



Committee of the Whole

1. Vacant Board and Commission Candidate(s) Interview (Clerk)

The City Clerk has invited the candidate(s) for the vacant Board and Commission positions to interview with Council. (attachment)

Administrative Recommendation

Interview the prospective Board and Commission candidates.

Council Action

Interview the prospective Board and Commission candidates.

2. Staff Updates

Department Heads have requested a few minutes at the start of the Committee meeting to share brief comments about noteworthy topics in their departments.

Administration Recommendation

Receive the staff reports, no action is needed.

Council Actions

Receive the staff report, no action is necessary

UPDATE

Community Development Committee

1. Amendment to the Enterprise Rental Car CRA Agreement (Bridget)

Bridget has requested Committee time to present a proposed amendment to the Community Reinvestment Area (CRA) Agreement with the owners of the Enterprise Rental Car business on West Main Street. The business owners have requested Council's consideration to restructure the terms of the Agreement to align with changing business forecasts. (attachments)

Administration Recommendation

The CRA is a useful economic development tool, and it has helped promote incremental reinvestment in the west side of Kent. The adjusted terms of the Enterprise Rental Car CRA are still favorable to the City's economic base and I recommend Council's support.

Council Actions

Approve the proposed amendment to the Community Reinvestment Area agreement with owners of the Enterprise Rental Car business on West Main Street as presented, with the emergency clause.



Community Development Committee (continued)

2. Amendment to Sustainability Commission Bylaws (Bridget)

Bridget has requested Committee time to present changes developed by staff in conjunction with the members of the Sustainability Commission to enable the Sustainability Commission to amend their bylaws as an advisory commission without requiring Council review and authorization. The Sustainability Commission is the only Board or Commission that currently requires Council approval for a bylaw change. (attachments)



SUSTAINABILITY

Administration Recommendation

Staff believes that vesting the Sustainability Commission with the authority to amend their bylaws should improve time efficiency of the Sustainability Commission to pivot when needed and respond to changes in procedural or topical matters of interest. I recommend Council's support for the proposed legislative change in the assignment of bylaw powers to the Sustainability Commission.

Council Actions

Approve the proposed legislative changes of the bylaws of the Sustainability Commission as presented, with the emergency clause.

3. Amendment to College Town Kent Land Lease (Bridget)

Bridget has requested Committee time to present a proposed change in the method of calculation for the annual parking lot maintenance fee contained in the land lease with College Town Kent. After a review of the parking lot maintenance costs, Bridget is recommending modifying the maintenance fee calculation to align with the city's actual maintenance costs. (attachments)



Administration Recommendation

Based on the historical cost data, I recommend Council support the modified annual maintenance fee calculation and amend the land lease to reflect the revised fee structure.

Council Actions

Approve the proposed maintenance fee amendment included in the terms of the land lease with College Town Kent as presented, with the emergency clause.

Finance Committee

1. Discussion of Staffing and Funding Options Report (Rhonda, Dave)

The staff have requested Committee time to review the contents of the "Staffing and Funding Options" report that was distributed to Council members at the March 4th Committee meeting. The report frames the discussion of the critical staffing shortfalls in Police, Fire and Service departments, and outlines options for generating new revenues or redirecting existing revenues to fund the staffing needs.

Administration Recommendation

The staff have been noting staffing deficiencies for the last 3 years and I believe we have developed funding options that could provide a range of funding to correct those deficiencies without increasing residents' taxes. Receive the staff report and direct staff accordingly.

Council Actions

Receive the staff report and direct staff accordingly.





Finance Committee (continued)

2. 2026 Budget Appropriations Amendment (Rhonda)

Rhonda has been working with the department heads to reconcile the approved 2026 budget line items, and she has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

Administration Recommendation

I recommend Council's authorization of the appropriations amendments.

Council Actions

Approve the 2026 budget appropriations amendments as presented, with the emergency clause.

Land Use Committee

1. Proposed Zoning Text Updates (Bridget)

Bridget has requested Committee time to propose changes to the City's Zoning Code that include new language to calculate the number of unrelated tenants allowed in a rental dwelling. The proposal introduces a structural basis to set the number of unrelated tenants allowed in a rental unit, e.g., number of full bathrooms, parking, etc. Bridget also has a few administrative housekeeping items in the text that she is requesting Council's consideration to approve as well. (attachment)

Administration Recommendation

Rental property regulation is an important issue in the community, and the staff believes the proposed changes would improve the department's ability to limit the number of tenants based on specific structural elements in each property. I recommend Council support the proposed changes to the zoning code as presented.

Council Action

Approve the proposed zoning code text amendments as presented, with the emergency clause.



Streets, Sidewalks & Utilities Committee

1. Request to Modify the Street Closure for the KSU Flashes First Event (Eric)

Eric has requested Committee time to present a request from Kent State University to adjust the approved street closure plan for KSU Flashes First event that is scheduled for Friday, August 21st to include closing the full length of East Erie Street between Haymaker Parkway and Water Street (including the crossing at Depeyster Street). (attachment)

Administration Recommendation

Staff have reviewed the request and recommend Council's approval of the proposed modification in the street closure for the KSU Flashes First event.

Council Action

Authorize the proposed street closure change to include East Erie between Haymaker Parkway and Water Street for the KSU Flashes First event as presented, with the emergency clause.



Information Items

1. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for April 2026. Permit revenues were \$11,865.42 for the month with the most permits being issued for Commercial Electrical (21 permits). There were 113 code enforcement items for the month. (attachment)

2. Income Tax Report

Rhonda Hall has provided a summary of income tax collections for April of 2026. Overall, the City income tax collections YTD are down 8.2% (\$494,747) compared with YTD of 2025. For the month of April, the City income tax collections are down 17.3% (280,553) compared to 2025.