND HEATING	35.00		
02/11/2025	Payment Monies Received	2025-00000054	A TO ZOFF CO	35.00		
02/11/2025	Payment Monies Received	2025-00000056	JACKSON COMFORT SYSTEMS	35.00		
02/17/2025	Payment Monies Received	2025-00000064	APOLLO HEATING & COOLING	35.00		
02/17/2025	Payment Monies Received	2025-00000065	APOLLO HEATING & COOLING	35.00		
02/17/2025	Payment Monies Received	2025-00000066	APOLLO HEATING & COOLING	35.00		
02/17/2025	Payment Monies Received	2025-00000067	APOLLO HEATING & COOLING	35.00		
02/17/2025	Payment Monies Received	2025-00000075	BRANDON HEATING & AIR CONDITIONING	35.00		
02/19/2025	Payment Monies Received	2025-00000083	HEARTLAND HOME SERVICES dba BLIND & SONS	35.00		

Permit Revenue Report

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Detail Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type HVAC RES-HVAC RESIDENTIAL						
RES-HVAC OWN RPL - Residential HVAC Owner Occupied Replacement		17	0	595.00	.00	595.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/24/2025	Payment Monies Received	2025-00000079	APOLLO HEATING & COOLING	35.00		
02/24/2025	Payment Monies Received	2025-00000085	BRANDON HEATING & AIR CONDITIONING	35.00		
02/24/2025	Payment Monies Received	2025-00000086	JENNINGS HEATING CO INC	35.00		
				\$595.00		
Permit Type HVAC RES-HVAC RESIDENTIAL Totals		34	0	\$600.95	\$0.00	\$600.95
Permit Type PLUMB COMM-PLUMBING COMMERCIAL						
3% BBS - 3% BBS		2	0	5.62	.00	5.62
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/11/2025	Payment Monies Received	2025-00000055	NEPTUNE PLUMBING AND HEATING	1.50		
02/17/2025	Payment Monies Received	2025-00000071	FREEDOM PLUMBING CORP	4.12		
				\$5.62		
COM-PLUMB REPAIR - Commercial Plumbing Repair/Remodel		1	0	87.40	.00	87.40
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/17/2025	Payment Monies Received	2025-00000071	FREEDOM PLUMBING CORP	87.40		
				\$87.40		
COM-PLUMB REPLAC - Commercial Plumbing Replacement		2	0	100.00	.00	100.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/11/2025	Payment Monies Received	2025-00000055	NEPTUNE PLUMBING AND HEATING	50.00		
02/17/2025	Payment Monies Received	2025-00000071	FREEDOM PLUMBING CORP	50.00		
				\$100.00		
PENALTY FEES - PENALTY FEES		1	0	50.00	.00	50.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/11/2025	Payment Monies Received	2025-00000055	NEPTUNE PLUMBING AND HEATING	50.00		
				\$50.00		
Permit Type PLUMB COMM-PLUMBING COMMERCIAL Totals		6	0	\$243.02	\$0.00	\$243.02
Permit Type PLUMB RES-PLUMBING RESIDENTIAL						
1% BBS - 1% BBS		3	0	1.35	.00	1.35
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/19/2025	Payment Monies Received	2025-00000062	KLINE & KAVALI	.50		
02/19/2025	Payment Monies Received	2025-00000082	JOHN R & MARIE D JAMESON	.35		
02/24/2025	Payment Monies Received	2025-00000084	THE HVAC PRO INC. (APOLLO PLUMBING)	.50		
				\$1.35		
RES-PLUMB OWN RP - Residential Plumbing Owner Occupied Replacement		1	0	35.00	.00	35.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>		
02/19/2025	Payment Monies Received	2025-00000082	JOHN R & MARIE D JAMESON	35.00		

