



# CITY OF KENT, OHIO

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## Community Engagement Coordinator

TO: Dave Ruller, City Manager

FROM: Dominique Bollenbacher, Community Engagement Coordinator

DATE: 7/30/2025

RE: Inaugural Yard Beautification Awards Presentation

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Mr. Ruller,

I am requesting time before council, to share the recipients of the first ever Neighborhood Beautification Awards here in Kent for the month of August!

The winners are as follows:

- Jonathan Secaur and Linda Idoine, 421 Crain Ave, Ward 6
- Albert Grimes, 863 Stonewater Dr, Ward 2
- Allen Smalley, 414 Beryl Dr, Ward 3
- Tammy and Mark Clewell, 152 N. Prospect, Ward 1

Thank you,  
Dominique Bollenbacher



## LAW DEPARTMENT MEMORANDUM KENT, OHIO

To: Dave Ruller, City Manager  
From: Hope L. Jones, Law Director  
Date: July 29, 2025  
Re: Public Meetings Ordinance

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Mr. Ruller,

I request committee time on August 6, 2025, to discuss amending our public meetings legislation to change the location that public meeting notices be posted. Currently, postings are required at 930 Overholt Road. I would like to change that to 319 S. Water Street since we are now in our new home.

Thank you, Dave,

Hope



# CITY OF KENT, OHIO

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## DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: July 29, 2025

TO: Dave Ruller, City Manager

FROM: Bridget Susel, Community Development Director *BOS*

RE: Tree Hazards and Rental Licensing Inspections

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In June of 2024, City Council requested the administration evaluate the proposed concept of having the City's Arborist participate in rental licensing inspections to get input on potential tree hazards that may be present on properties inspected through the City's Community Development Department and Health Department rental licensing programs.

The Community Development and Health Departments inspect and register rental units on an annual basis. The inspections are conducted to ensure compliance with sections of the Kent Codified Ordinances (KCO), including the "Environmental Health and Housing Maintenance Code" (TITLE SEVEN aka "Housing Code"), Zoning Code (PART 11), and the Property Maintenance Code (Part 14). Any violations of these regulations identified through the rental licensing inspection are civil offenses and processed in accordance with KCO Section 501.13 "Civil Offenses."

The regulations governing trees and the responsibilities of the City's Arborist are in KCO "TITLE ONE-Chapter 169 Trees." Under Section 169.05, the Arborist, under the supervision of the Service Director, does have the authority to issue an opinion when "trees constitute a menace to public property, public safety, or public welfare of the City" and Section 169.15 specifies the instances where trees, plants and shrubs on private property can be required to be removed because of potential risk and adverse effects on public property (see attached). Regulations in Chapter 169 are not enforceable under the Housing Code (TITLE SEVEN) and a violation of Chapter 169 is subject to a minor misdemeanor charge, as defined in KCO Section 501.99, and will require a court filing.

In discussions with the Code Enforcement Officers and the Arborist, it has been an ongoing informal practice that if a property owner, or in the case of a rental, a tenant reports a possible tree hazard wholly confined onto private property and not impeding or encroaching on ROW, that the Arborist schedules a site visit for a consultation on the issue. The information provided by the Arborist is a recommendation only.

The Community Development and Health Departments inspect and register a combined total of more than 2,000 rental units annually. Based on the number of rental inspections conducted each year, the current work responsibilities of the Arborist who is also the Facilities Manager, and the existing conflicts in applicable penalties for violations of Chapter 169 (minor misdemeanor) and violations of the Housing Code (civil offense), there are challenges that will need addressed if the Arborist actively participates in the inspection process for all rental properties.

The administration is proposing that a more formalized protocol be established that will be complaint-based and not require an amendment to any City ordinances but still will ensure complaints of possible tree hazards present on rental properties are investigated. The administration is recommending that when a tenant files a complaint or when a Community Development or Health Department staff member identifies a potential tree hazard while conducting an inspection, that the inspector coordinate an on-site consultation with the Arborist and that documentation of the consultation, including any recommendations, be provided in writing (i.e. email or memo) to the property owner and be included in the property file records. Insurance companies frequently request copies of documentation maintained in the City's property files so if a rental property owner is made aware that a potential tree hazard has been documented and included as part of the property file, the owner may be more likely to mitigate the potential tree hazard.

I am respectfully requesting time at the August 6, 2025 Council Committee meeting to discuss this topic in greater detail and to request input and guidance from Council on how it wishes the administration to proceed.

If you need any additional information in order to add this item to the agenda, please let me know.

Thank you.

Cc: Brad McKay, Arborist/Facilities Manager  
Melanie Baker, Service Director  
Joan Seidel, Health Commissioner  
Hope Jones, Law Director  
Kathy Coleman, Clerk of Council



#### **169.05 ARBORIST TO CONTROL TREES.**

The Arborist shall have the following duties:

(a) The Arborist, under supervision of the Service Director, is given full jurisdiction, authority, control, supervision, and direction of all trees which now or which may hereafter exist upon any public property in the City; and over all trees that exist on private property when in the Arborist's opinion, such trees constitute a menace to public property, public safety, or public welfare of the City.

(b) The Arborist, under supervision of the Service Director, is given full jurisdiction, authority, and control in connection with the issuing of permits and/or authorizations hereinafter provided for.

(c) In the exercise of any of the powers herein granted, the Arborist, under supervision of the Service Director, shall have the authority to delegate all or such part of his/her power and duties with respect to supervision and control of trees to the Arborist's subordinates and assistants in the employ of the City as the Arborist may from time to time determine. (Ord. 2007-94. Passed 9-19-07.)

#### **169.15 TREES ON PRIVATE PROPERTY.**

All trees, plants, or shrubs standing upon private property in the City and having branches projecting into public highways or public property shall conform to the regulations herein provided; otherwise, the City shall cause such trees to be trimmed or cut down and removed in accordance with such regulations and assess the cost thereof against the owner of such lot or parcel of land according to the following:

(a) The owner shall trim or cause to be trimmed the tree, plant, or shrub so that a clear height of eight (8) feet between the lowest branches of the same and the sidewalk is maintained for pedestrian passage.

(b) The owner shall prune or cause to be pruned the tree, plant, or shrub so that a clear height of fourteen (14) feet between the lowest branches of the same and the public street is maintained for vehicle traffic.

(c) The owner shall prune or remove as the case may require, every dead, decayed, or broken tree, plant, shrub, or any part thereof so that the same shall not fall onto the public sidewalk, public property, or public street.

(Ord. 2007-94. Passed 9-19-07).




# CITY OF KENT, OHIO

## DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: July 28, 2025

TO: Dave Ruller, City Manager

FROM: Eric Helmstedter, Economic Development Director 

RE: 2025 Destination Kent Convention and Visitor's Bureau (DKCVB) Update

Over the last 18 months, members of the Destination Kent Convention and Visitor's Bureau (DKCVB) Board of Directors have been working to recommence activities at the organization. The DKCVB Board of Directors would like to provide Council with an update on changes and initiative that have been started during this time period.

I am respectfully requesting time at the August 6, 2025 Council Committee meeting to provide the members of the DKCVB Board of Directors the opportunity to present an update to Council on the DKCVB's recent activities.

Please let me know if you have any questions, or if you need any additional information to add this to the August 6, 2025 agenda.

Thank you.

cc: Bridget Susel, Community Development Director  
Kathy Coleman, Clerk of Council  
DKCVB Board of Directors



**CITY OF KENT, OHIO**  
**DEPARTMENT OF BUDGET AND FINANCE**  
**Rhonda C. Hall, CPA, Director**

**To:** Dave Ruller, City Manager  
Hope Jones, City Law Director  
**From:** Rhonda C. Hall, CPA, Director of Budget and Finance  
**Date:** July 28, 2025  
**Re:** Request for Ordinance Certifying Delinquent City Utility Debtors to Portage County

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In October of 2012 Kent City Council approved Ordinance 2012-110 amending Sections 913.07, 915.72, 921.24 and 935.14 of the Kent Codified Ordinances allowing for the certification of delinquent water use charges, wastewater use charges, storm water utility charges and recycling/solid waste collection charges to the County Auditor to be placed as a tax lien on the real property that generated the delinquent charges. This action aligned the City's possible enforcement remedies for the above listed "Utility Billing Charges" with already existing "housekeeping authority" for other City code enforcement violations and special assessments.

In continuation of this practice, I am respectfully requesting City Council authorization for an ordinance certifying the attached list of delinquent and otherwise uncollectable Utility Billing Accounts to the County Auditor to allow for the placement of the certified amount on the real property tax list and duplicate against the property served by the non-payment of utility bills and declaring an emergency.

A request for City Council approval of a separate ordinance to provide certification of listings for non-Utility Billing outstanding delinquent debts is also being submitted under separate cover. The County has indicated that separate ordinances are required to separate their remittance of collected amounts so that City revenue accounting entries can be made to the appropriate funds.

If we receive payment, or a request for a payment plan, of any of the above delinquent items by August 29, 2025, the individual will be removed from the final list submitted to the Portage County Auditor on September 2, 2025.

Thank you in advance for your support and assistance in this matter.

## City of Kent: 2025 Delinquent Fines and Unpaid Fees Dept. - Utility Billing

Owner Name	Address	Parcel #	Amount	Date Delinquent	Description of Fine /Unpaid Fee	Loc. ID
ANDREI, SPENCER	1111 LAKE	17-032-10-00-070-000	\$ 71.71	1/31/2025	WA/SW	69620
WRIGHT, MARCUS	249 HARRIS	17-012-20-00-199-000	3,840.85	1/16/2025	WA/SW	7580
PAVICH, DOMINIC	1087 SILVER MEADOWS	17-028-10-00-123-000	100.85	3/10/2025	WA/SW	41500
XIAO FENG ZHENG	712 VINE	17-013-20-00-089-000	585.81	4/29/2025	WA/SW	48680
BAYSIDE INVESTMENT GROUP	419 GARRETT	17-027-10-00-085-000	132.62	2/28/2025	WA/SW	45455
JKC LAND COMPANY	565 HARVEY	17-032-20-00062-000	18.87	4/24/2025	WA/SW	87636
LANGSTON, DOMINIC	1539 BENJAMIN	17-007-20-00-022-000	532.46	4/29/2025	WA/SW	12689
PAIGEMAX DEVELOPMENT	1172 MORRIS	17-013-20-00-296-000	23.64	4/28/2025	WA/SW	30410
ABDALLAH, ADAM	1271 CAROL	17-028-10-00-080-000	197.79	4/29/2025	WA/SW	43100
LEVAN, BRIAN	559 VINE	17-013-10-00-076-000	720.07	3/25/2025	WA/SW	48280
WEST RIVER MEDICAL RENOVATIONS, LLC	319 W MAIN	17-025-10-00-160-000	7,324.26	3/10/2025	WA/SW	38110
SPRING, MARK	549 S WATER	17-013-10-00-008-000	46.26	8/14/2024	WA/SW	1100
GINTHER, AMANDA OR GREG	218 N LINCOLN	17-024-33-00-134-000	127.15	8/13/2024	WA/SW	63350
LANGSTON, DOMINIC	1539 BENJAMIN	17-007-20-00-022-000	68.84	8/17/2024	WA/SW	12689
DONO DEVELOPMENT	1207 W MAIN	17-027-00-00-002-000	736.46	10/14/2024	WA/SW	45905
DELTA BRAVO PROPERTIES LLC	315 WOODARD	17-030-20-00-032-000	112.48	8/29/2024	WA/SW	58410
GOLDEN FLASH RENTALS 2 LLC	528 S LINCOLN	17-013-10-00-089-000	37.66	8/6/2024	WA/SW	47710
TERCEK, THOMAS	142 S PROSPECT 1 FL	17-025-20-00-126-000	59.99	7/15/2024	WA/SW	14590
CONSTELLATION OHIO LLC	1592 SUMMIT RD	17-004-00-00-006-015	159.18	7/8/2024	WA	85590
BRADY STREET SHR	114 BRADY	17-024-20-00-078-000	61.82	7/16/2024	WA/SW	66150
SAM B PROPERTIES, LLC	306 E COLLEGE	17-024-40-00-096-000	52.79	7/17/2024	WA/SW	28400
CWYNAR, JEFFREY	987 MORRIS A	17-041-10-00-009-000	35.04	7/1/2024	WA/SW	30665
PENNANT OHIO, LLC	361 N MANTUA	17-025-10-00-059-011	95.33	7/8/2024	WA/SW	87310
SCHUMANN, DAVID	201 N WILLOW 3	17-024-33-00-116-000	31.80	7/2/2024	WA/SW	67082
BINTZ, WILLIAM	132 WILSON	17-023-10-00-184-000	61.93	7/1/2024	WA/SW	64080
OBLISK, RICHARD	1401 VINE	17-006-12-00-014-000	94.77	6/17/2024	WA/SW	5070
STEPHANOPOULOS, GEORGE	309 S WILLOW	17-024-40-00-126-000	168.91	8/7/2024	WA/SW	29410
LAWSON, WILLIAM & JODIE	210 S MANTUA	17-025-20-00-051-000	30.78	7/31/2024	WA/SW	86436
HILLEBRECHT LUKE	203 E WILLIAMS	17-013-10-00-037-000	109.66	8/5/2024	WA/SW	49590
GANDEE, KEVIN	1052 MIDDLEBURY	17-009-00-00-008-000	73.77	8/1/2024	WA/SW	23500
KAMPAS, LLC	652 E OAK	17-014-10-00-037-000	6.47	7/30/2024	WA/SW	31190
TUPA, DENISE & GREG	1004 FRANKLIN	17-012-20-00-154-000	23.64	10/28/2024	WA/SW	10690
PLYMALE, SHANDS	1326 CHELTON A	17-010-40-00-013-000	131.19	10/3/2024	WA/SW	24980
LAMANCUSA, RICHARD	1540 A ENTERPRISE	17-008-20-00-012-000	18.73	10/28/2024	WA/SW	85126
LINDSEY, ROBERT	187 CURRIE HALL	17-007-0-00-010-000	47.89	9/13/2024	WA/SW	10430
CHEN, QIU MENG	133 S LINCOLN	17-006-12-00-040-000	27.84	10/31/2024	WA/SW	4210
MT INVESTING LLC	217 CHERRY	17-007-10-00-085-000	1,569.14	10/14/2024	WA/SW	6660
GOLD ZONE HORIZON, LLC	300 HICKORY MILL	17-004-00-00-036-001	2,672.67	9/9/2024	WA	83400
GOLD ZONE HORIZON, LLC	300 HICKORY MILL	17-004-00-00-036-001	1,960.71	9/9/2024	WA	83450
GOLD ZONE HORIZON, LLC	300 HICKORY MILL	17-004-00-00-036-001	7,675.00	9/9/2024	WA	83455
GOLD ZONE HORIZON, LLC	300 HICKORY MILL	17-004-00-00-036-001	2,353.97	9/9/2024	WA	83460
GOLD ZONE HORIZON, LLC	300 HICKORY MILL	17-004-00-00-036-001	3,512.80	9/9/2024	WA	83465
GOLD ZONE HORIZON, LLC	300 HICKORY MILL	17-004-00-00-036-001	3,710.13	9/9/2024	WA	83470
GOLD ZONE HORIZON, LLC	300 HICKORY MILL	17-004-00-00-036-004	2,735.96	9/9/2024	WA	83475
GOLD ZONE HORIZON, LLC	300 HICKORY MILL	17-004-00-00-036-004	2,663.23	9/9/2024	WA	83485
GOLD ZONE HORIZON, LLC	300 HICKORY MILL	17-004-00-00-036-004	2,309.67	9/9/2024	WA	83490
GOLD ZONE HORIZON, LLC	300 HICKORY MILL	17-004-00-00-036-004	2,516.15	9/9/2024	WA	83495
GOLD ZONE HORIZON, LLC	300 HICKORY MILL	17-004-00-00-036-004	3,576.12	9/9/2024	WA	83500
NNF UPPERHAND LLC	921 FRANKLIN	17-013-20-00-045-000	88.77	9/10/2024	WA/SW	10180
CDS REAL ESTATE INV, LLC	832 N MANTUA	17-030-20-00-184-000	49.46	9/9/2024	WA/SW	34720
SPECIAL SPACES REAL ESTATE	1107 LAKE	17-032-10-00-069-000	186.04	4/2/2025	WA/SW	69610

**GRAND TOTAL DUE:**

**\$ 53,549.13**



**CITY OF KENT, OHIO**  
**DEPARTMENT OF BUDGET AND FINANCE**  
**Rhonda C. Hall, CPA, Director**

**To:** Dave Ruller, City Manager  
Hope Jones, City Law Director  
**From:** Rhonda C. Hall, CPA, Director of Budget and Finance  
**Date:** July 28, 2025  
**Re:** Request for Ordinance Certifying Delinquent Non-Utility Debtors to Portage County

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Annually Kent City Council receives listings of unpaid delinquent mowing bills, property maintenance violations-citations, zoning violations-citations, and other code enforcement violations and health department violations-citations to be placed as a tax lien on the real property that generated the delinquent charges.

