

ORDINANCE NO. 2025 - 111

AN ORDINANCE APPROPRIATING FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.

WHEREAS, it is provided by law that an annual appropriation ordinance shall be passed by Council; and

WHEREAS, the Ohio Revised Code and the Charter of the City of Kent provide for such ordinance and the method of enacting the same.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That to provide for the current expenses and other expenditures of the City of Kent for the fiscal year ending December 31, 2026, the appropriations set forth in Exhibit "A" attached hereto and incorporated herein, are hereby authorized.

SECTION 2. That this Council finds that the budget approved by Council and the appropriation of funds to implement the budget represent the judgment of Council concerning the personnel and other objects of expenditure needed to administer programs approved for the fiscal year, but that conditions may change during the fiscal year and may call for staff reduction or increases, depending upon the facts in each instance, and that, in recognition of this fact, the City Manager shall review requests for additional positions and for filling vacant positions within the limitations of the budget and, consistent with the payroll ordinance, after making a study of each request, the City Manager shall have the authority to approve, disallow, or postpone such requests for additional personnel.

SECTION 3. That every contract for goods and/or services for which funds are herein appropriated is hereby authorized and approved without need for further legislation and the departmental director, commissioner, or officer having supervision or management control over the line item account or accounts from which such funds shall be drawn is hereby authorized to sign such contracts with or without prior competitive biddings as such director, commissioner, or officer shall decide, upon such terms or specifications as such director, commissioner, or officer shall desire, on behalf of the City of Kent, it being the intention of this Council that the authorizations hereby given satisfy fully the requirements of Ohio Revised Code Section 735.05 and supersede completely the requirements of Revised Code Section 723.52 and 723.53 and constitute and exercise of the powers given to this Council by Section 3, Article XVIII of the Ohio Constitution, as determined by the Supreme Court of Ohio in the case of State ex rel, Cronin v. Wald, 26 OS (2nd) 22, 55 00 (2nd) 12,268 NE (2nd) 581 (1971); however, that nothing contained herein shall be construed so as to reduce the powers given the Board of Control pursuant to Article VIII, Section 8.03 of the City's Charter.

SECTION 4. That the Director of Budget and Finance (hereinafter, "The Director") be and is hereby authorized and directed to draw his or her warrants against the appropriations hereinafter set forth on Exhibit "A", which is attached hereto and made a part hereof upon presentation of proper certificates and vouchers therefor.

SECTION 5. That the Director is authorized to make the transfer and reimbursements which have been herein above appropriated and which are described on Exhibit "A", which is attached hereto and made a part hereof.

SECTION 6. That any single expenditure not exceeding \$10,000 may be made against the contingency line in any particular fund for a purpose consistent with said fund use by written instructions from the City Manager to the Director, which instruction shall include a description of the expenditure which is to be made, the amount to be expended, and the contingency fund against which the expenditure shall be made. Said instructions may consist of a standard purchase order form which is countersigned by the City Manager and bears the added instructions "Charge to contingency fund per Appropriations Ordinance" or some other similar language. In the case of single expenditures which exceed \$10,000, charges against the

contingency funds shall be made in an identical manner and shall also require prior Board of Control approval, in which instance the instructions to the Director shall bear the language "Charge to Contingency Fund per Board of Control authorization" or other similar words. Regardless of whether a contingency fund expenditure exceeds \$10,000, the same is hereby authorized without need for further legislation and the City Manager is hereby authorized to sign any and all such contracts which may relate hereto, with or without prior competitive biddings, as the City Manager shall decide, upon such terms or specifications as he or she shall desire, on behalf of the City of Kent, it being the intention of this Council that the authorizations hereby given satisfy fully the requirements of Ohio Revised Code Section 735.05 and supersede completely the requirements of Revised Code Sections 723.52 and 723.53 and constitute an exercise of the powers given to this Council by Section 3, Article XVIII of the Ohio Constitution, as determined by the Supreme Court of Ohio in the case of State ex rel. Cronin v. Wald, 26 OS the Charter of the City of Kent, Ohio.


SECTION 7. That the City Manager is hereby authorized to sign any and all lease agreements, as the City Manager shall decide, upon such terms or specifications as he or she shall desire, on behalf of the City of Kent, it being the intention of this Council that the authorizations hereby given satisfy fully the requirements of Ohio Revised Code Section 721.03 and supersede completely the requirements of Ohio Revised Code Section 721.03 and constitute an exercise of the powers given to this Council by Section 3, Article XVIII of the Ohio Constitution. The lease authorization granted herein to the City Manager applies to properties rented at market value as determined by the Real Estate Broker retained by the City of Kent to manage said properties; that if there are special circumstances for a specific property, or if a property is to be rented at a rate below market value, the City Manager shall seek approval from City Council for the lease of said property.