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type PLUMB RES-PLUMBING RESIDENTIAL						
					\$35.00	
RES-PLUMB REPAIR - Residential Plumbing Repair/Remodel		2	0	100.00	.00	100.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>		<i>Amount</i>	
02/19/2025	Payment Monies Received	2025-00000062	KLINE & KAVALI		50.00	
02/24/2025	Payment Monies Received	2025-00000084	THE HVAC PRO INC. (APOLLO PLUMBING)		50.00	
					\$100.00	
Permit Type PLUMB RES-PLUMBING RESIDENTIAL Totals		6	0	\$136.35	\$0.00	\$136.35
Permit Type SIGN/AWNINGS-SIGN/AWNINGS						
COM-ZONING PSIGN - Zoning Permanent Signs		1	0	50.00	.00	50.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>		<i>Amount</i>	
02/03/2025	Payment Monies Received	2025-00000040	FOREST CITY ERECTORS		50.00	
					\$50.00	
COM-ZONING TSIGN - Zoning Temporary Signs		2	0	50.00	.00	50.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>		<i>Amount</i>	
02/03/2025	Payment Monies Received	2025-00000048	MEDINA SIGNS INC		25.00	
02/11/2025	Payment Monies Received	2025-00000052	LAWRENCE & KATHLEEN CONTI		25.00	
					\$50.00	
Permit Type SIGN/AWNINGS-SIGN/AWNINGS Totals		3	0	\$100.00	\$0.00	\$100.00
Permit Type ZONING-ZONING						
RES-ZONING ADD - Residential Zoning Addition		1	0	25.00	.00	25.00
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>		<i>Amount</i>	
02/19/2025	Payment Monies Received	2025-00000081	IRONWOOD BUILDERS LLC		25.00	
					\$25.00	
Permit Type ZONING-ZONING Totals		1	0	\$25.00	\$0.00	\$25.00
Grand Totals		102	0	\$3,543.48	\$0.00	\$3,543.48

City of Kent

Case by Inspector Report

Date Type: Open Date

From Date: 02/01/2025 - To Date: 02/28/2025

Case Type	Case Number	Status/Priority	Description	Case Date	Resolution Date	Open Period In Days	Reported By	Location
Inspector:	Tammy K. Frost							
PROPERTY MAINTENANCE	2025-00000045	Active	Living in a tent, inoperable vehicle	02/03/2025		35	Neighbor - Halle	627 EMICH DR KENT, OH 44240
MUNICIPAL CODE	2025-00000064	Active	Light glare from light on pole barn to neighboring property	02/11/2025		27	Jack Amrhein	511 ALLEN DR KENT, OH 44240
PROPERTY MAINTENANCE	2025-00000073	Active	Collapsed retaining wall partially blocking sidewalk	02/12/2025		26	Tammy K. Frost	238 E MAIN ST KENT, OH 44240
TRASH-DEBRIS	2025-00000093	Active	Refrigerator, tire and debris in yard	02/26/2025		12	Tammy K. Frost	920 W MAIN ST KENT, OH 44240
Tammy K. Frost Totals:		4 Case(s)						
Inspector:	Kevin L. Shaffer							
UPHOLSTERED FURNITURE OUTDOORS	2025-00000048	Active	3 couches on porch	02/03/2025		35	Kevin L. Shaffer	312 E MAIN ST KENT, OH 44240
UNSHELTERED STORAGE-VEHICLE	2025-00000051	Active	Vehicle in back yard - tarped, disassembled	02/04/2025		34	Kevin L. Shaffer	420 W ELM ST KENT, OH 44240
PROPERTY MAINTENANCE	2025-00000057	Active	Multiple. See Comments.	02/05/2025		33	Amy Pekar	120 S CHESTNUT ST KENT, OH 44240
TRASH-DEBRIS	2025-00000059	Active	Tarp on tree lawn since fall	02/06/2025		32	Kevin L. Shaffer	451 CHERRY ST KENT, OH 44240
MUNICIPAL CODE	2025-00000063	Active	Floodlight by road	02/11/2025		27	Kevin L. Shaffer	501 ALLEN DR KENT, OH 44240
PROPERTY MAINTENANCE	2025-00000065	Active	Roof damage	02/11/2025		27	Kevin L. Shaffer	800 FAIRCHILD AVE KENT, OH 44240
TRASH-DEBRIS	2025-00000068	Active	Dresser in front yard	02/11/2025		27	Kevin L. Shaffer	1012 HUDSON RD KENT, OH 44240
PROPERTY MAINTENANCE	2025-00000070	Active	Missing siding on front of house	02/12/2025		26	Linda Seeman	529 ROCKWELL KENT, OH 44240
			Trash in yard and on					529 ROCKWELL