In continuation of this annual "housekeeping practice" I am respectfully requesting City Council authorization for an ordinance certifying the attached list of delinquents and otherwise uncollectable fines/fees to the County Auditor to allow for the placement of the certified amount on the real property tax list and duplicate against the property served by the non-payment of various code enforcement actions and declaring an emergency.

A request for City Council approval of a separate ordinance to provide certification of listings for Utility Billing outstanding delinquent debts is also being submitted under separate cover. The County has indicated that separate ordinances are required for us to distinguish their remittance of collected amounts in a way that will enable City revenue accounting entries to the appropriate funds.

If we receive payment, or a request for a payment plan, of any of the above delinquent items by August 29, 2025, the individual will be removed from the final list submitted to the Portage County Auditor on September 2, 2025.

Thank you in advance for your support and assistance in this matter.

### City of Kent Community Development Delinquent Fees/Fines in 2025

[illegible]

City of Kent: Delinquent Fines/Unpaid Fees: Dept. of Health 2025

Address	Parcel Number	Owner	Complaint Number	Date Fine Issued	Amount Due
909 Franklin	17-012-20-00-043-000	Keyword Investment	25-65	6/23/2025	\$ 40
708 Hudson	17-030-20-00-099-000	Sonia Weaver	25-64	6/23/2025	20
607 N Water	17-031-22-00-211-000	AMTD Properties	25-57	5/21/2025	100
699 Akron Blvd	17-009-20-00-007-000	Duong Thien	25-50	5/8/2025	60
211 Sherman	17-023-10-00-189-000	Paigemax	25-49	5/2/2025	80
302 University	17-024-33-00-092-000	Kent Devonshire	25-48	5/1/2025	180
429 Stinaff	17-030-10-00-101-000	Calvin Kohler	25-25	3/7/2025	20
308 S Willow	17-024-40-00-086-000	Quatro Novus	24-38	8/8/2024	100
Total					<u>\$ 600</u>



**CITY OF KENT, OHIO**  
**DEPARTMENT OF BUDGET AND FINANCE**  
Rhonda C. Hall, CPA, Director

**To:** Dave Ruller, City Manager  
**From:** Rhonda C. Hall, CPA, Director of Budget and Finance  
**Date:** July 28, 2025  
**Re:** FY2025 Appropriation Amendment #4

**The following appropriation amendments for the August Council Committee Agenda are hereby requested:**

**Fund 001 – General**

Decrease	\$ (40,000)	General / Bldg / Personnel – Reduce approp to cover inspector fees in O&M, B. Susel 7/22/25 memo.
Increase	40,000	General / Bldg / Other (O&M) – Appropriate add'l funds to cover inspector fees, B. Susel 7/22/25 memo.
Increase	15,000	General / City Manager / Other (O&M) – Appropriate add'l funds for the qtrly maint. of City Hall HVAC system, N. Cecil 6/3/25 memo.
Increase	11,000	General / Comm Engmt / Other (O&M) – Appropriate add'l funds to review and establish branding standards and misc costs, D. Bollenbacher 6/3/25 memo.
Increase	30,000	General / Finance / Other (O&M) – Appropriate add'l funds to cover legal and financial advisor expertise, B Huff 7/16/25 memo.
Increase	10,000	General / IT / Other (O&M) – Appropriate add'l funds to cover phone system upgrade, N. Cecil 7/22/25 memo.

**Fund 107 – Food Service**

Increase	\$ 6,600	Food Service /Food Service/ Capital – Appropriation of software to the appropriate line, per R. Hall.
Decrease	(6,600)	Food Service /Food Service/ Other (O&M) – Reduce appropriation of software to the appropriate line, per R. Hall.

**Fund 110 – Health Department**

Increase	\$ 5,850	Health Dept. /Health Dept./ Capital – Appropriation of software to the appropriate line, per R. Hall.
Decrease	(5,850)	Health Dept. /Health Dept./ Other (O&M) – Reduce appropriation of software to the appropriate line, per R. Hall.

**Fund 120 – Revolving Housing**

Increase	\$ 6,600	Revolving Housing /Revolving Housing/ Capital – Appropriation of software to the appropriate line, per R. Hall.
Decrease	(6,600)	Revolving Housing /Revolving Housing/ Other (O&M) – Reduce appropriation of software to the appropriate line, per R. Hall.



**Fund 129 – Wireless 911**

Increase	\$ 34,947	Wireless 911 / Other (O&M) – Appropriate add'l funds to cover service contract with Motorola Solutions per N. Shearer memo dated 7/28/2025.
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**Fund 138 – ARPA**

Increase	\$ 10,609	ARPA/ Capital – Re-appropriate funds for the Heat Digester Project. R Hall
Increase	450,000	ARPA/ Capital – Appropriate add'l funds for the Influent Headworks Building project per J. Bowling 7/23/2025 memo.
Increase	100,000	ARPA/ Capital – Appropriate add'l funds for the Influent Cuyahoga River Sewer Relocation project per J. Bowling 7/23/2025 memo.
Decrease	(550,000)	ARPA/ Capital – Reduce approp for the Influent Digester Heat Exchanger project per J. Bowling 7/23/2025 memo.

**Fund 201 – Water**

Increase	\$ 50,000	Capital / SVC – Capital – Approp add'l funds to perform Risk and Resilience Assessments testing per the OH EPA, J Ellison 6/11/25 memo.
Increase	500,000	Capital / SVC – Capital – Approp add'l funds to for the 500k/400k Water Tank Rehab project, J Bowling 7/16/25 memo.
Decrease	(70,000)	Capital / SVC – Capital – Reduce approps for the Erin Drive Waterline project, J Bowling 7/16/25 memo.
Decrease	(100,000)	Capital / SVC – Capital – Reduce approps for the Wellfield Development project, J Bowling 7/16/25 memo.
Decrease	(125,000)	Capital / SVC – Capital – Reduce approps for the Water Meter Replacement project, J Bowling 7/16/25 memo.

**Fund 202 – Sewer**

Increase	\$ 110,000	Capital / SVC – Other (O&M) – Approp add'l funds to cover Landfill tipping fees for the remainder of 2025 per B Schesventer 5/12/2025 memo.
Decrease	(450,000)	ARPA/ Capital – Appropriate add'l funds for the Influent Headworks Building project per J. Bowling 7/23/2025 memo.
Decrease	(100,000)	ARPA/ Capital – Appropriate add'l funds for the Influent Cuyahoga River Sewer Relocation project per J. Bowling 7/23/2025 memo.
Increase	550,000	ARPA/ Capital – Reduce approp for the Influent Digester Heat Exchanger project per J. Bowling 7/23/2025 memo.

**Fund 204 – Utility Billing**

Increase	\$ 20,000	Utility Billing / Utility Billing –Other (O&M) – Approp add'l funds to cover the annual fees for the new UB software, B Huff 7/16/25 memo.
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**Fund 208 – Storm Water**

Increase	\$ 50,000	Storm Water / Storm Water – Capital – Approp add'l funds to evaluate storm water drainage along Cherry St., J. Bowling 7/22/25 memo.
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**Fund 301 – Capital Improvements**

Increase	\$ 5,000	Capital Impr / Capital Impr – Capital – Approp add'l funds to replace old microphones in Council Chambers, N. Cecil 7/22/25 memo.
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# CITY OF KENT, OHIO

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## DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: July 22, 2025

TO: Rhonda Hall, Budget & Finance Director

FROM: Bridget Susel, Community Development Director *BOS*

RE: Appropriations Memo: Funding for Building Department Professional Services

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The Community Development Department has entered into an agreement for plans examination and supplemental building official services to provide for better coverage of services required in the Building Department. With the retirement of Bob Nitzsche as the City's Chief Building Official, there is funding available in the Building Department's payroll line that will not be utilized so this appropriations request will not increase the overall fund budget amount but rather re-allocate from one line to another.

I am respectfully requesting that \$40,000.00 be appropriated to line 001.04.540.402.7340 (Professional Services) for the new consulting agreement.

Please let me know if you need any additional information in order to include this item in the August 6, 2025 appropriations request to Council.

Thank you.

Cc: Kim Brown, CD Dept.



# CITY OF KENT, OHIO

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## Information Technology Department Memorandum

To: Rhonda Hall, Budget and Finance Director  
From: Nicholas Cecil, IT & Communications Director  
Date: 6/3/2025  
Re: Appropriation of Funds for City Hall HVAC Maintenance

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Ms. Hall,

I am requesting the appropriation of \$15,000 for quarterly maintenance of the City Hall HVAC System. Please allocate funds to 001-09-570-704.7350.

Thank you,

A handwritten signature in black ink that reads "Nicholas Cecil". The signature is written in a cursive, flowing style.

Nicholas Cecil



# CITY OF KENT, OHIO

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## Community Engagement Memorandum

To: Rhonda Hall, Budget and Finance Director  
From: Dominique Bollenbacher, Community Engagement Coordinator  
Date: 6/3/2025  
Re: Appropriation of Funds for Brand Standard Review

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Ms. Hall,

I am requesting the appropriation of \$10,000 to contract with Each + Every to review and establish branding standards for The City. Please allocate funds to 001-09-570-729.7340.

Thank you,  
Dominique Bollenbacher

A handwritten signature in black ink, appearing to read "Dominique Bollenbacher", is written over the printed name.



# CITY OF KENT, OHIO

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## Community Engagement Memorandum

To: Rhonda Hall, Budget and Finance Director  
From: Dominique Bollenbacher, Community Engagement Coordinator  
Date: 7/16/2025  
Re: Appropriation of Funds for City Hall Open House

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Ms. Hall,

I am requesting the appropriation of \$1,000 to purchase food items and giveaways to commemorate our historic opening of the new City Hall. Please allocate funds to 001-09-570-729.7420.

Thank you,  
Dominique Bollenbacher

A handwritten signature in black ink, appearing to read "Dominique Bollenbacher", is written over the printed name.



**CITY OF KENT, OHIO**  
**DEPARTMENT OF BUDGET AND FINANCE**

**To:** Rhonda Hall, CPA, Director of Budget and Finance

**From:** Brian Huff, CPA, Controller

**Date:** June 16, 2025

**Re:** Appropriation Amendments Needed

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An amendment to appropriations in fund 204 is being requested for additional funds to cover the annual fees for the new Utility Billing software while we are in the conversion process to a new/upgraded more modern utility billing system. I am asking for an increase of \$20,000 in appropriations to 204-07-550-708-7390.

I am also requesting an increase in appropriations in the General Fund (001) to cover legal and financial advisor fees. I am asking for \$30,000 in 001-07-570-708-7390.

Thanks for your attention to this matter.

*Brian Huff*

**Brian Huff, Controller**



# CITY OF KENT, OHIO

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## Information Technologies Department Memorandum

To: Rhonda Hall, Budget and Finance Director  
From: Nicholas Cecil, IT & Communications Manager  
Date: 7/22/2024  
Re: Budget Appropriation

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Ms. Hall,

I am requesting the appropriation of \$10,000 for professional services to assist in updating the City's phone system. The funds will need to be allocated to 001-09-570-728.7420.

Thank you,  
Nicholas Cecil

# Kent Police Department

## MEMORANDUM

**To:** Rhonda Hall  
**From:** Chief Nicholas Shearer  
**Date:** July 28, 2025  
**Subject:** Budget Amendment from 911 Fund

This memorandum is to serve as a request for a budget amendment to pay for our annual service contract with Motorola Solutions. This annual service contract is \$34,947 this year. As this relates to our ability to function as an emergency dispatch center, I am requesting these funds be appropriate out of our 911 fund.



CITY OF KENT  
DEPARTMENT OF PUBLIC SERVICE  
DIVISION OF ENGINEERING

MEMO

TO: Rhonda Hall  
Dave Ruller

FROM: Jim Bowling *JB*

DATE: July 25, 2025

RE: American Rescue Plan Act (ARPA) and Sewer Funds - Appropriation Modification Request

The Service Department is requesting the following appropriation modification requests to the ARPA (138) and Sewer (202) Funds. The intent of the request is to ensure that we fully utilize local ARPA (138) funds. Current projects that are funded with ARPA (138) monies are nearing completion and are anticipated to be under budget. Therefore, we are also requesting to replace the ARPA (138) funds with Sewer (202) funds on these projects and to replace Sewer (202) funds with ARPA (138) funds on projects that will use the funds. The net effect of these changes will be \$0 in appropriations/encumbrances for both funds.

**Sewer Fund (202) Modifications:**

- *Influent Headworks Building (2021WRF007)* – Reduce Appropriations and encumbrances for Purchase Order #2025-00001548 by \$450,000.
- *Cuyahoga River Sewer Relocation (2024CIP008)* - Reduce Appropriations and encumbrances for Purchase Order #2025-00001814 by \$100,000
- *Digester Heat Exchanger (2011WRF010)* – Appropriate \$550,000

**ARPA Fund (138) Modifications:**

- *Digester Heat Exchanger (2011WRF010)* – Reduce encumbrances for the following purchase orders totaling \$550,000:
  - Purchase Order #2024-00001142 & 2024-00002605 - \$330,000
  - Purchase Order #2024-00000980 - \$150,000
  - Purchase Order #2024-00000981 - \$70,000
- *Influent Headworks Building (2021WRF007)* – Appropriate \$450,000
- *Cuyahoga River Sewer Relocation (2024CIP008)* – Appropriate \$100,000

Thank you for your consideration of these requests.

c: Melanie Baker  
Brian Huff  
Cori Finney  
Cathy Wilson



# CITY OF KENT, OHIO

Water Treatment Plant • Service Department

**TO:** Rhonda Hall, Budget and Finance Director  
**FROM:** John Ellison, Water Plant Manager  
**DATE:** 6/11/2025  
**SUBJECT:** **Request for Risk and Resilience Assessment funding**

Rhonda,

I would like to request additional funds from the water fund to create a new capital improvement project for the "Risk and Resilience Assessment" in the contracts account 201.05.550.501.7680. I am requesting \$50,000 from the water fund for this project.

The Ohio EPA is requiring public water systems to perform Risk and Resilience Assessments. The last time one was performed on our public water system was in June of 2021. It is required to be updated by 2026, but we would prefer to have it done in 2025 to avoid delays in meeting this requirement

Sincerely,

John Ellison, Water Plant Manager

cc: Melanie Baker, Service Director

CITY OF KENT  
DEPARTMENT OF PUBLIC SERVICE  
DIVISION OF ENGINEERING

MEMO

TO: Rhonda Hall  
Dave Ruller

FROM: Jim Bowling *JB*

DATE: July 16, 2025

RE: 500k/400k Water Tanks Rehabilitation - Appropriation Request

The Service Department is requesting to appropriate \$500,000 from the Water Fund (201) for the 500k/400k Water Tanks Rehabilitation Project. The design of the project is complete, and the final Opinion of Probable Construction Cost is higher than previously budgeted. The project is critical to complete to maintain safe drinking water in our system. To offset the appropriation increase, the following projects will be postponed until funds are available:

- **Erin Drive Waterline** (2025CIP005) \$70,000 appropriation reduction – The project includes the replacement of a short length of watermain on Erin Drive that was found to be in poor condition. The reduction in appropriations will delay the start of the design for the project.
- **Wellfield Development** (2011WTP004) \$100,000 appropriation reduction – This project includes the search for additional raw water sources for the community. The cost for the current testing being completed came in less than the budgetary amount. Therefore, this reduction will not affect the current testing being completed on two potential raw water sources.
- **Water Meter Replacement** (2024CIP004) \$125,000 appropriation reduction – This project includes the purchase of replacement water meters in our system. This is one of two projects to replace water meters in 2025. The other water replacement project has been encumbered and is being completed in 2025.