SECTION 8. That Ordinance 2025-107 is hereby repealed.

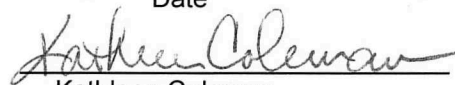
SECTION 9. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 10. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: 12/17/25
Date


Jack Armhein
Mayor and President of Council

EFFECTIVE: 12/17/25
Date

ATTEST: 
Kathleen Coleman
Clerk of Council

I, KATHLEEN COLEMAN, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. 2025-111, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON December 17, 2025.

(SEAL)



KATHLEEN COLEMAN
CLERK OF COUNCIL

Exhibit A

Revised

2026 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>General Fund (001)</u>						
City Council	\$ 241,770	\$ 109,555	\$ -	\$ -	\$ -	\$ 351,325
Mayor	13,755	7,050				20,805
Community Support		122,000				122,000
City Manager	421,255	93,180				514,435
Community Engagement	124,250	39,150				163,400
Information Technology	322,330	674,885				997,215
Urban Renewal		35,500	220,000			255,500
Human Resources	142,500	30,910				173,410
Law	398,620	134,615				533,235
Budget & Finance	538,410	175,675				714,085
Community Development	829,550	285,090				1,114,640
Economic Development	151,325	38,325				189,650
Public Parking		90,600				90,600
Main Street Program		75,600				75,600
Service Administration	179,510	387,600				567,110
Shade Tree		168,675	20,000			188,675
Sustainability	115,280	3,400				118,680
Building	464,550	91,000				555,550
Land banking		5,000				5,000
Engineering	338,150	121,680				459,830
Miscellaneous & Sundry		542,100				542,100
Contingency					100,000	100,000
Fund Total	4,281,255	3,231,590	240,000	-	100,000	7,852,845
<u>West Side Fire (101)</u>						
Fire	179,850	38,800				218,650
Fund Total	179,850	38,800	-	-	-	218,650
<u>Street Construction Maintenance & Repair (102)</u>						
Service	1,604,380	1,347,805				2,952,185
Contingency					25,000	25,000
Fund Total	1,604,380	1,347,805	-	-	25,000	2,977,185
<u>State Highway (103)</u>						
Service		125,000				125,000
Fund Total	-	125,000	-	-	-	125,000
<u>Recreation (106)</u>						
Parks & Recreation	1,626,145	613,570	120,100			2,359,815
Fund Total	1,626,145	613,570	120,100	-	-	2,359,815
<u>Food Service (107)</u>						
Health	105,145	26,740				131,885
Fund Total	105,145	26,740	-	-	-	131,885
<u>Health Department (110)</u>						
Administration	590,030	195,155				785,185
Workforce Grant	97,945	3,250				101,195
Other Grants	0	115,055				115,055
Fund Total	687,975	313,460	0	0	0	1,001,435

Exhibit A

2025 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>General Fund (001)</u>						
City Council	\$ 239,425	\$ 81,695	\$ -	\$ -	\$ -	\$ 321,120
Mayor	13,725	3,400				17,125
Community Support		122,000				122,000
City Manager	398,785	70,597				469,382
Community Engagement	114,375	43,800				158,175
Information Technology	304,930	689,165				994,095
Urban Renewal		170,100				170,100
Human Resources	138,680	26,932				165,612
Law	376,840	121,743				498,583
Budget & Finance	562,980	179,625				742,605
Community Development	710,100	266,678				976,778
Economic Development	145,445	33,830				179,275
Public Parking		90,600				90,600
Main Street Program		75,600				75,600
Service Administration	171,410	451,809				623,219
Shade Tree		132,180	20,000			152,180
Sustainability	109,090	27,500				136,590
Building	380,830	88,655				469,485
Land banking		5,000				5,000
Engineering	286,530	181,476				468,006
Miscellaneous & Sundry		538,250				538,250
Contingency					100,000	100,000
Fund Total	3,953,145	3,400,635	20,000	-	100,000	7,473,780
<u>West Side Fire (101)</u>						
Fire	213,185	38,800				251,985
Fund Total	213,185	38,800	-	-	-	251,985
<u>Street Construction Maintenance & Repair (102)</u>						
Service	1,447,610	1,261,764				2,709,374
Contingency					25,000	25,000
Fund Total	1,447,610	1,261,764	-	-	25,000	2,734,374
<u>State Highway (103)</u>						
Service		100,000				100,000
Fund Total	-	100,000	-	-	-	100,000
<u>Recreation (106)</u>						
Parks & Recreation	1,557,570	625,485	170,200			2,353,255
Fund Total	1,557,570	625,485	170,200	-	-	2,353,255
<u>Food Service (107)</u>						
Health	108,085	24,365	21,300			153,750
Fund Total	108,085	24,365	21,300	-	-	153,750
<u>Health Department (110)</u>						
Administration	515,125	217,105	45,334			777,564
Workforce Grant	97,045	56,750				153,795
Tobacco Grant	20,000	24,000	16,082			60,082
Other Grants	4,855	131,555				136,410
Fund Total	637,025	429,410	61,416	0	0	1,127,851