City of Kent
Case by Inspector Report
Date Type: Open Date
From Date: 02/01/2025 - To Date: 02/28/2025

Case Type	Case Number	Status/Priority	Description	Case Date	Resolution Date	Open Period In Days	Reported By	Location
TRASH-DEBRIS	2025-00000071	Active	porch	02/12/2025		26	Linda Seeman	KENT, OH 44240
PROPERTY MAINTENANCE	2025-00000075	Active	Shed roof in disrepair - tarped	02/12/2025		26	Kevin L. Shaffer	226 LOWELL DR KENT, OH 44240
PROPERTY MAINTENANCE	2025-00000077	Active	Didnt submit rental license app/payment/schedule inspection	02/17/2025		21	Kevin L. Shaffer	1326 CHELTON RD KENT, OH 44240
PROPERTY MAINTENANCE	2025-00000078	Active	Didnt submit rental license app/payment/schedule inspection	02/17/2025		21	Kevin L. Shaffer	1328 CHELTON RD KENT, OH 44240
ZONING	2025-00000079	Active	Fence without permit	02/17/2025		21	Kevin L. Shaffer	1054 ELNO AVE KENT, OH 44240
TRASH-DEBRIS	2025-00000081	Active	Dresser on tree lawn	02/18/2025		20	Kevin L. Shaffer	1327 CAROL DR KENT, OH 44240
BUILDING CODE	2025-00000084	Active	Deck without permit	02/18/2025		20	Kevin L. Shaffer	547 LONGMERE DR KENT, OH 44240
PROPERTY MAINTENANCE	2025-00000086	Active	Missing fascia & soffit	02/19/2025		19	Kevin L. Shaffer	742 AVONDALE KENT, OH 44240
UNSHELTERED STORAGE-VEHICLE	2025-00000087	Active	Toyota Yaris in driveway	02/19/2025		19	Kevin L. Shaffer	432 RELIM DR KENT, OH 44240
TRASH-DEBRIS	2025-00000088	Active	Mattress & misc. in front yard	02/19/2025		19	Kevin L. Shaffer	432 RELIM DR KENT, OH 44240
TRASH-DEBRIS	2025-00000090	Active	Mattress on tree lawn	02/20/2025		18	Kevin L. Shaffer	629 S WATER ST KENT, OH 44240
TRASH-DEBRIS	2025-00000092	Active	Extensive debris / unsheltered storage	02/20/2025		18	Robin Turner	402 W ELM ST KENT, OH 44240
PROPERTY MAINTENANCE	2025-00000095	Active	Unsecured door	02/27/2025		11	Eric C. Helmstedter	162 N WATER ST KENT, OH 44240
Kevin L. Shaffer Totals:		21 Case(s)						
Grand Totals :		25 Case(s)						