Based on the above appropriation requests, the net increase in appropriations to the Water Fund (201) is \$205,000

We appreciate the consideration of these requests.

c: Melanie Baker  
Brian Huff  
John Ellison  
Gary Labajetta  
Cathy Wilson  
Kevin Alspach (AECOM)

City of Kent  
Department of Public Service  
Division of Water Reclamation

Memo

To: Melanie Baker  
Rhonda Hall

From: William Schesventer

Date: May 12, 2025

RE: Funds Request

I am requesting monies in the amount of \$110,000.00 to be added to 202-05-550-503.7390 from the Sanitary Sewer fund for the following reasons:

- Landfill tipping fees for the remainder of 2025 due to loss of land application as an option.

Thank you for your consideration.

cc: T.J. Grippi

CITY OF KENT  
DEPARTMENT OF PUBLIC SERVICE  
DIVISION OF ENGINEERING

MEMO

TO: Rhonda Hall  
Dave Ruller

FROM: Jim Bowling *Job*

DATE: July 22, 2025

RE: Cherry Street Storm Evaluation - Appropriation Request

The Service Department is requesting to appropriate \$50,000 from the Storm Fund (208) for the evaluation of the public and private storm water drainage system along Cherry Street near the intersection of SR 261 and Cherry Street.

We appreciate the consideration of this request.

c: Melanie Baker  
Brian Huff  
Bridget Susel  
Hope Jones  
Eric Helmstedter  
Cathy Wilson



# CITY OF KENT, OHIO

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## Information Technologies Department Memorandum

To: Rhonda Hall, Budget and Finance Director  
From: Nicholas Cecil, IT & Communications Manager  
Date: 7/24/2024  
Re: Budget Appropriation – Tornado Siren MARCS conversion

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Ms. Hall,

I am requesting the appropriation of \$40,000 to upgrade the 6 existing tornado sirens to POP25 (MARCS). Funds will need to be allocated to 301-09-570-728.7630. Capital Project 2025KSS004 Tornado Sirens MARCS Upgrade will need to be created.

Thank you,  
Nicholas Cecil

A handwritten signature in black ink that reads "Nicholas Cecil". The signature is written in a cursive style with a large, stylized "N" and "C".

## LAW DEPARTMENT MEMORANDUM KENT, OHIO

To: Rhonda Hall  
Cc: Dave Ruller, City Manager  
From: Hope L. Jones, Law Director  
Date: July 24, 2025  
Re: Budget Amendment

Rhonda,

I am writing to request a budget appropriation amendment from the 301 fund to allow for the City's earnest money to be deposited in an escrow account in consideration of the possible future purchase of the Church property on Depeyster Street. City Council authorized the staff to move forward with negotiations of the property during executive session. I am working with the Service Director and the City Manager to execute a Letter of Intent which will allow the City to proceed with due diligence on the property and includes \$10,000 in earnest money. We will also need funds to pay for an inspection of the property, a phase 1 environmental and historical review, and possible payment of utilities if our review takes longer than 60 days so I would request \$20,000 to cover all of the upfront purchase-related expenses. Thanks.



**CITY OF KENT, OHIO**  
**DEPARTMENT OF BUDGET AND FINANCE**

**TO:** Dave Ruller, City Manager  
**FROM:** Rhonda C. Hall, CPA, Director of Budget and Finance  
**DATE:** July 28, 2025  
**SUBJECT:** Non-School TIF

I am respectfully requesting City Council Committee agenda time at the August 6, 2025 meeting for the purpose of presenting the Non-School Tax Increment Financing (TIF) for the following developments:

<u>Project</u>	<u>Zoning</u>	<u>30 Year Total Est. TIF Collection*</u>
Davey S.E.E.D. Campus	N/A	\$ 5,000,000

This TIF will be for a period not to exceed 30 years from the time of approval.

Should you desire any additional detail concerning this request, please do not hesitate to let me know and I will be happy to provide whatever I can.

Thank you in advance for your time and consideration in this matter.

\*The collections are based on the valuations that are self-reported by the developers but then finalized by the County Auditor – this is just an estimate based on these self-reported valuations.



ORDINANCE NO. 20XX- X X X

AN ORDINANCE DECLARING IMPROVEMENTS TO CERTAIN PARCELS OF REAL PROPERTY TO BE A PUBLIC PURPOSE, DESCRIBING THE PUBLIC IMPROVEMENTS TO BE MADE TO DIRECTLY BENEFIT SUCH PARCELS, REQUIRING THE OWNERS OF THE IMPROVEMENTS ON SUCH PARCELS TO MAKE SERVICE PAYMENTS IN LIEU OF TAXES, ESTABLISHING A **DAVEY TREE S.E.E.D. Campus** MUNICIPAL PUBLIC IMPROVEMENT TAX INCREMENT EQUIVALENT FUND FOR THE DEPOSIT OF SUCH SERVICE PAYMENTS PURSUANT TO OHIO REVISED CODE SECTIONS 5709.40, 5709.42 AND 5709.43, AND DECLARING AN EMERGENCY.

WHEREAS, Ohio Revised Code Sections 5709.40, 5709.42 and 5709.43 (the "TIF Act") provide that this Council may describe public improvements to be made which directly benefit certain parcels, declare Improvements (as defined in Ohio Revised Code Section 5709.40) with respect to such parcels of real property located in the City of Kent (the "City") to be a public purpose, thereby authorizing the exemption of those Improvements from real property taxation for a period of time, and provide for the making of service payments in lieu of taxes by the owner of such parcels, and establish a municipal public improvement tax increment equivalent fund into which such service payments shall be deposited; and

WHEREAS, to improve the flow of traffic in and around the parcels described in **Exhibit A** hereto, as such parcels may be consolidated or split (each a "Parcel" and collectively, the "Parcels"), this Council may cause construction of the public improvements described in **Exhibit B** hereto (collectively, the "Public Improvements"), that once made will directly benefit the Parcels and the City and its residents; and

WHEREAS, the City has determined that it is necessary and appropriate and in the best interests of the City to provide for service payments in lieu of taxes with respect to the Parcels pursuant to Section 5709.42 of the Ohio Revised Code (the "Service Payments") to pay costs of the Public Improvements; and

WHEREAS, the Kent City School District and the Six District Educational Compact have been notified of this Ordinance consistent with Revised Code Sections 5709.40 and 5709.83;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL of THE CITY OF KENT, COUNTY OF PORTAGE, STATE OF OHIO:

Section 1. The Public Improvements described in Exhibit B hereto, and any other public infrastructure improvements hereafter designated by ordinance, if made or caused to be made by the City, are hereby designated as those Public Improvements that directly benefit, or that once made will directly benefit, the Parcels, and are determined to be necessary for the public health, safety and welfare and constitute public infrastructure improvements made, to be made or in the process of being made by the City that directly benefit, or that once made will directly benefit, the Parcels for purposes of the Act and this Ordinance.

Section 2. Pursuant to and in accordance with the provisions of Ohio Revised Code Section 5709.40, and, in particular, Section 5709.40(B), this Council hereby finds and determines that 100% of the increase in the assessed value of each Parcel that would first appear on the tax list and duplicate of real property after the effective date of this Ordinance (which increase in assessed value is herein referred to as the "Improvement" or "Improvements" as defined in said Section 5709.40) is a public purpose, and 100% of said Improvement is hereby declared to be a public purpose for a period of 30 years and exempt from taxation commencing for each separate parcel, on a parcel-by-parcel basis, on the January 1 of the tax year in which at least an aggregate of \$100,000 (\$35,000 of assessed value) of Improvements would appear on the tax list and duplicate for such tax year for that Parcel were it not for the exemption granted by this Ordinance ending for each Parcel on the earlier of (1) the date the Improvements have been exempted from taxation for a period of 30

years or (2) the date on which the City can no longer require service payments in lieu of taxes, all in accordance with the requirements of the TIF Act. The exemption authorized by this Ordinance is subordinate to any exemption granted pursuant to Section 5709.62 et. seq. of the Revised Code (Enterprise Zone exemption).

Section 3. As provided in Section 5709.42 of the Revised Code, the owner or owners of the Improvement are hereby required to and shall pay the Service Payments to the County Treasurer on or before the final dates for payment of real property taxes, which Service Payments, together with any associated rollback payments, shall be deposited in the Municipal Public Improvement Tax Increment Equivalent Fund established in Section 4 hereof. In accordance with Ohio Revised Code Section 5709.42, the County Treasurer shall distribute a portion of the Service Payments directly to the Kent City School District and the Six District Educational Compact in an amount equal to the property tax payments the Kent City School District and Six District Educational Compact would have received from the portion of the Improvements exempted from taxation, had such Improvements not been exempted from taxation and the City shall make such distributions of Service Payments to the extent not made by the County Treasurer. This Council hereby authorizes the City Manager, Director of Budget & Finance and Law Director, and other appropriate officers of the City, to provide such information and certifications, and execute and deliver or accept delivery of such instruments, as are necessary or incidental to collect those Service Payments, and to make such arrangements as are necessary and proper for payment of the Service Payments.

Section 4. This Council hereby establishes pursuant to and in accordance with the provisions of Section 5709.43 of the Ohio Revised Code, the **Davey Tree S.E.E.D. Campus** Municipal Public Improvement Tax Increment Equivalent Fund (the "Fund"), into which shall be deposited all of the Service Payments and any associated rollback payments distributed to the City with respect to the Improvements on the Parcels by or on behalf of the County Treasurer, as provided in Section 5709.42 of the Ohio Revised Code, and hereby agrees that moneys in that fund shall be used for any or all of the following purposes:

- (i) To pay each of the Kent City School District and the Six District Educational Compact, an amount equal to the amount each would otherwise receive as real property tax payments (including the applicable portion of any Property Tax Rollback Payments) derived from the Improvements to each Parcel if the Improvement had not been exempt from taxation pursuant to this Ordinance.
- (ii) to pay any and all planning, engineering, acquisition, construction, installation, financing costs, and any and all other direct and indirect costs of the Public Improvements, including those costs set forth in Ohio Revised Code Section 133.15(B);
- (iii) to pay the interest on and principal of bonds or notes, and premium, if any, including refunding or additional bonds or notes or other obligations issued or loans entered into by the City or other governmental entity to finance costs of the Public Improvements until such notes or bonds or other obligations or loans are paid in full, and to pay any trustee, administrative and other costs related to servicing the obligations and providing and replenishing a reserve fund and to pay any costs charged by the issuer of the obligations; and
- (iv) to reimburse the City, or other governmental entity for any funds used to pay costs of the Public Improvements, or to pay interest, principal, or premium, and related costs on any of the aforesaid notes, bonds, loans or other obligations, prior to receipt of Service Payments.

The Fund shall remain in existence so long as the Service Payments are collected and used for the aforesaid purposes, after which said Fund shall be dissolved in accordance with said Section 5709.43.

Section 5. Pursuant to Section 5709.40 of the Ohio Revised Code, the Clerk of Council is hereby directed to deliver a copy of this Ordinance to the Director of the Ohio Department of Development

within fifteen days after its passage. On or before March 31 of each year that the exemption set forth in Section 2 hereof remains in effect, the City Manager or other authorized officer of this City shall prepare and submit to the Director of the Ohio Department of Development the status report required under Section 5709.40 of the Ohio Revised Code.

Section 6. This Council finds and determines that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 7. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the further reason that this Ordinance is required to be immediately effective in order to eliminate existing hazards to vehicular traffic; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the City Manager, provided it receives the affirmative vote of at least two-thirds of the members of the Council, otherwise it shall take effect and be in force from and after the earliest period allowed by law.



Davey SEED Campus Parcel 1  
Parcel 17-049-00-12-012-000  
Exhibit A

Pictometry



# Davey SEED Campus Parcel 2 Exhibit A

## Pictometry

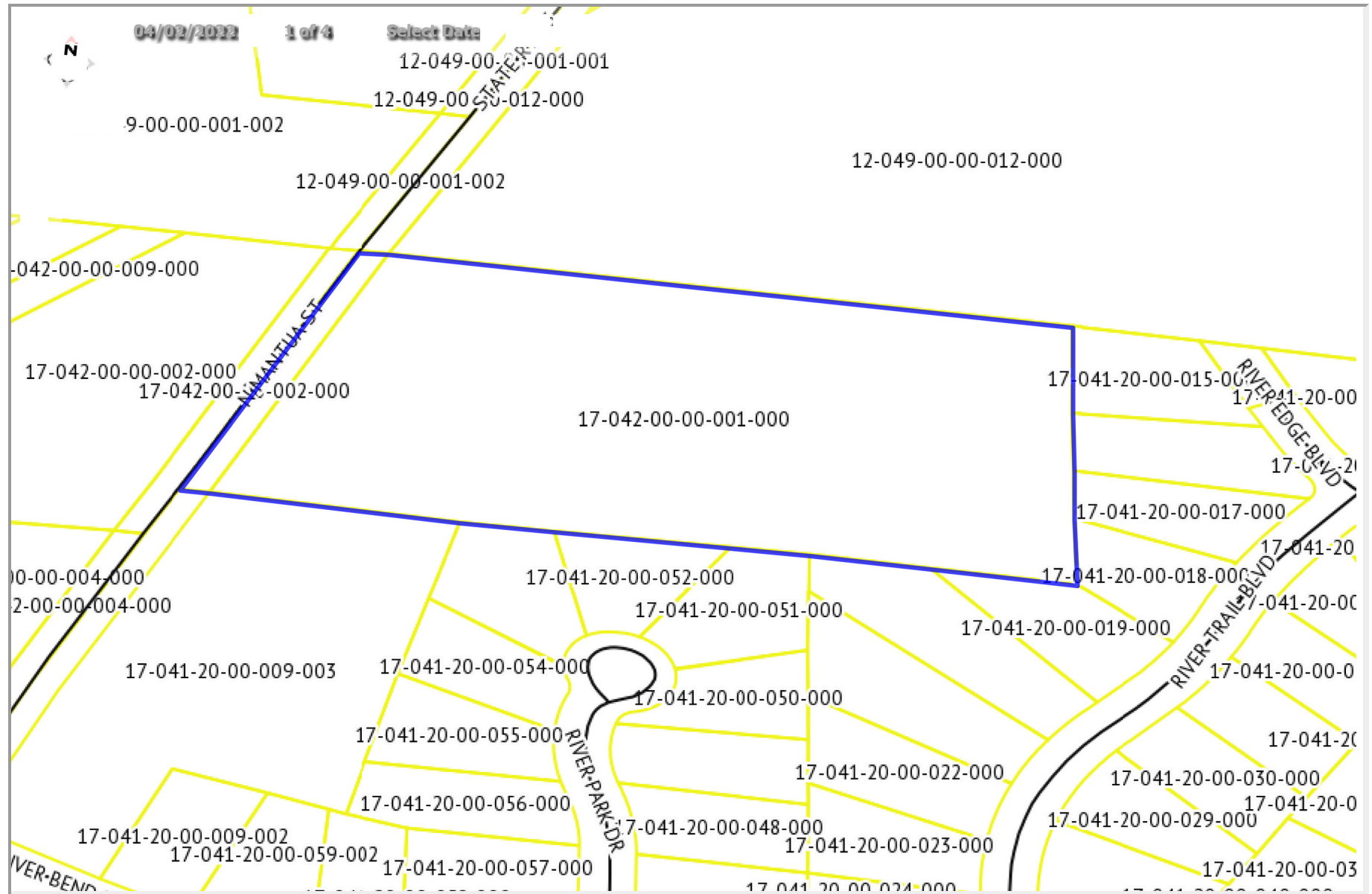


EXHIBIT B  
PUBLIC IMPROVEMENTS

The Public Improvements consist of any “public infrastructure improvement” defined under ORC 5709.40(A)(8) and that directly benefits the Parcels and specifically include, but are not limited to, any of the following improvements that will directly benefit the Parcels and all related costs of those permanent improvements (including, but not limited to, those costs listed in ORC 133.15(B)):