2025 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Income Tax (116)</u>						
Budget/Finance/IncTaxAdmin	159,840	682,400				842,240
Managed Reserve				25,540		25,540
Fund Total	159,840	682,400	-	25,540	-	867,780
<u>Revolving Housing (120)</u>						
Health	159,305	21,295	21,300			201,900
Fund Total	159,305	21,295	21,300	-	-	201,900
<u>State & Local Forfeits (121)</u>						
Police						-
Fund Total	-	-	-	-	-	-
<u>Drug Law Enforcement (122)</u>						
Police		15,000				15,000
Fund Total	-	15,000	-	-	-	15,000
<u>Enforcement & Education (123)</u>						
Police		11,000				11,000
Fund Total	-	11,000	-	-	-	11,000
<u>Income Tax Safety (124)</u>						
Police	9,298,700	877,017				10,175,717
Fund Total	9,298,700	877,017	-	-	-	10,175,717
<u>Law Enforcement Trust (125)</u>						
Police						-
Fund Total	-	-	-	-	-	-
<u>Community Development Block Grant (126)</u>						
Community Development	1,155	162,275	170,000			333,430
Fund Total	1,155	162,275	170,000	-	-	333,430
<u>Fire & E.M.S. (128)</u>						
Fire	6,402,980	950,709	1,185,200			8,538,889
Fund Total	6,402,980	950,709	1,185,200	-	-	8,538,889
<u>Wireless 911 (129)</u>						
Safety		34,947	4,580			39,527
Fund Total	-	34,947	4,580	-	-	39,527
<u>Swimming Pool Inspections (130)</u>						
Health	8,410	3,450	13,034			24,894
Fund Total	8,410	3,450	13,034	-	-	24,894
<u>Police Pension (132)</u>						
Police	160,000					160,000
Fund Total	160,000	-	-	-	-	160,000
<u>Fire Pension (133)</u>						
Fire	160,000					160,000
Fund Total	160,000	-	-	-	-	160,000

2025 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>UDAG / EDA-RLF (134)</u>						
City Manager/C.D.		50,000				50,000
Fund Total	-	50,000	-	-	-	50,000
<u>CHIP Grant (136)</u>						
City Manager/C.D.		75,000				75,000
Fund Total	-	75,000	-	-	-	75,000
<u>Local American Rescue Plan Act (138)</u>						
ARPA			560,609			560,609
Fund Total	-	-	560,609	-	-	560,609
<u>Water (201)</u>						
Service	2,147,095	1,290,099	3,030,850			6,468,044
Service (Capital Facilities)			797,056			797,056
Admin. Support	512,850	211,664	142,500			867,014
Budget & Finance (Debt)				124,204		124,204
Contingency					50,000	50,000
Fund Total	2,659,945	1,501,763	3,970,406	124,204	50,000	8,306,318
<u>Sewer (202)</u>						
Service	1,913,450	1,116,390	1,828,877			4,858,717
Service (Capital Facilities)			978,215			978,215
Admin. Support	438,290	144,764	63,300			646,354
Budget & Finance (Debt)				213,522		213,522
Contingency					50,000	50,000
Fund Total	2,351,740	1,261,154	2,870,392	213,522	50,000	6,746,808
<u>Utility Billing (204)</u>						
Budget & Finance		126,140				126,140
Fund Total	-	126,140	-	-	-	126,140
<u>Solid Waste (205)</u>						
Admin Support	49,630	177,494				227,124
Service	435,555	41,100	70,000			546,655
Fund Total	485,185	218,594	70,000	-	-	773,779
<u>Storm Water Utility (208)</u>						
Service	444,755	63,550	260,000			768,305
Service (Capital Facilities)			1,775,000			1,775,000
Admin. Support	319,320	89,960	4,800			414,080
Budget & Finance (Debt)				13,346		13,346
Fund Total	764,075	153,510	2,039,800	13,346	-	2,970,731