**KENT POLICE DEPARTMENT
FEBRUARY 2025**

	FEBRUARY 2024	FEBRUARY 2025	TOTAL 2024	TOTAL 2025
CALLS FOR SERVICE	1679	1436	3098	2798
KENT FIRE CALLS	456	479	945	982
BRIMFIELD FIRE CALLS	156	164	325	326
ARRESTS, TOTAL	124	99	220	215
JUVENILE ARRESTS	6	7	8	23
O.V.I. ARRESTS	20	10	29	15
TRAFFIC CITATIONS	189	109	307	223
PARKING TICKETS	978	582	1790	1252
ACCIDENT REPORTS	37	38	94	116
Property Damage	9	19	41	68
Injury	10	8	16	15
Private Property	4	5	14	22
Hit-Skip	9	3	16	7
OVI Related	4	0	5	1
Pedestrians	1	3	1	3
Fataals	0	0	1	0
U.C.R. STATISTICS				
Homicide	0	0	0	0
Rape	0	0	0	0
Robbery	0	1	2	1
Assault Total	35	17	51	40
Serious	13	1	18	3
Simple	22	16	33	37
Burglary	4	0	4	1
Larceny	6	15	10	29
Auto Theft	4	2	4	4
Arson	0	0	0	0
Human Trafficking:Servitude	0	0	0	0
Human Trafficking:Sex Acts	0	0	0	0
TOTAL	49	35	71	75
CRIME CLEARANCES				
Homicide	0	0	0	0
Rape	0	0	0	0
Robbery	0	1	2	1
Assault Total	22	16	32	45
Serious	8	1	10	3
Simple	14	15	22	42
Burglary	2	0	3	0
Larceny	6	2	11	6
Auto Theft	1	0	2	2
Arson	0	0	0	0
Human Trafficking:Servitude	0	0	0	0
Human Trafficking:Sex Acts	0	0	0	0
TOTAL	31	19	50	54

City of Kent Income Tax Division

February 28, 2025 Income Tax Receipts Comparison - (Excluding 0.25% Police Facility Receipts)

Monthly Cash Basis Receipts

Total receipts for the month of February, 2025	\$ 1,468,227
Total receipts for the month of February, 2024	\$ 1,599,888
Total receipts for the month of February, 2023	\$ 1,609,396

Year-to-date Receipts and Percent of Total Annual Receipts Collected

	Year-to-date Actual	Percent of Annual
Total receipts January 1 through February 28, 2025	\$ 3,111,211	16.71%
Total receipts January 1 through February 28, 2024	\$ 2,960,988	17.08%
Total receipts January 1 through February 28, 2023	\$ 3,210,850	21.63%

Year-to-date Receipts Through February 28, 2025 - Budget vs. Actual

Year	Annual Budgeted Receipts	Revised Budgeted Receipts	Year-to-date Actual Receipts	Percent Collected	Percent Remaining
2025	\$ 18,622,222	\$ 18,622,222	\$ 3,111,211	16.71%	83.29%

Comparisons of Total Annual Receipts for Previous Ten Years

Year	Total Cash Basis Receipts*	Change From Prior Year	
2015	\$ 14,579,500	14.50%	<div style="background-color: yellow; display: inline-block; width: 10px; height: 10px; vertical-align: middle;"></div> - Changed from accrual basis of accounting to a cash basis of accounting for RITA Income Tax in December, 2020. All years have been restated to be on a cash basis for RITA receipts to make this report comparable from year to year.
2016	14,192,888	-2.65%	
2017	14,525,574	2.34%	
2018	14,297,948	-1.57%	
2019	14,855,372	3.90%	
2020	14,592,066	-1.77%	
2021	14,929,900	2.32%	
2022	16,645,865	11.49%	
2023	17,533,848	5.33%	
2024	18,304,594	4.40%	

Submitted by



, Director of Budget and Finance

2025 CITY OF KENT, OHIO
Comparison of Income Tax Receipts
(Excluding 0.25% Police Facility Receipts)
as of Month Ended February 28, 2025

Monthly Cash Basis Receipts				Comparisons	
Month	2023	2024	2025	Amount	Percent Change
January	\$ 1,601,454	\$ 1,361,101	\$ 1,642,984	\$ 281,883	20.71%
February	1,609,396	1,599,888	1,468,227	(131,660)	-8.23%
March	1,262,958	1,248,335	-		
April	1,419,192	1,456,278	-		
May	1,772,580	2,374,830	-		
June	1,661,424	1,453,801	-		
July	1,382,337	1,472,405	-		
August	1,377,077	1,520,823	-		
September	1,241,696	1,289,344	-		
October	1,395,902	1,718,384	-		
November	1,557,120	1,429,899	-		
December	1,252,714	1,379,506	-		
Totals	<u>\$ 17,533,848</u>	<u>\$ 18,304,594</u>	<u>\$ 3,111,211</u>	<u>\$ 150,223</u>	