- **Roadways.** Construction, reconstruction, extension, opening, improving, widening, grading, draining, curbing or changing of the lines and traffic patterns of roads, highways, streets, intersections, bridges (both roadway and pedestrian), sidewalks, bikeways, medians and viaducts accessible to and serving the public, and providing signage (including traffic signage and informational/promotional signage), lighting systems, signalization, and traffic controls, and all other appurtenances thereto.
- **Water/Sewer.** Construction, reconstruction or installation of public utility improvements (including any underground municipally owned utilities), storm and sanitary sewers (including necessary site grading therefore), water and fire protection systems, and all appurtenances thereto, including, but not limited to those associated with improvements described in “Roadways” above.
- **Environmental/Health.** Implementation of environmental remediation measures necessary to enable the construction of the private improvements on the Parcels or the Public Infrastructure Improvements, and the construction of public health facilities.
- **Utilities.** Construction, reconstruction, burial or installation of gas, electric and communication service facilities and all appurtenances thereto, including, but not limited to those associated with improvements described in “Roadways” above.
- **Stormwater.** Construction, reconstruction, relocation, modification and installation of stormwater and flood remediation projects and facilities, both for storm water quantity and quality, including the payment and reimbursement for such projects and facilities on private property when determined to be necessary for public health, safety and welfare.
- **Demolition.** Demolition, including demolition on private property when determined to be necessary for public health, safety and welfare.
- **Parks.** Construction or reconstruction of one or more public parks and park or recreational facilities, including grading, trees and other park plantings, park accessories and related improvements, multi-use trails and bridges, together with all appurtenances thereto.
- **Streetscape/Landscape.** Construction or installation of streetscape and landscape improvements including trees, tree grates, signage, curbs, sidewalks, scenic fencing, street and sidewalk lighting, trash receptacles, benches, newspaper racks, burial of overhead utility lines and related improvements, together with all appurtenances thereto, including, but not limited to streetscape improvements in conjunction with and along the roadway improvements described in “Roadways” above.
- **Real Estate.** Acquisition of real estate or interests in real estate (including easements) (a) necessary to accomplish any of the foregoing improvements or (b) in aid of industry, commerce, distribution or research.
- **Professional Services.** Engineering, consulting, legal, administrative, and other professional services associated with the planning, design, acquisition, construction and installation of the foregoing improvements and real estate.

# Kent Police Department

## MEMORANDUM

**To:** Dave Ruller, City Manager  
Kent City Council  
**From:** Chief Nicholas Shearer  
**Date:** July 30, 2025  
**Subject:** School Resource Officer Program Renewal

This memorandum is to serve as a request for a continued partnership with the Kent City Schools for the School Resource Officer Program. Police representatives have met with school representatives to discuss the 2025-2026 school year contract. The SRO salary will be the responsibility of the City of Kent when school is not in session.

The Kent Police Department and the Kent City Schools administration agree that Officer Dominic Poe will continue in his role as the resource officer.

Items to Note:

- The period in which Officer Poe will work at KCSD is August 18, 2025-June 3, 2026
- KCS is billed quarterly for the Officer's (wages, benefits, insurance, etc)
- Average yearly costs to KCS reimbursed to the city of Kent is estimated at \$100,000





# CITY OF KENT, OHIO

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## DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: July 30, 2025

TO: Dave Ruller, City Manager

FROM: Bridget Susel, Community Development Director *BOS*

RE: Proposed Text Amendments to Zoning Code

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The Community Development Department met with the Planning Commission on July 15, 2025 to discuss modifications to proposed text amendments to Zoning Code "Chapter 1104: Supplemental Zoning District Standards and Overlay Zoning Districts" based on public comments received at the May 7, 2025 Council Committee meeting. The modifications included changes to the wording in eight of the items and the deletion of one item.

As a summary reminder, pursuant to prior discussions with Kent City Council, the Community Development Department has been developing Zoning Code regulation language in order to codify the recommendations included in the "Update to the Design Guidelines" that was approved by Council in December 2023.

In October 2024, Council approved the first design-related Zoning Code amendments specific to the "Downtown/West River Overlay District" (Chapter 1104). Attached are the second design-related proposed amendments to Chapter 1104 of the Zoning Code. These proposed regulations address exterior building elements/features, materials and massing.

The Community Development Department also is addressing some other needed text amendments that will assist with clarifying some existing regulations, update Zoning District use tables to include the correct name for a previously amended land use and add a requirement for the complete removal of abandoned outdoor lighting fixtures.



The following chapters incorporate proposed text amendments:

- CHAPTER 1103: ZONING DISTRICTS, LAND USE, AND ZONING MAP
- CHAPTER 1104: SUPPLEMENTAL ZONING DISTRICT STANDARDS AND OVERLAY ZONING DISTRICTS
- CHAPTER 1106: GENERAL PROVISIONS

I am respectfully requesting time at the August 6, 2025 Council Committee meeting to discuss the proposed text amendments recommended by the Planning Commission in greater detail and to request Council authorization, with emergency, to incorporate the text amendments into the City's Zoning Code.

Please let me know if you require any additional information in order to add this item to the Land Use Committee agenda. Thank you.

Cc: Hope Jones, Law Director  
Eric Fink, Assistant Law Director  
Tim Sahr, Development Engineer  
Kailyn Cyrus, Development Planner  
Kathy Coleman, Clerk of Council

Attachment

Staff is recommending proposed amendments to the City of Kent Planning and Zoning Code for two new land uses: (Black text = existing to remain; Blue text = proposed new text, Green text = existing headings in Zoning Code, red text = stricken language, Purple text = discussion item only)

## **Proposed Zoning Code Text Amendments**

### **1103.07 TABLE OF LAND USES BY DISTRICT**

Land Use	O-R	R-1	R-2	R-3	R-3A	R-4	R-C	C-R	IC-R	C	C-D	N-C	U	R-T-O	I	Development Condition
<del>Accessory Buildings</del> Subordinate Structures	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Section <a href="#">1106.10</a>

**SECTION 1103.08: O-R: OPEN SPACE-RECREATION DISTRICT**

**SECTION 1103.09: R-1: LOW DENSITY RESIDENTIAL DISTRICT**

**SECTION 1103.10: R-2: MEDIUM DENSITY RESIDENTIAL DISTRICT**

**SECTION 1103.11: R-3: HIGH DENSITY RESIDENTIAL DISTRICT**

**SECTION 1103.12: R-3A: EXTENDED HIGH DENSITY RESIDENTIAL DISTRICT**

**SECTION 1103.13: R-4: MULTIFAMILY RESIDENTIAL DISTRICT**

**SECTION 1103.14: R-C: HIGH DENSITY MULTIFAMILY-COMMERCIAL DISTRICT**

**SECTION 1103.15: C-R: COMMERCIAL HIGH DENSITY MULTIFAMILY RESIDENTIAL DISTRICT**

**SECTION 1103.16: IC-R: INTENSIVE COMMERCIAL RESIDENTIAL DISTRICT**

**SECTION 1103.17: C: COMMERCIAL DISTRICT**

**SECTION 1103.18: C-D: COMMERCIAL DOWNTOWN DISTRICT**

**SECTION 1103.19: N-C: NEIGHBORHOOD COMMERCIAL DISTRICT**

**SECTION 1103.20: U: UNIVERSITY DISTRICT**

**SECTION 1103.21: R-T-O: RESEARCH, TECHNOLOGY AND OFFICE DISTRICT**

**SECTION 1103.: I: INDUSTRIAL DISTRICT**

Strike and amend the language, as listed below, in every table in the above specified Zoning Code sections:

(b) Permitted Uses.	(c) Conditionally Permitted Uses.
(1) <del>Accessory Buildings</del> Subordinate Structures (Section <a href="#">1106.10</a> )	

## **1106.12 FENCES AND WALLS.**

(g) Maximum Height. No fence or wall hereafter erected may be in excess of six (6) feet in height above the grade of the surrounding land, except that the ~~Planning Commission~~ **Community Development Director** may approve a height of up to eight (8) feet in **I: Industrial Districts** if the ~~Planning Commission~~ **Community Development Director** determines that a higher fence is necessary for the safety and security of the site based on the use of the site or any use of an adjoining site.

---

## **1106.17 EXTERIOR LIGHTING AND GLARE.**

**(E) Abandoned and Inoperable Lighting.** When a light fixture is removed or deemed abandoned or inoperable, all brackets, poles, bases, wiring and any other structural element that was part of or in support of a lighting fixture must be removed and the site on which it was located restored to align with the surrounding site conditions.

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## **1104.01 ARCHITECTURAL DESIGN REVIEW OVERLAY DISTRICTS.**

### **1104.01 (f). Downtown / West River Overlay District Exterior Design Requirements.**

- (1). Signs and Lighting
  - i. Box and cabinet wall signs are prohibited.
  - ii. Internally lit signs are prohibited.
  - iii. Wall and blade signs for street level and second story uses must be externally lit.
  - iv. Wall and blade signs must use dimensional letter forms, a minimum of a half-inch in depth, and cannot be painted acrylic.
  - v. Back-lit/halo illumination signs can be installed on buildings with a minimum of three (3) or more stories, measured from street level finished grade, and that contain commercial or mixed uses.
  - vi. containing commercial or mixed uses and with a minimum of three (3) or more stories, measured from street level finished grade.

## (2). Building Design: Exterior Elements, Materials and Massing

- i. Street level/first floor height requirement, measured at grade, is a minimum of twelve (12) feet. Lower street level height is permitted only if the height is the same as abutting properties.
- ii. Materials used on the street level/first floor, measured at grade, building façade frontage must be constructed of durable materials, including but not limited to masonry, stone or other material that requires minimal maintenance. Use of stucco, fiber cement siding, or insulated finishing systems (i.e. vinyl siding) is prohibited on the street level/first floor and the second story building façade frontage.
- iii. Street level/first floor, measured at grade, building facade frontage must incorporate a first or second story façade projection or recessed offset of 6-18 inches to differentiate the street level/first floor and/or second story from the upper floors.
- iv. Newly constructed buildings must incorporate a minimum of two (2) building features on the building façade frontage that are visible on abutting properties. Building features include, but are not limited to, choice of building materials, arches, pilasters, columns, cornices, window style/sizing, door style and fixed appurtenances such as canopies and lighting fixtures.
- v. Newly constructed buildings with a height more than two (2) feet taller than existing abutting properties must step back stories above thirty-five feet, measured at grade.

## (3) Street Level Windows and Entrances

- i. All windows on the street level/first floor, measured at grade, building façade frontage must provide views that allows the public visibility of the interior.
- ii. Windows must be constructed of clear or lightly tinted glass. Any tinting of windows must allow a minimum of 80% of sunlight to pass through windows located on the street level/first floor, measured at grade. Reflective glass is prohibited.

- iii. Windows located on the street level/first floor, measured at grade, building façade frontage must have a minimum of eighteen (18) inches between grade and the bottom sills of the windows.
  - iv. A minimum of 50% of the street level/first floor, measured at grade, building façade frontage facing a public street must be comprised of windows. All horizontally proportioned windows on the street level/first floor must be divided into vertically proportioned components through the use of multi-part window components such as mullions, muntins or grilles.
  - v. A minimum of one (1) entrance located on the building façade frontage must orient towards the public street and be differentiated from the abutting façade through the inclusion of a projected entranceway feature, including but not limited to a, canopy, portico, overhang, or cover.
- 

Open discussion and input from Planning Commission with regards to regulating exterior façade color (façade and accent elements).

- Two Commissioners stated the property owner/tenant should be able to determine color based on business type and branding without regulatory limitations.
- One Commissioner supported regulating use of neutral color on the main portions of business but acknowledged difficulty in identifying/defining neutral with enough specificity it could be codified. This Commissioner did not have concern with use of colors for trim/accent features.
- One Commissioner saw both perspectives as having value (regulating color vs. not regulating color).




# CITY OF KENT, OHIO

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## DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: July 28, 2025

TO: Dave Ruller, City Manager

FROM: Eric Helmstedter, Economic Development Director 

RE: Special Event Permit: Kent State University Homecoming Parade

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The Kent State University Homecoming Parade is traditionally held on East Main Street, but this year it will need to use an alternate route because of the East Main Street Project. Kent State University has identified a new proposed route and has submitted a special event permit application to hold its Homecoming Parade on Saturday, October 11, 2025.

The Homecoming Parade will begin at 10:30 a.m., and the new proposed route will have the parade start at the intersection of Loop Road, Johnston Drive and Rhodes Road. The Parade will proceed southbound on Loop Road to Summit Street, then continue westbound on Summit Street, where it will conclude at the intersection of Summit Street and Terrace Drive. A number of street closures have been requested.

I am respectfully requesting time at the August 6, 2025 Council Committee session to discuss this item in more detail and to request Council's authorization, with emergency, for the alternate route and associated street closures from 7:00 a.m. to 1:00 p.m. on October 11, 2025.

Please let me know if you have any questions concerning the attached materials or if you need any additional information to add this to the August 6, 2025 agenda.

Thank you.

### Attachments

cc: Bridget Susel, Community Development Director  
Hope Jones, Law Director  
Kathy Coleman, Clerk of Council

## CITY OF KENT SPECIAL EVENT PERMIT APPLICATION

*This application is used for events held on public property within the City of Kent. This application must be submitted at least 60 days prior to the event, but no sooner than one year prior to the event. Acceptance of your application is not a final approval or confirmation of your request.*

NAME OF EVENT: Homecoming Parade  
EVENT DATE & TIME: 10/11/2025 - 10:30 AM - 12:00 PM  
EVENT LOCATION(S): Loop Road and Summit Street (between Loop Road and Terrace Drive)  
EVENT PROCEEDS BENEFICIARY: N/A; no funds raised.

### APPLICANT INFORMATION

Organization Sponsoring Event: Center for Student Involvement; Kent State University

Is it Nonprofit: ☒ YES ☐ NO

*If so, provide documentation certifying tax exempt, nonprofit status with this application.*

Applicant Name: Joe Robinson Title/Position: Asst. Director

Mailing Address 120 Kent Student Center City: Kent State: OH Zip: 44240

Phone: 330-672-5288 Email: jrobi118@kent.edu

Name(s) and phone number(s) of person(s) responsible during the event: \_\_\_\_\_

Joe Robinson - 740-816-2746

Katie Syvanych - 330-316-6401

Event Website (if applicable): \_\_\_\_\_

### EVENT INFORMATION

Type of Event or Special Activity: Parade (ex. Parade, 5k, Festival, etc.)

Provide a detailed description of the Event (please attach flyer or additional sheet if needed): \_\_\_\_\_

Annual Kent State University Homecoming Parade. This event is the culmination of a full week of home-

coming programming that brings together students, alumni, and Kent community members.

REQUESTED PERMIT TIME: Start set up: 7:00 AM Start event: 10:30 am  
End event: 12:00 PM End cleanup: 1:00 PM

Anticipated attendance: 1000

Has this Event ever been held in the past: ☒ YES ☐ NO

*If so, provide documentation detailing the previous event location, date, and number of attendees.*

Admission charged: ☐ YES ☒ NO If so, list the amount of the admission or participation fee: \$ \_\_\_\_\_

Who will receive the proceeds: \_\_\_\_\_



## EVENT COMPONENTS

Check **all** boxes that apply to your event.

