

ORDINANCE NO. 2026 - 02

**AN ORDINANCE AUTHORIZING THE CIVIL SERVICE COMMISSION TO CHANGE THE CIVIL SERVICE RULES AND REGULATIONS SPECIFICALLY RULE 5.08.1 AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Civil Service Commission would like to amend the Civil Service Rules and Regulations to allow for members outside of the Kent Police Department to apply for vacancy in the position of Police Chief; and

**WHEREAS**, the City Manager will hold interviews with Police Chief candidates that pass the Civil Service test and that interview accounts for ten percent (10%) of the total exam score; and

**WHEREAS**, the Civil Service Commission voted in favor of the proposed changes on December 15, 2025.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Kent, Portage County, Ohio:

**SECTION 1.** That Kent City Council hereby authorizes the Civil Service Commission to amend the Civil Service Rules and Regulations specifically Rule 5.08.1 regarding the position of the Police Chief and is more fully set forth in Exhibit "A", attached hereto and incorporated herein.

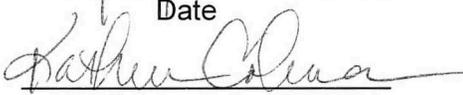
**SECTION 2.** That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

**SECTION 3.** That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: 1/21/26  
Date

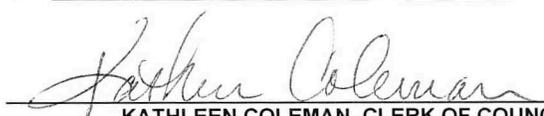
  
\_\_\_\_\_  
Jack Armhein  
Mayor and President of Council

EFFECTIVE: 1/21/26  
Date

ATTEST:   
\_\_\_\_\_  
Kathleen Coleman  
Clerk of Council

I, KATHLEEN COLEMAN, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. 2026-02, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON \_\_\_\_\_, 20\_\_\_\_\_.

(SEAL)

  
\_\_\_\_\_  
KATHLEEN COLEMAN, CLERK OF COUNCIL

## EXHIBIT A

Amend Civil Service Rule 5.08.1

(**New language in bold**, ~~deleted in strikethrough.~~)

### 5.08.1 Promotion to Police Chief

In the event of a vacancy in the position of the Police Chief, the Civil Service Commission shall prepare the promotional examination. ~~as listed above in Section 5.08, above except~~ **In addition to the examination**, the City Manager will be given the opportunity to interview the candidates for Police Chief, and the interview will count as ten percent (10%) of the total examination score. **The Commission shall determine the type of test that will be given.** No credit will be given for seniority or efficiency.

In addition, for the Police Chief position only, candidates from outside the department shall be permitted to apply for the position.