Year-to-Date Receipts				Comparisons	
Month	2023	2024	2025	Amount	Percent Change
January	\$ 1,601,454	\$ 1,361,101	\$ 1,642,984	\$ 281,883	20.71%
February	3,210,850	2,960,988	3,111,211	150,223	5.07%
March	4,473,807	4,209,324			
April	5,892,999	5,665,602			
May	7,665,579	8,040,432			
June	9,327,003	9,494,232			
July	10,709,340	10,966,638			
August	12,086,416	12,487,461			
September	13,328,112	13,776,804			
October	14,724,015	15,495,188			
November	16,281,134	16,925,087			
December	17,533,848	18,304,594			
Totals	<u>\$ 17,533,848</u>	<u>\$ 18,304,594</u>			

2025 CITY OF KENT, OHIO
Comparison of Income Tax Receipts from Kent State University
(Excluding 0.25% Police Facility Receipts)
as of Month Ended February 28, 2025

Monthly Receipts				Comparisons	
Month	2023	2024	2025	Amount	Percent Change
January	\$ 461,437	\$ 478,415	\$ 435,880	\$ (42,535)	-8.89%
February	386,098	395,210	400,555	5,345	1.35%
March	423,517	436,511	-		
April	419,985	438,141	-		
May	420,801	432,214	-		
June	411,739	463,100	-		
July	419,770	426,920	-		
August	383,705	397,759	-		
September	373,412	456,054	-		
October	431,227	438,187	-		
November	443,752	445,734	-		
December	439,024	480,509	-		
Totals	<u>\$ 5,014,467</u>	<u>\$ 5,288,754</u>	<u>\$ 836,435</u>	<u>\$ (37,190)</u>	
	28.60%	28.89%	26.88%		

Year-to-Date Receipts				Comparisons	
Month	2023	2024	2025	Amount	Percent Change
January	\$ 461,437	\$ 478,415	\$ 435,880	\$ (42,535)	-8.89%
February	847,535	873,625	836,435	(37,190)	-4.26%
March	1,271,052	1,310,136			
April	1,691,036	1,748,277			
May	2,111,837	2,180,491			
June	2,523,575	2,643,591			
July	2,943,345	3,070,510			
August	3,327,051	3,468,269			
September	3,700,463	3,924,323			
October	4,131,690	4,362,510			
November	4,575,443	4,808,245			
December	5,014,467	5,288,754			
Totals	<u>\$ 5,014,467</u>	<u>\$ 5,288,754</u>			

2025 CITY OF KENT, OHIO
Comparison of Income Tax Receipts from Kent State University
(Excluding 0.25% Police Facility Receipts)

Comparisons of Total Annual Receipts for Previous Ten Years
Restated

Year	Total Cash Basis Receipts	Percent Change
2015	\$ 4,910,519	4.30%
2016	5,042,140	2.68%
2017	5,137,920	1.90%
2018	5,167,455	0.57%
2019	5,150,394	-0.33%
2020	5,159,334	0.17%
2021	4,813,413	-6.70%
2022	4,861,839	1.01%
2023	5,014,467	3.14%
2024	5,288,754	5.47%

2025 CITY OF KENT, OHIO
Comparison of Income Tax Receipts
Police Facility Dedicated Income Tax Receipts - 1/9 of Total (0.25%)
as of Month Ended February 28, 2025