☐ Alcohol Sales

☐ Clean Up/Litter Management

☐ Electric

☐ Fireworks

☐ Food Vendors

☐ Handwashing Facilities

☐ Generators

☒ Music/Sound Amplification

☐ Portable Toilets

☐ Pyrotechnics

☒ Street Closures

☐ Tents

☐ Vendors (Merchandise/Service)

☐ Vendors (Informational)

☐ Water

☐ Other: \_\_\_\_\_

## ALCOHOL SALES (if checked above)

Name of applicant/licensee: \_\_\_\_\_

*A copy of the Ohio Department of Commerce, Division of Liquor Control Approval/Permit must be provided to the City prior to the event.*

## CLEAN UP/LITTER MANAGEMENT

Applicant is responsible for all trash/litter, grease, damages, ash, and gray water generated by an event.

Describe how you will clean the site generated by the event: \_\_\_\_\_

*A \$100 deposit is required to ensure that the event area is cleaned to pre-event conditions. Refund of deposit is at the discretion of the City, based upon the appearance of the event area once it has been cleaned.*

## ELECTRIC & WATER SERVICE

Does your event require use of City electric: ☐ YES ☒ NO

If so, please explain: \_\_\_\_\_

*Outdoor extension cords must be 3-prong, with proper grounding and rating approved for outdoor use.*

Does your event require use of City water: ☐ YES ☒ NO

If so, please explain: \_\_\_\_\_

## MUSIC/SOUND AMPLIFICATION

Describe any music and/or amplifying equipment that is part of your event: \_\_\_\_\_

*Will work with Woodsy's Music to provide professional-grade audio to the parade's grandstand area, which is currently slated to be set up along the University Student Green on Summit Street (by the University Library and Student Center).*

*The number and location of stages, number of bands/performers, and a schedule indicating the times and location of bands/performers must be submitted with the application.*



## PORTABLE RESTROOMS/HANDWASHING FACILITIES

Applicant is responsible for providing any portable restrooms and handwashing facilities needed to accommodate your event attendees and participants. Portable restroom suppliers can assist you with determining the quantity needed for your event.

Name and phone number of company supplying the portable restrooms and handwashing facilities: \_\_\_\_\_  
\_\_\_\_\_

Number of portable restrooms: \_\_\_\_\_

Number of handwashing facilities: \_\_\_\_\_

Delivery date and time: \_\_\_\_\_

Post event removal date and time: \_\_\_\_\_

*Attach a copy of the contract showing proof of the Portable Restroom suppliers' liability insurance.*

## STREET CLOSURES

Does your event require street closure(s): ☒ YES ☐ NO

If yes, what street(s) (include specific boundaries with street addresses, use additional pages if necessary): \_\_\_\_\_

Loop Road and Summit Street (between Loop Road and Terrace Drive). Also, we will need to close Loop Road to Jackson Drive for parade staging purposes. We will feed the parade from the intersection of Loop Road, Johnston Drive, and Rhodes Road.

Therefore, Johnston Drive and Rhodes Road (to College Towers Apartments on Rhodes Rd.) will need to be closed as well.

*The Service Director will determine the amount and location of barricades and cones required for your event. Applicant may be required to pick up and return the barricades and cones. Barricades and cones may be picked up/returned to the Service Administration Complex, 930 Overholt Road. A \$100 deposit is required to ensure that the barricades and cones are returned in good condition. Refund of deposit is at the discretion of the City based upon condition of the barricades and cones. Additional fees may be incurred should City staff be required to be present for the event.*

## TENTS

Name and phone number of company supplying the tents: N/A. \_\_\_\_\_

Number of tents and size of each: N/A. \_\_\_\_\_

Method in which tent(s) will be secured: N/A. \_\_\_\_\_

*Tents may require a permit and must comply with Ohio Fire Code, Ohio Building Code. Tents may also require liability insurance. Applicant is responsible for reviewing said codes and attaching a copy of the contract showing proof of the Tent supplier's liability insurance. Tent(s) may not be secured in any manner that is damaging to City property.*

## VENDORS/FOOD SALES

Number of Food Vendors: 0 \_\_\_\_\_

Number of Merchandise/Service/Informational Vendors: 0 \_\_\_\_\_

*Applicant is required to submit a Vendor List with this application indicating all vendors who will participate in the event. The Vendor List must indicate what each vendor will do, sell, demonstrate, cook (including cooking method), make, hand out, etc.*


## SITE PLAN

All applicants are required to submit a detailed site plan for all events. Please attached a detailed site plan of your event that clearly indicates the names of all streets or areas that are part of the event footprint, and includes the locations of entrances and exits, food vendors, hand washing facilities, portable restrooms, signage, trash receptacles (not including City trash receptacles) tents, and vendors. Parade/Race applicants should include a map, which clearly indicates the names of all streets or areas, and directions of the proposed route.

## COMMUNITY IMPACT

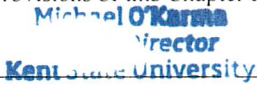
Will the normal operations of residents and businesses be affected by your event: ☒ YES ☐ NO

If so, please explain: \_\_\_\_\_

This annual event brings together both the university and Kent communities in the name of Blue and Gold pride. Due to the nature of the homecoming parade, there will be road closures that may affect businesses along Summit Street and ~~and~~ . The parade will take place between 10:30 AM - 12 PM, so that is when they may be affected.

*For events with any street closure(s), the applicant must attach a copy of the proposed pre-event information. The City of Kent Community Development Department will provide the applicant with a list of affected residents and businesses resulting from any street closure(s). It is the responsibility of the applicant to provide all listed residents and businesses with a copy of the proposed pre-event information and written notification of any street closure(s) by hand delivery or First Class U.S. Mail.*

By signing this application, I am certifying that I have received a copy of the rules and regulations of Chapter 316 of the Codified Ordinances of the City of Kent, and I fully understand that should the permit be approved, it can be revoked if any of the provisions of this Chapter are violated.

~~Joe Robinson~~  
  
Applicant Name

**Michael O'Karma**  
**Senior Director**  
**Kent State University**

  
Applicant Signature

6-26-25  
Date

## FOR OFFICIAL USE ONLY. DO NOT WRITE BELOW THIS LINE

On \_\_\_\_\_ this application was sent for review to the following Departments: Fire, Health, Police, Safety, and Service.

Application Status: ☐ APPROVED ☐ DENIED

Memorandum Agreement Required: ☐ YES ☐ NO

Proof of insurance reviewed and approved by the Law Director: ☐ YES ☐ NO

\_\_\_\_\_  
Law Director

\_\_\_\_\_  
Date

## ACKNOWLEDGEMENT

Subject in all cases to the protections, immunities, and limitations provided by the laws of the State of Ohio, including but not limited to Ohio Revised Code 9.27.

### COST AND DAMAGES

I understand that the application fee of \$100 is due upon submission to the City of Kent. I understand that for events held in the South Water Street Parking lot, the \$100 application fee will be waived. I understand that all fees associated with my event are due upon approval of my event and before a permit will be issued. I understand that additional restitution for any damages incurred during use will be my responsibility.

ms 6-26-25  
Initials and Date

### CERTIFICATE OF INSURANCE/INDEMNIFICATION/RISK INFORMATION

Once an Applicant receives approval for their event, the Permit holder must furnish a certificate of insurance, in an amount of no less than one million dollars (\$1,000,000), explicitly releasing the City of Kent from all liability relating to the event and naming the City of Kent as an additional insured party for the respective event. This certificate must be provided to the City at least twenty (20) days prior to the event.

I agree to indemnify and hold harmless the City of Kent and its agents and employees from and against all claims, damages, losses and expenses including attorney's fees arising out of or resulting from the Special Event.

ms 6-26-25  
Initials and Date

### ADDITIONAL FEES

I understand that upon review, and based on the information supplied in this application, it may be determined that my event requires the use of additional City resources, including, but not limited to: Police, Fire, Service, and Health Department personnel and/or equipment. Further information may be requested to make this determination. I understand that there may be additional fees associated with these services which will be my responsibility. I understand that additional fees associated with my event must be paid at least twenty (20) days prior to the event.

ms 6-26-25  
Initials and Date

### CITY LOGOS

I understand that I am expressly prohibited from the use of the City of Kent's identifying marks without first obtaining written approval from the City.

ms 6-26-25  
Initials and Date

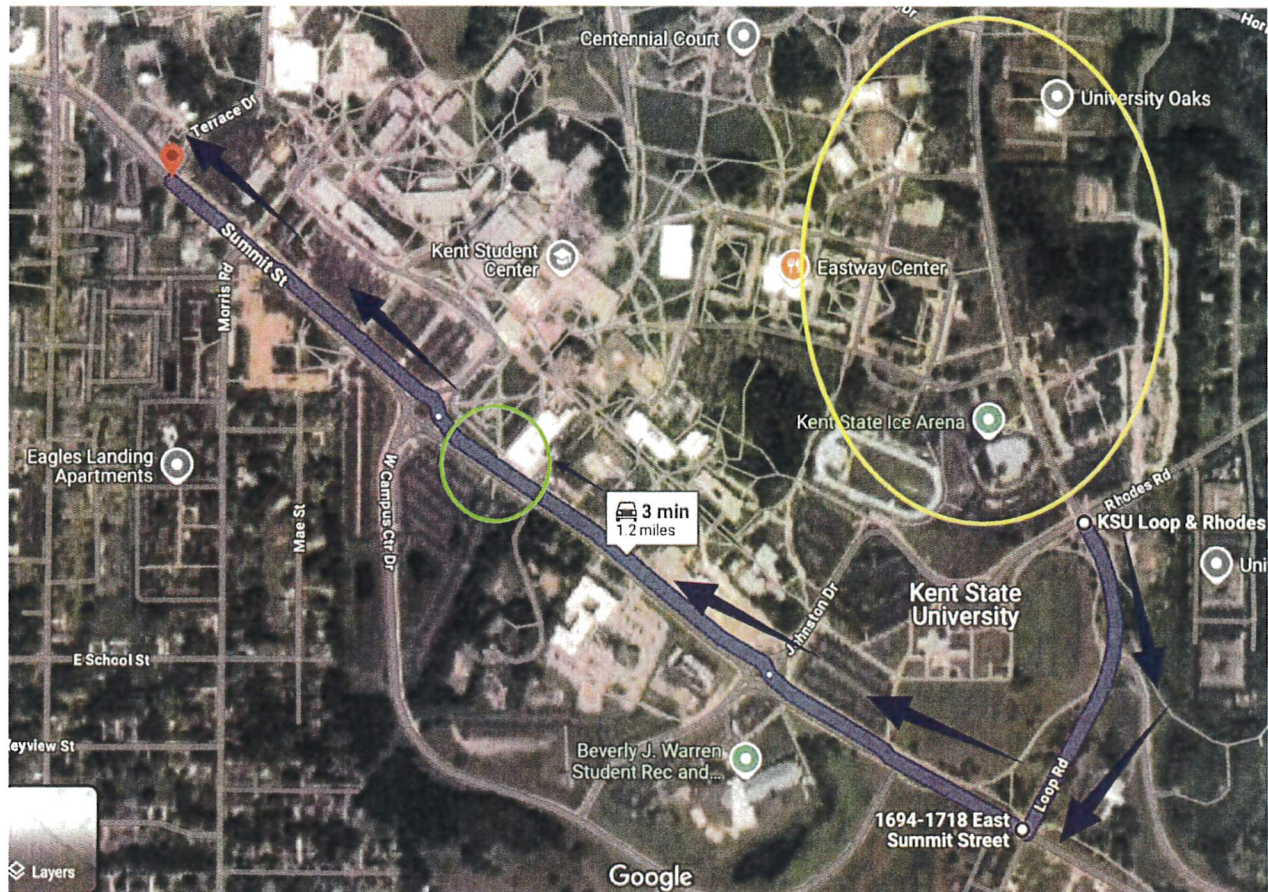
### APPROVAL

I understand that this application is to request the use of City property, and submission of this application does not guarantee event approval. I understand that approval is based upon the description of the event in the application, and if changes to the event occur that are not stipulated in the original application, they must be submitted in writing for consideration. I understand that all requests must be approved by the City of Kent.

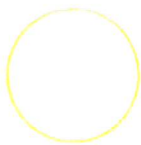
ms 6-26-25  
Initials and Date



# HOMECOMING PARADE ROUTE - ICE ARENA STAGING



Roughly 1.20 miles.



Staging area.



Grandstand area by Student Green/ISB/Library.



Parade route from Loop/Rhodes, Loop/Summit, Summit to Terrace.

To Whom It May Concern:

Kent State University will be having the 2025 edition of the annual Homecoming Parade on Saturday, October 11, 2025.

Each entrant is responsible for securing their own parade mobility, whether by foot or vehicle. Signs and/or banners are also the responsibility of the entrant. Entries are welcome to pass out promotional items and/or candy to the parade spectators, both children and adults. Please note that throwing promotional items and/or candy is not permitted as this creates a safety hazard for spectators.

Please note that all entries are to be in good taste and family friendly. Any music played as part of the parade is to be the clean radio version.

Each student organization entry (not departments or community groups) will be required to have at least one representative attend an in-person, pre-parade session to discuss expectations, day-of logistics, and policies and procedures. Failure to have at least one representative attend in-person for one of the required sessions will result in the removal of a group from the parade. Dates for the required sessions are September 24 and 29, and October 8, 2025. All three sessions will be at 6 PM in room 220 of the Kent Student Center. offerings.

During the parade, entries are not permitted to stop to perform. Entries stopping, if to dance or for anything else during the parade, not only creates large gaps, but also initiates a safety concern for both the City of Kent and Campus police. If an entry is in violation of this principle and is stopping throughout the parade, the University reserves the right to dismiss the group from the parade.

The parade will step-off at 10:30 a.m. from the Kent State University campus on the intersection of Loop Road, Johnston Drive, and Rhodes Road by the University Ice Arena. The parade will then proceed from Loop Road to Summit Street, and then down Summit Street towards the Kent Campus. The parade route will conclude at the intersection of Summit Street and Terrace Drive. This is a new parade route from year's past and is roughly 1.20 miles in length. The parade will conclude around 11:30 a.m. as always.

This parade is a cherished, annual tradition here at Kent State University and we look forward to a new rendition of this celebration with a new route. If you have any questions, please contact the Center for Student Involvement at Kent State University at [csi@kent.edu](mailto:csi@kent.edu) and/or 330-672-2480.

Best,

A handwritten signature in cursive script that reads "Joe Robinson".

Joe Robinson





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/9/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Arthur J. Gallagher Risk Management Services, LLC 235 Highlandia Drive, Suite 200 Baton Rouge LA 70810	<b>CONTACT NAME:</b> Caitlin Knoll <b>PHONE (A/C, No, Ext):</b> 512-652-2445 <b>E-MAIL ADDRESS:</b> Caitlin_Knoll@ajg.com <b>FAX (A/C, No):</b>
<b>INSURED</b> Kent State University 310 Harbour Hall, 615 Loop Road Kent, OH 44242	<b>IUC0000-01</b> <b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Inter University Council - Insurance Consortium <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>

**COVERAGES****CERTIFICATE NUMBER:** 456994728**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			IUCIC-GL-JULY 2024-2025	7/1/2024	7/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Not Covered PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ Included \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			IUCIC-AL-JULY 2024-2025	7/1/2024	7/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	IUCIC-GL-JULY 2024-2025	7/1/2024	7/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	<input type="checkbox"/> <b>ELL/Professional Liability (Claims Made)</b>			IUC-IC-ELL JULY 2024-2025	7/1/2024	7/1/2025	Each Occurrence \$ 1,000,000 Aggregate \$ 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Kent is named as an additional insured for any events sponsored and/or approved by Kent State University.

**CERTIFICATE HOLDER****CANCELLATION**CITY OF KENT  
LAW OFFICE  
319 S WATER ST  
PO BOX 5192  
KENT OH 44240

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.