2025 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Guaranteed Deposits (230)</u>						
Budget & Finance		1,000				1,000
Fund Total	-	1,000	-	-	-	1,000
<u>Capital Projects (301)</u>						
Safety			175,000			175,000
Service			881,000			881,000
Service (Capital Facilities)		225	8,021,360			8,021,585
Administrative	286,530	50,000	90,400			426,930
Budget & Finance (Debt)				73,155		73,155
New City Hall (Debt)				456,520		456,520
Contingency					25,000	25,000
Fund Total	286,530	50,225	9,167,760	529,675	25,000	10,059,190
<u>Municipal Public Improvement Tax Increment Equivalent (302)</u>						
Service (Capital Facilities)						-
Budget & Finance (Debt)				419,685		419,685
Fund Total	-	-	-	419,685	-	419,685
<u>Police Facility (303)</u>						
Safety (Capital Facilities)		66,000	30,000			96,000
Budget & Finance (Debt)				1,080,260		1,080,260
Fund Total	-	66,000	30,000	1,080,260	-	1,176,260
<u>Internal Service (807)</u>						
Health Insurance		4,760,000				4,760,000
Fund Total	-	4,760,000	-	-	-	4,760,000
Total Appropriations	<u>\$ 30,814,485</u>	<u>\$ 16,901,938</u>	<u>\$ 20,375,997</u>	<u>\$ 2,406,232</u>	<u>\$ 250,000</u>	<u>\$ 70,748,652</u>
Original Appropriations	\$ 30,581,585	\$ 15,669,465	\$ 31,219,700	\$ 2,300,232	\$ 250,000	\$ 80,020,982
Amendment #1	246,000	199,194	4,511,508	-	-	4,956,702
Amendment #2	-	54,665	3,830,100	-	-	3,884,765
Amendment #3	-	149,417	-	-	-	149,417
Amendment #4	(40,000)	251,897	399,659	-	-	611,556
Amendment #5	-	9,000	1,257,000	-	-	1,266,000
Amendment #6	-	166,200	352,180	-	-	518,380
Amendment #7	26,900	402,100	(21,194,150)	106,000	-	(20,659,150)
	<u>\$ 30,814,485</u>	<u>\$ 16,901,938</u>	<u>\$ 20,375,997</u>	<u>\$ 2,406,232</u>	<u>\$ 250,000</u>	<u>\$ 70,748,652</u>

2025 ORIGINAL APPROPRIATIONS - SCHEDULE OF OPERATING TRANSFERS AND TEMPORARY ADVANCES

<u>Paying Fund</u>	<u>Original</u>	<u>Request</u>	<u>Change</u>	<u>Receiving Fund</u>
<u>Operating Transfers</u>				
Fund 116 - Income Tax	\$ 4,336,500			Fund 001 - General
Fund 116 - Income Tax	700,000			Fund 102 - St Const Maint & Repair
Fund 116 - Income Tax	4,567,280			Fund 124 - Income Tax Safety
Fund 116 - Income Tax	4,567,280			Fund 128 - Fire & E.M.S.
Fund 116 - Income Tax	3,813,280			Fund 301 - Capital Projects
Fund 116 - Income Tax	2,283,640			Fund 303 - Police Facility
Total Fund 116 Income Tax	20,267,980	-	-	
Fund 201 - Water	55,000			Fund 204 - Utility Billing
Fund 202 - Sewer	55,000			Fund 204 - Utility Billing
Fund 001 - General	700,000	800,000	100,000	Fund 110 - Health
Fund 001 - General	4,700,000			Fund 124 - Income Tax Safety
Fund 001 - General	3,700,000			Fund 128 - Fire & EMS
Subtotal - Total Operating Transfers	9,210,000	800,000	100,000	
Grand Total - All Transfers	\$ 29,477,980	\$ 800,000	\$ 100,000	