Monthly Receipts				Comparisons	
Month	2023	2024	2025	Amount	Percent Change
January	\$ 200,182	\$ 170,138	\$ 205,373	\$ 35,235	20.71%
February	201,174	199,986	183,528	(16,458)	-8.23%
March	157,870	156,042	-		
April	177,399	182,035	-		
May	221,572	296,854	-		
June	207,678	181,725	-		
July	172,792	184,051	-		
August	172,135	190,103	-		
September	155,212	161,168	-		
October	174,488	214,798	-		
November	194,640	178,737	-		
December	156,589	172,438	-		
Totals	<u>\$ 2,191,731</u>	<u>\$ 2,288,074</u>	<u>\$ 388,901</u>	<u>\$ 18,778</u>	

Year-to-Date Receipts				Comparisons	
Month	2023	2024	2025	Amount	Percent Change
January	\$ 200,182	\$ 170,138	\$ 205,373	\$ 35,235	20.71%
February	401,356	370,124	388,901	18,778	5.07%
March	559,226	526,165			
April	736,625	708,200			
May	958,197	1,005,054			
June	1,165,875	1,186,779			
July	1,338,667	1,370,830			
August	1,510,802	1,560,933			
September	1,666,014	1,722,101			
October	1,840,502	1,936,899			
November	2,035,142	2,115,636			
December	2,191,731	2,288,074			
Totals	<u>\$ 2,191,731</u>	<u>\$ 2,288,074</u>			

2025 CITY OF KENT, OHIO
Comparison of Total Income Tax Receipts - Including Police Facility Receipts
as of Month Ended February 28, 2025

Monthly Receipts				Comparisons	
Month	2023	2024	2025	Amount	Percent Change
January	\$ 1,801,636	\$ 1,531,238	\$ 1,848,357	\$ 317,119	20.71%
February	1,810,570	1,799,874	1,651,756	(148,118)	-8.23%
March	1,420,827	1,404,377	-		
April	1,596,591	1,638,313	-		
May	1,994,152	2,671,684	-		
June	1,869,102	1,635,526	-		
July	1,555,129	1,656,456	-		
August	1,549,211	1,710,926	-		
September	1,396,908	1,450,512	-		
October	1,570,390	1,933,182	-		
November	1,751,759	1,608,636	-		
December	1,409,303	1,551,945	-		
Totals	<u>\$ 19,725,579</u>	<u>\$ 20,592,668</u>	<u>\$ 3,500,113</u>	<u>\$ 169,001</u>	

Year-to-Date Receipts				Comparisons	
Month	2023	2024	2025	Amount	Percent Change
January	\$ 1,801,636	\$ 1,531,238	\$ 1,848,357	\$ 317,119	20.71%
February	3,612,206	3,331,112	3,500,113	169,001	5.07%
March	5,033,033	4,735,489			
April	6,629,624	6,373,802			
May	8,623,776	9,045,486			
June	10,492,879	10,681,011			
July	12,048,007	12,337,468			
August	13,597,218	14,048,393			
September	14,994,127	15,498,905			
October	16,564,517	17,432,087			
November	18,316,276	19,040,723			
December	19,725,579	20,592,668			
Totals	<u>\$ 19,725,579</u>	<u>\$ 20,592,668</u>			

City of Kent
RITA Income Tax Analysis by Month compared to the Prior Year
By Category Collected