## Sales and Use Tax Unit Exemption Certificate

The purchaser hereby claims exception or exemption on all purchases of tangible personal property and selected services made under this certificate from:

City of Kent, OH

(Vendor's name)

and certifies that the claim is based upon the purchaser's proposed use of the items or services, the activity of the purchase, or both, as shown hereon:

KENT STATE UNIVERSITY PURCHASES ARE EXEMPT FROM SALES TAX BASED ON THE EXEMPTION FOUND IN SECTION 5739.02 (B) (1) OF THE OHIO REVISED CODE "SALES TO THE STATE OR ANY OF ITS POLITICAL SUBDIVISIONS."

***Purchaser must state a valid reason for claiming exception or exemption.***

Kent State University

Purchaser's name

Public University

Purchaser's type of business

227 Kent Student Center

Street address

Kent, OH, 44242-0001

City, state, ZIP code

*Joe Robinson*

Assistant Director

Signature

Title

05/27/2025

Date signed

Vendor's license number, if any

Vendors of motor vehicles, titled watercraft and titled outboard motors may use this certificate to purchase these items under the "resale" exception. Otherwise, purchaser must comply with either Administrative Code Rule 5703-9-10 or 5703-9-25.

This certificate cannot be used by construction contractors to purchase material for incorporation into real property under an exempt construction contract. Construction contractors must comply with Administrative Code Rule 5703-9-14.

For 2025 Kent State University Homecoming Parade  
on October 11, 2025.

Date: \_\_\_\_\_

# New Special Event Road Closure Petition

Name: Paloma Kent  
Address: 1450 E. Summit St.  
Kent, OH 44240  
Signature: Brittany Wagner

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Signature: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
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\_\_\_\_\_  
Signature: \_\_\_\_\_



# New Special Event Road Closure Petition

The Province Kent

Name: Nicole Dorsey  
Address: 609 S. Lincoln  
St. Kent OH 44240  
Signature: [Signature]

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature: \_\_\_\_\_

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Address: \_\_\_\_\_  
Signature: \_\_\_\_\_

For 2025 Kent State University Homecoming Parade  
on October 11, 2025.

Date: \_\_\_\_\_

# New Special Event Road Closure Petition

University Edge

Name: Weslee Smith  
Address: 5694 Rhodes Road  
Kent, OH 44240  
Signature: W Smith

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature: \_\_\_\_\_

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For 2025 Kent State University Homecoming Parade  
on October 11, 2025.

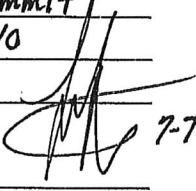
Date: \_\_\_\_\_

# New Special Event Road Closure Petition

Name: GOLD ZONE RIDGE

Address: 548 E. SUMMIT  
KENT, OH 44240

Signature: \_\_\_\_\_

 7-7-25

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

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Signature: \_\_\_\_\_

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For 2025 Kent State University Homecoming Parade  
on October 11, 2025.

Date: 7/15/25

# New Special Event Road Closure Petition

College Towers

Name: AJ Yount  
Address: 1800 Rhodes Rd  
Kent, OH 44240  
Signature: [Signature]

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
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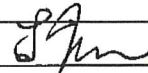
For 2025 Kent State University Homecoming Parade  
on October 11, 2025.

Date: \_\_\_\_\_

# New Special Event Road Closure Petition

642 E. Summit Street

Name: Larry Nathan  
Address: 642 E. Summit St

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Name: \_\_\_\_\_  
Address: \_\_\_\_\_

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For 2025 Kent State University Homecoming Parade  
on October 11, 2025.

Date: \_\_\_\_\_

# New Special Event Road Closure Petition

Name: Thomas Baltus

Address: UNIV

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Thomas R.

Signature: \_\_\_\_\_

Name: UNIVERSITY CHURCH

Address: 1456 Summit St

KENT, OH 44240

Signature: Thomas R. Baltus

Name: \_\_\_\_\_

Address: \_\_\_\_\_

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For 2025 Kent State University Homecoming Parade  
on October 11, 2025.

Date: \_\_\_\_\_

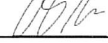
# New Special Event Road Closure Petition

Delta Gamma House

Name: Adrijana Medic

Address: 1068 Fraternity Circle

Kent OH 44240

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Date: 7/7/25

# New Special Event Road Closure Petition

(Alpha Phi)  
Name: Nicole Bluso  
Address: 1063 Fraternity Circle  
Kent, OH 44240  
Signature: Nicole Bluso

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature: \_\_\_\_\_

Name: Phi Delta Theta  
Address: 1060 Fraternity Circle  
Kent, OH 44240  
Signature: [Signature]

Name: \_\_\_\_\_  
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For 2025 Kent State University  
Homecoming Parade October 11, 2025.

Date: 7/7/2025

# New Special Event Road Closure Petition

Phi Mu House

Name: Sheila Mendoza

Address: 1061 Fraternity Circle,

Signature:

*Sheila Mendoza*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: Kacy Vanscoy

Address: 1061 Fraternity Circle

Signature:

*Kacy Vanscoy*

Name: Ashley Spooner

Address: 1061 Fraternity Circle

Signature:

*Ashley Spooner*

Name: Mara Phillips

Address: 1061 Fraternity Circle

Signature: *Mara Phillips*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

# New Special Event Road Closure Petition

Sigma Sigma Sigma House

Name: Abby Snowberger

Address: 1066 Fraternity

Circle, Kent, OH 44240

Signature: Abby M. Snowberger

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For 2025 Kent State University  
Homecoming Parade on October  
11, 2025.

Date: 7/2/25

# New Special Event Road Closure Petition

Delta Zeta House

Name: Delta Zeta House Corp.  
Address: Jennifer Anderson  
1064 Fraternity Dr.  
Kent OH 44240  
Signature: \_\_\_\_\_

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For 2025 Kent State University Homecoming Parade  
on October 11, 2025.

Date: \_\_\_\_\_

# New Special Event Road Closure Petition

Kent State University

Name: DOUG PEARSON  
Address: 615 LOOP ROAD  
KENT, OH 44240  
Signature: DOUG PEARSON

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Division of Student Life

Public Relations Notification ☐

Safety ☐

RECEIVED  
6/23/25

TRC

DATE: 06/23/2025

TO: Tim Coyne, Senior Business Manager, Division of Student Life

FROM: Joe Robinson, Associate Director, Center for Stu

RE: Request for contract approval for the Division of Student Life \*

In accordance with university Administrative policy 3342-5-04.1 regarding contract administration (<http://www.kent.edu/policyreg/administrative-policy-contract-administration>), the attached contract or agreement is for:

Name of contracting department: Kent Student Center and Involvement

Department index number contract will be paid from: 336011

Name of non-university contracting party: City of Kent

Contract effective date: 10/11/2025

Contract termination date: 10/11/2025

Contracted amount (or range of scheduled fees): \$0.00

Location(s) of event or services to be performed: Loop Rd. - E. Summit Street

If contract is for an event, please circle one: ☒ In-person event ☐ Virtual event

Brief description of event, services, or goods procured by the contract or, if not a purchasing contract, the nature of the agreement:

This is a city application for road closures for the 2025 KSU Homecoming Parade on October 11, 2025.

With the signing and submittal of this request, I certify that this contract is valid and the contract has been reviewed and deemed legally sufficient by the Office of General Counsel. Any necessary changes have been made and initialed by the appropriate representative.

Joe Robinson

Requester's printed name

Joe Robinson

Joe Robinson (Jun 23, 2025 11:21 EDT)

Requester's signature

06/23/2025

Date



*As department director, I have reviewed the contract(s) or agreement(s) and attest to its validity.*

Benjamin Davis

Department director's printed name

Benjamin Davis

Department director's signature

06/23/2025

Date

TRC

Timothy Coyne

Once all contracting parties, university and non-university, have signed, please forward the full contract along with a bio and/or background information for the person, performer, or service provider (including the website and any additional resource information) with this cover page to Tim Coyne ([tcoyne1@kent.edu](mailto:tcoyne1@kent.edu)), Senior Business Manager, Division of Student Life.

\* Senior Director, Finance and Technology can approve contracts up to or equal to \$10,000.00. Associate VP, Administration can approve contracts up to or equal to \$99,999.99. Senior VP for Student Life must approve all contracts exceeding \$99,999.99.





# CITY OF KENT, OHIO

## DEPARTMENT OF PUBLIC SERVICE

### MEMO

TO: Dave Ruller, City Manager

FROM: Melanie A. Baker, Service Director

DATE: 7/29/2025

SUBJECT: Portage County Solid Waste Management District  
Plan Update 2026 – 2041

---

The Portage County Solid Waste Management District has prepared their solid waste management plan update for 2026 -2041 as required by the Ohio Revised Code and the Ohio Administrative Code. This plan is based on the reference year 2022 and will cover a projected 15 years. The last plan approved was in August of 2019 and implemented in 2020.

While things have changed in the past 5 plus years, the overwhelming use of the Portage County Solid Waste Management District continued to grow. New programs were implemented, and the district reports that 90% of the Portage County population has access to recycling in their community. This can consist of curbside recycling which is provided by private haulers as well as the district or access can be had in the use of the drop-off facilities throughout the county or at the main facility on Mogadore Road.

There were 10 goals established in the 2020 plan that remain in place with this plan. A few key elements are

- Reduce solid waste generated by 25%.
- Provide the following programs: a website, a comprehensive resource guide and an inventory of available infrastructure.
- Incorporate a strategic initiative for the industrial sector into the County's solid waste management plan; and

- Provide strategies for scrap tires, yard waste, lead - acid batteries, household hazardous waste and obsolete / end of life electronic devices.

The District will continue to monitor needs and develop strategies to assist with more desirable recycling options as the times change. They will also continue to monitor the levels of recycling and report to the Ohio EPA as required.

The District will continue to utilize their Transfer Station, as licensed by the State, located on Mogadore Road. This facility, while not under full use, will continue to operate two days a week, making bales of shredded paper, plastic bags and cardboard. No major plans are being established for this facility in this current update, however a feasibility study to better understand operational choices may be completed in the future.

The District is projecting to be fully funded through their revenue sources for the entirety of this plan. The revenue projected will come from generations fee, solid waste rates and charges, user fees, recycling fees, grants and other miscellaneous things such as insurance settlements, sale of equipment, refunds etc.

Finally, the District has pledged to continue working with the municipalities, villages and townships within the district to implement and continue the promotion of recycling.

After a lengthy review I believe that this is a comprehensive plan for the whole County and should be beneficial to residential, commercial and industrial waste generators. This Plan preserves the existing plans of the District and allows for expansion of activities in the future.

I recommend the approval of this plan as submitted.

**KENT POLICE DEPARTMENT**  
**Jun-25**

	<b>JUNE 2024</b>	<b>JUNE 2025</b>	<b>TOTAL 2024</b>	<b>TOTAL 2025</b>
CALLS FOR SERVICE	1577	1635	9611	9200
KENT FIRE CALLS	459	441	2750	2973
BRIMFIELD FIRE CALLS	143	167	906	1063
ARRESTS, TOTAL	142	117	751	718
JUVENILE ARRESTS	13	8	69	92
O.V.I. ARRESTS	11	10	70	62
TRAFFIC CITATIONS	134	89	831	631
PARKING TICKETS	1025	702	6130	4642
ACCIDENT REPORTS	42	36	285	287
Property Damage	25	16	147	157
Injury	4	6	44	41
Private Property	11	7	55	60
Hit-Skip	1	4	28	19
OVI Related	1	3	8	6
Pedestrians	0	0	2	4
Fatals	0	0	1	0
U.C.R. STATISTICS				
Homicide	0	0	0	0
Rape	0	0	0	0
Robbery	3	1	8	6
Assault Total	15	18	134	110
Serious		4		11
Simple		11		99
Burglary	6	3	17	9
Larceny	5	34	36	114
Auto Theft	1	1	5	8
Arson	0	0	0	0
Human Trafficking: Servitude	0	0	0	0
Human Trafficking: Sex Acts	0	0	0	0
TOTAL	30	57	200	247
CRIME CLEARANCES				
Homicide	0	0	0	0
Rape	0	0	1	0
Robbery	1	1	5	8
Assault Total	14	19	95	112
Serious		2		11
Simple		12		101
Burglary	5	0	13	5
Larceny	9	7	41	25
Auto Theft	0	1	2	4
Arson	0	0	0	0
Human Trafficking: Servitude	0	0	0	0
Human Trafficking: Sex Acts	0	0	0	0
TOTAL	29	28	157	154



# City of Kent Income Tax Division

June 30, 2025

## Income Tax Receipts Comparison - ( Excluding 0.25% Police Facility Receipts )

### Monthly Cash Basis Receipts

Total receipts for the month of June, 2025	\$ 1,627,864
Total receipts for the month of June, 2024	\$ 1,453,801
Total receipts for the month of June, 2023	\$ 1,661,424

### Year-to-date Receipts and Percent of Total Annual Receipts Collected

	Year-to-date Actual	Percent of Annual
Total receipts January 1 through June 30, 2025	\$ 9,816,857	52.72%
Total receipts January 1 through June 30, 2024	\$ 9,494,232	54.77%
Total receipts January 1 through June 30, 2023	\$ 9,327,003	62.83%

### Year-to-date Receipts Through June 30, 2025

### - Budget vs. Actual

Year	Annual Budgeted Receipts	Revised Budgeted Receipts	Year-to-date Actual Receipts	Percent Collected	Percent Remaining
2025	\$ 18,622,222	\$ 18,622,222	\$ 9,816,857	52.72%	47.28%

### Comparisons of Total Annual Receipts for Previous Ten Years

Year	Total Cash Basis Receipts*	Change From Prior Year	
2015	\$ 14,579,500	14.50%	<div style="background-color: yellow; display: inline-block; width: 10px; height: 10px; vertical-align: middle;"></div> - Changed from accrual basis of accounting to a cash basis of accounting for RITA Income Tax in December, 2020. All years have been restated to be on a cash basis for RITA receipts to make this report comparable from year to year.
2016	14,192,888	-2.65%	
2017	14,525,574	2.34%	
2018	14,297,948	-1.57%	
2019	14,855,372	3.90%	
2020	14,592,066	-1.77%	
2021	14,929,900	2.32%	
2022	16,645,865	11.49%	
2023	17,533,848	5.33%	
2024	18,304,594	4.40%	

Submitted by



, Director of Budget and Finance

**2025 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts**  
**(Excluding 0.25% Police Facility Receipts)**  
**as of Month Ended June 30, 2025**

Monthly Cash Basis Receipts				Comparisons	
Month	2023	2024	2025	Amount	Percent Change
January	\$ 1,601,454	\$ 1,361,101	\$ 1,642,984	\$ 281,883	20.71%
February	1,609,396	1,599,888	1,468,227	(131,660)	-8.23%
March	1,262,958	1,248,335	1,283,832	35,497	2.84%
April	1,419,192	1,456,278	1,618,125	161,847	11.11%
May	1,772,580	2,374,830	2,175,824	(199,006)	-8.38%
June	1,661,424	1,453,801	1,627,864	174,064	11.97%
July	1,382,337	1,472,405	-		
August	1,377,077	1,520,823	-		
September	1,241,696	1,289,344	-		
October	1,395,902	1,718,384	-		
November	1,557,120	1,429,899	-		
December	1,252,714	1,379,506	-		
Totals	<u>\$ 17,533,848</u>	<u>\$ 18,304,594</u>	<u>\$ 9,816,857</u>	<u>\$ 322,625</u>	