2025 with change from 2024 - Cash Basis

Calendar Month	Withholding	Change	% Change	Individual	Change	% Change	Net Profit	Change	% Change	Total	Change	% Change
Jan	\$ 1,477,566.97	\$ 228,045.72	18.25%	\$ 126,317.82	\$ 35,990.27	39.84%	\$ 194,859.33	\$ 37,447.16	23.79%	\$ 1,798,744.12	\$ 301,483.15	20.14%
Feb	1,365,929.30	(208,663.62)	-13.25%	147,030.82	24,613.95	20.11%	77,362.95	23,445.54	43.48%	1,590,323.07	(160,604.13)	-9.17%
March		(1,237,320.32)	-100.00%		(57,455.76)	-100.00%		(51,691.61)	-100.00%	-	(1,346,467.69)	-100.00%
April		(1,305,536.65)	-100.00%		(128,141.09)	-100.00%		(173,489.77)	-100.00%	-	(1,607,167.51)	-100.00%
May		(1,656,477.96)	-100.00%		(365,048.55)	-100.00%		(575,740.86)	-100.00%	-	(2,597,267.37)	-100.00%
June		(1,272,620.51)	-100.00%		(212,319.42)	-100.00%		(28,613.25)	-100.00%	-	(1,513,553.18)	-100.00%
July		(1,373,821.35)	-100.00%		(168,473.55)	-100.00%		(82,948.10)	-100.00%	-	(1,625,243.00)	-100.00%
August		(1,380,454.85)	-100.00%		(128,085.01)	-100.00%		(119,549.45)	-100.00%	-	(1,628,089.31)	-100.00%
Sept		(1,242,542.23)	-100.00%		(122,445.63)	-100.00%		(13,522.80)	-100.00%	-	(1,378,510.66)	-100.00%
Oct		(1,416,671.12)	-100.00%		(106,116.59)	-100.00%		(371,954.63)	-100.00%	-	(1,894,742.34)	-100.00%
Nov		(1,261,534.50)	-100.00%		(131,354.06)	-100.00%		(140,345.53)	-100.00%	-	(1,533,234.09)	-100.00%
Dec		(1,238,760.99)	-100.00%		(121,046.61)	-100.00%		(99,252.24)	-100.00%	-	(1,459,059.84)	-100.00%
	<u>\$ 2,843,496.27</u>	<u>\$ (13,366,358.38)</u>	<u>-968.26%</u>	<u>\$ 273,348.64</u>	<u>\$ (1,479,882.05)</u>	<u>-1155.39%</u>	<u>\$ 272,222.28</u>	<u>\$ (1,596,215.54)</u>	<u>-1335.19%</u>	<u>\$ 3,389,067.19</u>	<u>\$ (16,442,455.97)</u>	<u>-1009.92%</u>
							Check			<u>\$ 3,389,067.19</u>	<u>\$ (16,442,455.97)</u>	

City of Kent
RITA Income Tax Analysis by Month compared to the Prior Year
By Category Collected

2024 with change from 2023 - Cash Basis

Calendar Month	Withholding	Change	% Change	Individual	Change	% Change	Net Profit	Change	% Change	Total	Change	% Change
Jan	\$ 1,249,521.25	\$ (61,522.09)	-4.69%	\$ 90,327.55	\$ (10,747.90)	-10.63%	\$ 157,412.17	\$ (196,314.22)	-55.50%	\$ 1,497,260.97	\$ (268,584.21)	-15.21%
Feb	1,574,592.92	136,458.35	9.49%	122,416.87	(21,552.21)	-14.97%	53,917.41	(120,106.01)	-69.02%	1,750,927.20	(5,199.87)	-0.30%
March	1,237,320.32	27,841.69	2.30%	57,455.76	(42,162.68)	-42.32%	51,691.61	(8,931.98)	-14.73%	1,346,467.69	(23,252.97)	-1.70%
April	1,305,536.65	117,762.33	9.91%	128,141.09	(40,367.78)	-23.96%	173,489.77	(34,650.34)	-16.65%	1,607,167.51	42,744.21	2.73%
May	1,656,477.96	188,779.88	12.86%	365,048.55	7,217.87	2.02%	575,740.86	443,971.81	336.93%	2,597,267.37	639,969.56	32.70%
June	1,272,620.51	11,899.31	0.94%	212,319.42	32,972.46	18.38%	28,613.25	(291,999.33)	-91.08%	1,513,553.18	(247,127.56)	-14.04%
July	1,373,821.35	250,765.98	22.33%	168,473.55	(21,030.19)	-11.10%	82,948.10	(128,221.39)	-60.72%	1,625,243.00	101,514.40	6.66%
August	1,380,454.85	12,636.87	0.92%	128,085.01	35,344.14	38.11%	119,549.45	95,410.67	395.26%	1,628,089.31	143,391.68	9.66%
Sept	1,242,542.23	45,589.12	3.81%	122,445.63	67,897.50	124.47%	13,522.80	(69,785.20)	-83.77%	1,378,510.66	43,701.42	3.27%
Oct	1,416,671.12	204,105.10	16.83%	106,116.59	(84,093.58)	-44.21%	371,954.63	233,807.64	169.25%	1,894,742.34	353,819.16	22.96%
Nov	1,261,534.50	(138,588.21)	-9.90%	131,354.06	28,003.93	27.10%	140,345.53	(74,318.28)	-34.62%	1,533,234.09	(184,902.56)	-10.76%
Dec	1,238,760.99	(17,258.81)	-1.37%	121,046.61	78,738.66	186.11%	99,252.24	39,005.80	64.74%	1,459,059.84	100,485.65	7.40%
	<u>\$ 16,209,854.65</u>	<u>\$ 778,469.52</u>	<u>5.04%</u>	<u>\$ 1,753,230.69</u>	<u>\$ 30,220.22</u>	<u>1.75%</u>	<u>\$ 1,868,437.82</u>	<u>\$ (112,130.83)</u>	<u>-5.66%</u>	<u>\$ 19,831,523.16</u>	<u>\$ 696,558.91</u>	<u>3.64%</u>
							Check			<u>\$ 19,831,523.16</u>	<u>\$ 696,558.91</u>	