Year-to-Date Receipts				Comparisons	
Month	2023	2024	2025	Amount	Percent Change
January	\$ 1,601,454	\$ 1,361,101	\$ 1,642,984	\$ 281,883	20.71%
February	3,210,850	2,960,988	3,111,211	150,223	5.07%
March	4,473,807	4,209,324	4,395,043	185,720	4.41%
April	5,892,999	5,665,602	6,013,169	347,567	6.13%
May	7,665,579	8,040,432	8,188,993	148,561	1.85%
June	9,327,003	9,494,232	9,816,857	322,625	3.40%
July	10,709,340	10,966,638			
August	12,086,416	12,487,461			
September	13,328,112	13,776,804			
October	14,724,015	15,495,188			
November	16,281,134	16,925,087			
December	17,533,848	18,304,594			
Totals	<u>\$ 17,533,848</u>	<u>\$ 18,304,594</u>			

**2025 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts from Kent State University**  
**(Excluding 0.25% Police Facility Receipts)**  
**as of Month Ended June 30, 2025**

Monthly Receipts				Comparisons	
Month	2023	2024	2025	Amount	Percent Change
January	\$ 461,437	\$ 478,415	\$ 435,880	\$ (42,535)	-8.89%
February	386,098	395,210	400,555	5,345	1.35%
March	423,517	436,511	428,183	(8,329)	-1.91%
April	419,985	438,141	426,400	(11,741)	-2.68%
May	420,801	432,214	422,239	(9,975)	-2.31%
June	411,739	463,100	438,331	(24,769)	-5.35%
July	419,770	426,920	-		
August	383,705	397,759	-		
September	373,412	456,054	-		
October	431,227	438,187	-		
November	443,752	445,734	-		
December	439,024	480,509	-		
Totals	<u>\$ 5,014,467</u>	<u>\$ 5,288,754</u>	<u>\$ 2,551,588</u>	<u>\$ (92,003)</u>	
	28.60%	28.89%	25.99%		

Year-to-Date Receipts				Comparisons	
Month	2023	2024	2025	Amount	Percent Change
January	\$ 461,437	\$ 478,415	\$ 435,880	\$ (42,535)	-8.89%
February	847,535	873,625	836,435	(37,190)	-4.26%
March	1,271,052	1,310,136	1,264,618	(45,518)	-3.47%
April	1,691,036	1,748,277	1,691,017	(57,259)	-3.28%
May	2,111,837	2,180,491	2,113,257	(67,234)	-3.08%
June	2,523,575	2,643,591	2,551,588	(92,003)	-3.48%
July	2,943,345	3,070,510			
August	3,327,051	3,468,269			
September	3,700,463	3,924,323			
October	4,131,690	4,362,510			
November	4,575,443	4,808,245			
December	5,014,467	5,288,754			
Totals	<u>\$ 5,014,467</u>	<u>\$ 5,288,754</u>			

**2025 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts from Kent State University**  
**(Excluding 0.25% Police Facility Receipts)**

**Comparisons of Total Annual Receipts for Previous Ten Years**  
**Restated**

<b>Year</b>	<b>Total Cash Basis Receipts</b>	<b>Percent Change</b>
2015	\$ 4,910,519	4.30%
2016	5,042,140	2.68%
2017	5,137,920	1.90%
2018	5,167,455	0.57%
2019	5,150,394	-0.33%
2020	5,159,334	0.17%
2021	4,813,413	-6.70%
2022	4,861,839	1.01%
2023	5,014,467	3.14%
2024	5,288,754	5.47%

**2025 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts**  
**Police Facility Dedicated Income Tax Receipts - 1/9 of Total ( 0.25% )**  
**as of Month Ended June 30, 2025**

Monthly Receipts				Comparisons	
Month	2023	2024	2025	Amount	Percent Change
January	\$ 200,182	\$ 170,138	\$ 205,373	\$ 35,235	20.71%
February	201,174	199,986	183,528	(16,458)	-8.23%
March	157,870	156,042	160,479	4,437	2.84%
April	177,399	182,035	202,266	20,231	11.11%
May	221,572	296,854	271,978	(24,876)	-8.38%
June	207,678	181,725	203,483	21,758	11.97%
July	172,792	184,051	-		
August	172,135	190,103	-		
September	155,212	161,168	-		
October	174,488	214,798	-		
November	194,640	178,737	-		
December	156,589	172,438	-		
Totals	<u>\$ 2,191,731</u>	<u>\$ 2,288,074</u>	<u>\$ 1,227,107</u>	<u>\$ 40,328</u>	

Year-to-Date Receipts				Comparisons	
Month	2023	2024	2025	Amount	Percent Change
January	\$ 200,182	\$ 170,138	\$ 205,373	\$ 35,235	20.71%
February	401,356	370,124	388,901	18,778	5.07%
March	559,226	526,165	549,380	23,215	4.41%
April	736,625	708,200	751,646	43,446	6.13%
May	958,197	1,005,054	1,023,624	18,570	1.85%
June	1,165,875	1,186,779	1,227,107	40,328	3.40%
July	1,338,667	1,370,830			
August	1,510,802	1,560,933			
September	1,666,014	1,722,101			
October	1,840,502	1,936,899			
November	2,035,142	2,115,636			
December	2,191,731	2,288,074			
Totals	<u>\$ 2,191,731</u>	<u>\$ 2,288,074</u>			

**2025 CITY OF KENT, OHIO**  
**Comparison of Total Income Tax Receipts - Including Police Facility Receipts**  
**as of Month Ended June 30, 2025**

Monthly Receipts				Comparisons	
Month	2023	2024	2025	Amount	Percent Change
January	\$ 1,801,636	\$ 1,531,238	\$ 1,848,357	\$ 317,119	20.71%
February	1,810,570	1,799,874	1,651,756	(148,118)	-8.23%
March	1,420,827	1,404,377	1,444,311	39,934	2.84%
April	1,596,591	1,638,313	1,820,391	182,078	11.11%
May	1,994,152	2,671,684	2,447,802	(223,882)	-8.38%
June	1,869,102	1,635,526	1,831,347	195,822	11.97%
July	1,555,129	1,656,456	-		
August	1,549,211	1,710,926	-		
September	1,396,908	1,450,512	-		
October	1,570,390	1,933,182	-		
November	1,751,759	1,608,636	-		
December	1,409,303	1,551,945	-		
Totals	<u>\$ 19,725,579</u>	<u>\$ 20,592,668</u>	<u>\$ 11,043,964</u>	<u>\$ 362,953</u>	

Year-to-Date Receipts				Comparisons	
Month	2023	2024	2025	Amount	Percent Change
January	\$ 1,801,636	\$ 1,531,238	\$ 1,848,357	\$ 317,119	20.71%
February	3,612,206	3,331,112	3,500,113	169,001	5.07%
March	5,033,033	4,735,489	4,944,424	208,935	4.41%
April	6,629,624	6,373,802	6,764,815	391,013	6.13%
May	8,623,776	9,045,486	9,212,617	167,131	1.85%
June	10,492,879	10,681,011	11,043,964	362,953	3.40%
July	12,048,007	12,337,468			
August	13,597,218	14,048,393			
September	14,994,127	15,498,905			
October	16,564,517	17,432,087			
November	18,316,276	19,040,723			
December	19,725,579	20,592,668			
Totals	<u>\$ 19,725,579</u>	<u>\$ 20,592,668</u>			

**City of Kent**  
**RITA Income Tax Analysis by Month compared to the Prior Year**  
**By Category Collected**

**2025 with change from 2024 - Cash Basis**

Calendar Month	Withholding	Change	% Change	Individual	Change	% Change	Net Profit	Change	% Change	Total	Change	% Change
Jan	\$ 1,477,566.97	\$ 228,045.72	18.25%	\$ 126,317.82	\$ 35,990.27	39.84%	\$ 194,859.33	\$ 37,447.16	23.79%	\$ 1,798,744.12	\$ 301,483.15	20.14%
Feb	1,365,929.30	(208,663.62)	-13.25%	147,030.82	24,613.95	20.11%	77,362.95	23,445.54	43.48%	1,590,323.07	(160,604.13)	-9.17%
March	1,244,421.18	7,100.86	0.57%	105,431.94	47,976.18	83.50%	38,183.00	(13,508.61)	-26.13%	1,388,036.12	41,568.43	3.09%
April	1,377,958.36	72,421.71	5.55%	155,946.44	27,805.35	21.70%	249,570.05	76,080.28	43.85%	1,783,474.85	176,307.34	10.97%
May	1,597,242.20	(59,235.76)	-3.58%	466,029.40	100,980.85	27.66%	346,106.17	(229,634.69)	-39.89%	2,409,377.77	(187,889.60)	-7.23%
June	1,318,127.49	45,506.98	3.58%	215,704.53	3,385.11	1.59%	150,471.16	121,857.91	425.88%	1,684,303.18	170,750.00	11.28%
July		(1,373,821.35)	-100.00%		(168,473.55)	-100.00%		(82,948.10)	-100.00%	-	(1,625,243.00)	-100.00%
August		(1,380,454.85)	-100.00%		(128,085.01)	-100.00%		(119,549.45)	-100.00%	-	(1,628,089.31)	-100.00%
Sept		(1,242,542.23)	-100.00%		(122,445.63)	-100.00%		(13,522.80)	-100.00%	-	(1,378,510.66)	-100.00%
Oct		(1,416,671.12)	-100.00%		(106,116.59)	-100.00%		(371,954.63)	-100.00%	-	(1,894,742.34)	-100.00%
Nov		(1,261,534.50)	-100.00%		(131,354.06)	-100.00%		(140,345.53)	-100.00%	-	(1,533,234.09)	-100.00%
Dec		(1,238,760.99)	-100.00%		(121,046.61)	-100.00%		(99,252.24)	-100.00%	-	(1,459,059.84)	-100.00%
	<u>\$ 8,381,245.50</u>	<u>\$ (7,828,609.15)</u>	<u>-567.10%</u>	<u>\$ 1,216,460.95</u>	<u>\$ (536,769.74)</u>	<u>-419.07%</u>	<u>\$ 1,056,552.66</u>	<u>\$ (811,885.16)</u>	<u>-679.12%</u>	<u>\$ 10,654,259.11</u>	<u>\$ (9,177,264.05)</u>	<u>-563.68%</u>
							Check			<u>\$ 10,654,259.11</u>	<u>\$ (9,177,264.05)</u>	

**City of Kent**  
**RITA Income Tax Analysis by Month compared to the Prior Year**  
**By Category Collected**

**2024 with change from 2023 - Cash Basis**

Calendar Month	Withholding	Change	% Change	Individual	Change	% Change	Net Profit	Change	% Change	Total	Change	% Change
Jan	\$ 1,249,521.25	\$ (61,522.09)	-4.69%	\$ 90,327.55	\$ (10,747.90)	-10.63%	\$ 157,412.17	\$ (196,314.22)	-55.50%	\$ 1,497,260.97	\$ (268,584.21)	-15.21%
Feb	1,574,592.92	136,458.35	9.49%	122,416.87	(21,552.21)	-14.97%	53,917.41	(120,106.01)	-69.02%	1,750,927.20	(5,199.87)	-0.30%
March	1,237,320.32	27,841.69	2.30%	57,455.76	(42,162.68)	-42.32%	51,691.61	(8,931.98)	-14.73%	1,346,467.69	(23,252.97)	-1.70%
April	1,305,536.65	117,762.33	9.91%	128,141.09	(40,367.78)	-23.96%	173,489.77	(34,650.34)	-16.65%	1,607,167.51	42,744.21	2.73%
May	1,656,477.96	188,779.88	12.86%	365,048.55	7,217.87	2.02%	575,740.86	443,971.81	336.93%	2,597,267.37	639,969.56	32.70%
June	1,272,620.51	11,899.31	0.94%	212,319.42	32,972.46	18.38%	28,613.25	(291,999.33)	-91.08%	1,513,553.18	(247,127.56)	-14.04%
July	1,373,821.35	250,765.98	22.33%	168,473.55	(21,030.19)	-11.10%	82,948.10	(128,221.39)	-60.72%	1,625,243.00	101,514.40	6.66%
August	1,380,454.85	12,636.87	0.92%	128,085.01	35,344.14	38.11%	119,549.45	95,410.67	395.26%	1,628,089.31	143,391.68	9.66%
Sept	1,242,542.23	45,589.12	3.81%	122,445.63	67,897.50	124.47%	13,522.80	(69,785.20)	-83.77%	1,378,510.66	43,701.42	3.27%
Oct	1,416,671.12	204,105.10	16.83%	106,116.59	(84,093.58)	-44.21%	371,954.63	233,807.64	169.25%	1,894,742.34	353,819.16	22.96%
Nov	1,261,534.50	(138,588.21)	-9.90%	131,354.06	28,003.93	27.10%	140,345.53	(74,318.28)	-34.62%	1,533,234.09	(184,902.56)	-10.76%
Dec	1,238,760.99	(17,258.81)	-1.37%	121,046.61	78,738.66	186.11%	99,252.24	39,005.80	64.74%	1,459,059.84	100,485.65	7.40%
	<u>\$ 16,209,854.65</u>	<u>\$ 778,469.52</u>	<u>5.04%</u>	<u>\$ 1,753,230.69</u>	<u>\$ 30,220.22</u>	<u>1.75%</u>	<u>\$ 1,868,437.82</u>	<u>\$ (112,130.83)</u>	<u>-5.66%</u>	<u>\$ 19,831,523.16</u>	<u>\$ 696,558.91</u>	<u>3.64%</u>
							Check			<u>\$ 19,831,523.16</u>	<u>\$ 696,558.91</u>	



# Sustainable Kent News

The latest on sustainability efforts in Kent



## INSIDE

### Chronicling Implementation of the Climate Action Plan (CAP)

East Main Street Road Improvements Coming Soon!

### Around the City

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City of Kent Sustainability Commission – Do the materials we put in our carts actually get recycled?

Take Kent State University's Bicycle Advisory Committee's Five-Minute Biking Survey

### Calendar

Find upcoming events and other items of interest



Happy Summer everyone! This is a great season to check out all of the awesome parks, hike, and bike trails the City has to offer!

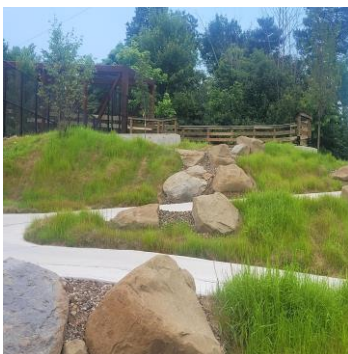
Speaking of biking, the League of American Bicyclists administers the Bike League's Bicycle Friendly America program which it describes on the [website](#) as "a tool for states, communities, businesses, and universities to make bicycling a real transportation and recreation option for all people and it recognizes those doing it well."

The City of Kent earned Honorable Mention status within the [Bicycle Friendly Community](#) (BFC) program in the Spring of 2020 for its efforts. The BFC program runs on four-year cycles and the City is currently working to renew its application for 2025. Stay tuned as a rating decision is expected in December 2025.

In other exciting news, the off-street trail connection from the Freedom Trail to the Portage Hike and Bike Trail off Middlebury Road is complete and open to the public! Check out this beautiful new section of trail that provides switchbacks up the hill and a new bridge, allowing trail users to bypass the steep, curvy section of Middlebury Road.

Did you know that the City of Kent Parks and Recreation provides 16 different parks within Kent for folks to enjoy? To find a listing of and more information about these parks, be sure to visit [Parks | City of Kent](#).

Should you ever have questions, comments, and/or suggestions related to the City's CAP or other sustainability work, please feel free to contact the City's Sustainability Coordinator, Julie Morris, at: [julie.morris@kentohio.gov](mailto:julie.morris@kentohio.gov).



New Freedom Trail Connector



## CHRONICLING IMPLEMENTATION OF THE CLIMATE ACTION PLAN

### East Main Street Road Improvements Coming Soon!

Work will begin soon on East Main Street, the project that will make improvements to a three-quarter of a mile section of the road between Willow Street and Horning Road.

Road design was completed in early 2025, the project went out for bid and a contract has been awarded to Kenmore Construction. Work is expected to begin in late July/early August 2025, depending upon weather and other variables.