KENT FIRE DEPARTMENT MONTHLY INCIDENT REPORT FEBRUARY 2025

FIRE INCIDENT RESPONSE INFORMATION

Summary of Fire Incident Alarms

	CURRENT PERIOD			YEAR TO DATE		
	2025	2024	2023	2025	2024	2023
City of Kent	59	61	59	116	129	106
Kent State University	19	27	30	40	56	67
Franklin Township	19	10	10	36	33	25
Sugar Bush Knolls	0	0	0	0	0	0
Mutual Aid Given	6	5	5	16	15	10
Total Fire Incident Alarms	103	103	104	208	233	208

Summary of Mutual Aid Received by Location

	2025	2024	2023	2025	2024	2023
City of Kent	0	0	0	2	0	0
Kent State University	0	2	0	0	2	0
Franklin Township	0	0	0	0	0	0
Sugar Bush Knolls	0	0	0	0	0	0
Total Mutual Aid	0	2	0	2	2	0

EMERGENCY MEDICAL SERVICE RESPONSE INFORMATION

Summary of Emergency Medical Service Responses

	CURRENT PERIOD			YEAR TO DATE		
	2025	2024	2023	2025	2024	2023
City of Kent	255	233	200	529	483	451
Kent State University	63	52	27	105	97	48
Franklin Township	40	34	36	92	70	79
Sugar Bush Knolls	0	1	3	1	3	5
Mutual Aid Given	2	11	3	7	21	3
Total Emergency Medical Service Responses	360	331	269	734	674	586

Summary of Mutual Aid Received by Location

	2025	2024	2023	2025	2024	2023
City of Kent	2	4	0	4	7	2
Kent State University	0	1	0	0	2	0
Franklin Township	0	1	0	1	2	0
Sugar Bush Knolls	0	0	0	0	0	0
Total Mutual Aid	2	6	0	5	11	2

TOTAL FIRE AND EMERGENCY MEDICAL SERVICE RESPONSE INCIDENTS	463	434	373	942	907	794
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TOTAL ALL RESPONSES , INCLUDING MUTUAL AID	465	442	373	949	920	796
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TOTAL ALL RESPONSES , INCLUDING MUTUAL AID	465	442	373	949	920	796
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PARAMEDICINE PROGRAM RESPONSES*	11	12	20	27	24	37
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TOTAL ALL RESPONSES	476	454	393	976	944	833
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* The Paramedicine Program began responses in August 2022