The City of Kent and its partners - the project's Citizen Advisory Committee (CAC), Kent State University, PARTA (Portage Area Regional Transport Authority), AMATS (Akron Metropolitan Area Transportation Study) and ODOT (Ohio Department of Transportation) - are undertaking the \$25.5 million rehabilitation of the road.

The East Main Street Improvement project is aligned with the City's Climate Action Plan, with the goal of transforming this stretch of road to make it more bikeable and to complete an important spur to the Portage Hike and Bike Trail. These improvements include enhanced and higher visibility crosswalks and a shared use path for bikes and pedestrians on the south side of the street.

The project also addresses another component of the Climate action Plan, electric vehicle (EV) infrastructure. There will be 34 dual-port EV charging stations installed for public use on the north side of the Kent State Campus adjacent to E. Main St.

Other project Improvements include two roundabouts; one at the intersection of South Willow St., East Main St. and Haymaker Parkway, and the other at the East Main St. and Horning Rd. intersection. There will also be an expanded tree-lined center boulevard, wider sidewalks and tree lawn on the north side of the street, decorative streetlights and new bus pull-offs and shelters.

Construction is estimated to last three years, with traffic being maintained for the duration of the project. More information is available on the [East Main Street website](#). Once construction begins, updates will be posted to the website.

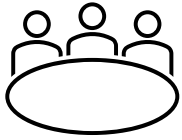
Questions can be directed to Jon Giaquinto in the City Engineering Division at [Jon.Giaquinto@KentOhio.gov](mailto:Jon.Giaquinto@KentOhio.gov) or 330-678-8106. You can also send your email address to Giaquinto if you would like to receive email updates on the project.



#### VISIT OUR SUSTAINABILITY OVERVIEW WEBPAGE!

The City has a webpage to highlight its sustainability work and keep the community posted about related Climate Action Plan implementation progress, programs, news, events, and more!

Visit: <https://www.kentohio.gov/business-building-development/sustainability-overview/>



## AROUND THE CITY



### Why Taking the Bus is Better for the Planet (and Easier Than You Think!)

By Denise Baba, Communications & Public  
Advocacy Advisor at PARTA

Let's face it — we all want to do our part to protect the planet. But between busy schedules and daily routines, it can feel overwhelming to make meaningful changes. Here's some good news: one of the simplest ways to reduce your environmental impact is also one of the easiest — riding the bus!

Public transportation, like the services offered by the Portage Area Regional Transportation Authority (PARTA), helps cut down on greenhouse gas emissions, traffic congestion, and fuel consumption. Fewer cars on the road means less air pollution and a healthier community for everyone. In fact, according to the American Public Transportation Association (APTA), public transit produces *45% less carbon dioxide per mile* than private vehicles. Every time you hop on a PARTA bus instead of driving solo, you help clear the air and protect the environment.

#### So how can you make the switch in Kent, Ohio? Try these easy ideas:

**Commute Smarter** – If you work or take classes at Kent State University, PARTA has routes designed just for you. Avoid the stress of parking and ride comfortably to campus or downtown.

**Run Errands by Bus** – Need to grab groceries at Acme or make a pharmacy run? PARTA's fixed routes serve key shopping centers across town. Plan your trip using the Passio GO app and leave the car at home.

**Get to Your Favorite Spots** – Whether you're heading to the Kent Free Library, a yoga class, or a coffee meetup with friends, you can get there without the hassle of traffic or parking.

**Make it a Weekly Habit** – Start by choosing one or two regular outings to replace with a bus ride. You might be surprised at how convenient and relaxing it is — and how quickly it becomes second nature.

Small steps add up to big change. By choosing PARTA even a few times a week, you're helping to create a cleaner, more sustainable Portage County — and that's something to feel good about.

**Ready to ride?** Visit [www.partaonline.org](http://www.partaonline.org) to explore routes, download the Passio GO app, or learn more about how PARTA is working toward a greener future.



## **Solar Hope the Mainstream News Isn't Covering, from the Kent Environmental Council**

While there is much in the news to shake any environmentalist, there are positives that can give us hope. As of June 2023, the cost of renewables fell dramatically (90%) and now the cheapest way to create energy is to point a piece of glass (a solar panel) at the sun. This gives us a way to temper some of the worst climate change effects to a survivable degree, according to environmentalist [Bill McKibben](#), a prominent environmentalist, author, and journalist, is energized by this.

The climate is changing. In June 2023 we had the hottest temperatures in the past 125,000 years on the planet. But that year humans passed a line by installing over a gigawatt of solar power panels every day -- the equivalent of 1 nuclear power plant every day! Today, it is happening every 18 hours. China has been the clear leader for over half of the progress, but that leaves a fair amount happening in the rest of the world.

- Between April 2024 and April 2025, there was a 31.3% increase in solar production. And in just one month from March to April 2025, the U.S. saw a 13.8% nationwide increase in solar production. For a July 2025 Report on Solar Energy Generation by State, [click here](#).
- California has the 5<sup>th</sup> largest economy in the world, and since March of 2024 they have had 100% sun and battery use at times, and also use sun, wind, water and batteries for large stretches of the day. They have used 25% less natural gas to create energy, are cutting their carbon emissions and fighting climate change.
- In addition to California, Texas, Florida, Arizona, and Nevada round out the top five states. Ohio currently ranks #11 in the US.

But more good things are happening:

- In Vermont, which is one of the top 10 solar-producing states, Green Mountain Power is making it possible for people to have batteries cheaply or free. People “lease to own” batteries, for their homes, a great resource for them. Then Green Mountain can string these batteries together so in an emergency they create a virtual power plant dispatched centrally at critical moments. Texas is doing something similar.
- Solar and wind are cheaper than gas, oil, and ethanol. Currently 40% of US corn is turned into ethanol. One acre of corn would produce enough ethanol to drive an F150 truck 25,000 miles. But 1 acre of solar would produce enough electrons to drive a new electric F150 truck for 550,000 miles.
- Solar now generates power for 3 to 5 cents per kw-hour. Nuclear energy that some tout as more constant, requires expensive infrastructure that takes many years to build out. Maybe in the near future small nuclear reactors will be possible at scale. But the sun is a nuclear reactor ready for us to use – it’s just 35 million miles away.

Surprisingly, there are great advancements being made here in Ohio to make solar a more successful industry, despite zoning difficulties and setback requirements for installations.

- **Solar Manufacturing Leadership:** Ohio is home to some of the largest and most innovative solar manufacturing operations in the United States. Notably, First Solar operates three factories and a research and development center in Northwest Ohio, making it the nation’s largest domestic solar manufacturer. This campus is believed to be the largest of its kind outside of China and is expected to support over 30,000 jobs nationwide by 2026, contributing approximately \$2.8 billion in labor income. The region’s rich manufacturing history and skilled workforce have helped position Ohio as a cornerstone of the U.S. solar supply chain, reducing reliance on imported panels and supporting domestic energy security.

## Sustainable Kent News

- **Pioneering Agrivoltaics and Large-Scale Solar Projects:** Ohio is set to host the largest agrivoltaic farm in the United States. The Oak Run Solar project in Madison County will combine an 800-megawatt solar farm with active crop and livestock production across 6,000 acres. This \$1 billion project will power about 170,000 homes and generate \$8.2 million annually in tax revenue. The initiative requires significant integration of agriculture and solar, with mandates for sheep grazing and crop cultivation alongside solar panels. This approach not only maximizes land use but also addresses concerns about farmland preservation, making Ohio a national leader in agrivoltaics.
- **Expansion of Battery Storage and Grid Modernization:** Ohio is rapidly advancing in battery energy storage, a critical technology for integrating renewable energy into the power grid. The state has approved several large-scale battery storage projects, such as the Flint Grid BESS (200 MW/800 MWh) near New Albany and the Prairie Flyer Energy Storage project (85 MW) in Vandalia. These projects are designed to strengthen grid reliability, store excess renewable energy, and reduce dependence on fossil fuels during peak demand. Additionally, solar projects like Scioto Ridge and Stark Solar are being developed with integrated battery storage, further enhancing Ohio's ability to deliver clean, stable electricity.

These advancements—world-class solar manufacturing, leadership in agrivoltaics, and robust battery storage development—highlight Ohio's proactive role in the clean energy transition and its growing reputation as a renewable energy innovator.

Sun Day ( <https://sunday.earth> ) is a National Day of Action on September 21, 2025, celebrating solar and wind power, and the movement to leave fossil fuels behind. It will be a day to build, rally, sing, and come together in the communities needed to get laws changed and work done.

In the spirit of Sun Day, the Kent Environmental Council will present a short introduction to the benefits of solar at their meeting on August 21<sup>st</sup> and will devote their full meeting on September 18<sup>th</sup> to various local aspects of solar—from solar in the home, business, church, and agrivoltaics on the farm. Both meetings will begin at 6:30 PM at the Kent Free Library and are free and open to all. We will also share information about other local Sun Day events as we learn about them. We hope you will join us.

For references mentioned in this article, [click here](#).

For more information about the Kent Environmental Council, click <https://kentenvironment.org/blog/> or find us on Facebook at <https://www.facebook.com/KentEnvironment>



**Product Alert: Do the materials we put in our recycle carts actually get recycled?**

**By Judy Nelson,  
Chair, City of Kent Sustainability Commission  
Chair, Portage County Solid Waste District's  
(PCSWD) Policy Committee**

**I am happy to report the answer to this question is a resounding YES!** According to the folks at the Oakwood Material Recovery Facility (MRF, pronounced Murf), this is the #1 question they get asked. I can personally vouch for the integrity of this answer because I recently had the opportunity to tour this facility during an open house event.

Operated by Waste Management (WM) and utilized via contract by other haulers, the Oakwood MRF is state of the art. With the introduction of single-stream recycling, this type of facility was designed to use technology to divide the different types of materials being collected via our carts. Although some manual sorting is still part of the process, the vast majority is done by a complex system of conveyer belts, tumblers, blowers, optical scanners, magnets, screens and the like. Millions of dollars have been invested to ensure this system is efficient and effective.

There *is* one caveat however. As the saying goes, garbage in/garbage out. If the materials we put in our carts are actually garbage and not from one of the categories of currently marketable materials, those items are separated and landfilled. That means the key to a successful recycling system, one we can all trust and support, is to do our part by knowing what materials our hauler, Republic Services, currently accepts and by following their guidelines. For Kent residents, this information can be found at this [Recycling Simplified: Recycle Smarter with Republic Services](#). I recommend you check it periodically for updates.

Last but not least, I would be remiss if I didn't mention the danger plastic bags/film pose to the MRF system. Single-use grocery bags, dry-cleaner bags, bubble and shrink wrap, trash bags, air pillows, and any soft plastic of this type can get tangled up in the mechanisms and cause a shut-down of the whole system. Very bad, but I have good news. There are other easy ways to recycle these materials, and I will go into more detail about those in the next edition of *Sustainable Kent*.



Judy Nelson on the WM MRF Tour



WM MRF bales of materials



Plastic bags in the WM MRF system



Inner Workings of the WM MRF system

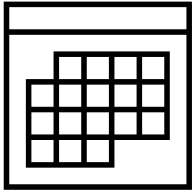




## Biking at Kent State University

We want to hear from you! Take the Kent State Bicycle Survey today and please share and pass along to others. This survey is being conducted by the Bicycle Advisory Committee to bring together and gain insight from students, faculty/staff, and our community who are interested in improving biking around Kent State University. The survey should take less than five minutes to complete. Thank you in advance for your response. Kent State University Bicycle Advisory Committee Bicycle Survey: <https://tinyurl.com/KentStateBikeSurvey2025>





## CALENDAR & ITEMS OF INTEREST

Supporting our local businesses and organizations is a key component of Sustainability! Check out the City's Culture & Community section of the website ([www.kentohio.gov/culture-community/](http://www.kentohio.gov/culture-community/)) for more details about the following:

- **Haymaker Farmers' Market**
  - Open year-round, every Saturday morning in Kent: Held outdoors in downtown Kent on Franklin Ave. from April through November, 9am to 1pm, and indoors at the Unitarian Universalist Church of Kent – Hobbs Hall from December to March, 10am to 1pm. Visit [www.haymakermarket.com](http://www.haymakermarket.com) for full details.
- **Main Street Kent**
  - A non-profit organization that focuses on the promotion, beautification, and revitalization of downtown Kent. The City of Kent, Kent State University, local businesses, and community members support Main Street Kent. Check out their full calendar of events here: [www.mainstreetkent.org/events/full-calendar/](http://www.mainstreetkent.org/events/full-calendar/).
- **Kent In Good Company Podcast**
  - Hosted by Kent resident and small business owner, Katy Thomas, head to the Main Street Kent website at the following link to listen and learn more about Kent's local businesses: <https://mainstreetkent.org/discover/in-good-company/>.
- **The Kent Area Chamber of Commerce**
  - Visit [www.kentbiz.com/events/eventcalendar](http://www.kentbiz.com/events/eventcalendar) for a full listing of Chamber and Community events.
- **Kent Historical Society & Museum**
  - Learn more about our community at Kent's primary history resource and reference center! Visit [www.kentohiohistory.org](http://www.kentohiohistory.org) for organization details and events.
- **Kent Parks and Recreation**
  - Offers a variety of locations, programs, and events for individuals and families to enjoy. They provide quality recreation and entertainment for the community through parks, sports, fitness, education and cultural arts. Visit their full program and event offerings at: [www.kentohio.gov/culture-community/kent-parks-and-recreation/](http://www.kentohio.gov/culture-community/kent-parks-and-recreation/)
- **Yard Waste Transfer Site Open!**
  - The yard waste transfer site hours are Tuesdays 9am-1pm, Wednesdays 5-8pm and Saturdays 9am-noon. The site is a place for residents of Kent to drop off your brush, clippings and other yard waste. It is also the place to get the grindings from the waste, to use like mulch, for free! Stop by near Cherry Street and Mogadore Rd, near the entrance to Plum Creek. Full details at: [Yard Waste | City of Kent](#)



- **Wizardly Weekend – 7/18-19/2025**

- Enjoy magical decorations, fun activities and events, themed merchandise and menu items at our local businesses, plus a vendor village featuring items hand-crafted in the spirit of the event and more. This is a family-friendly, inclusive event focused on our downtown businesses and celebrating themes of magic and joy. Full details and schedule of activities at: [Wizardly Weekend – Main Street Kent](#)

- **Haymaker Farmers' Market Community Potluck – 8/10/2025**

- Everyone is welcome to this free event, including vendors, customers, musicians, artists, and friends as we celebrate our local food community through laughter, delicious food, live music and pickles. Please bring a dish to share, consider entering (or judging!) the pickle contest, and enjoy your local food community! Full details at: [Community Potluck — Haymaker Farmers' Market](#)

- **Dog Days of Summer – 8/16/2025**

- Head downtown to Kent's Hometown Bank Plaza to enjoy the Madonio Animal Trust Annual Dog Days of Summer event on Saturday, August 16<sup>th</sup> from 8am to 5pm. Full details available at: [The Madonio Family Animal Welfare Trust Funding Programs](#)

- **Kent Parks & Recreation's Art in the Park – 9/6/25 & 9/7/25**

- Be sure to visit this free, family friendly experience that attracts residents from all over Northeast Ohio. Art in the Park will be held in Fred Fuller Park the weekend after Labor Day with hours as follows: Saturday, September 6<sup>th</sup> from 10am to 6pm and Saturday, September 7<sup>th</sup> from 11am to 5pm. For full details, visit: [Art in the Park | City of Kent](#)



# CITY OF KENT, OHIO

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## DEPARTMENT OF COMMUNITY DEVELOPMENT

Building Services Division

To: Dave Ruller  
City Manager

From: Bridget Susel  
Community Development Director *B.S.*

Date: July 10, 2025

RE: Monthly Permit and Zoning Complaint Report – June 2025

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Attached are the monthly reports per Council's request. If you have questions or require further information, please let us know.

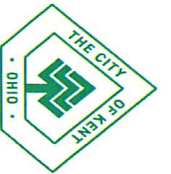
Thank you.



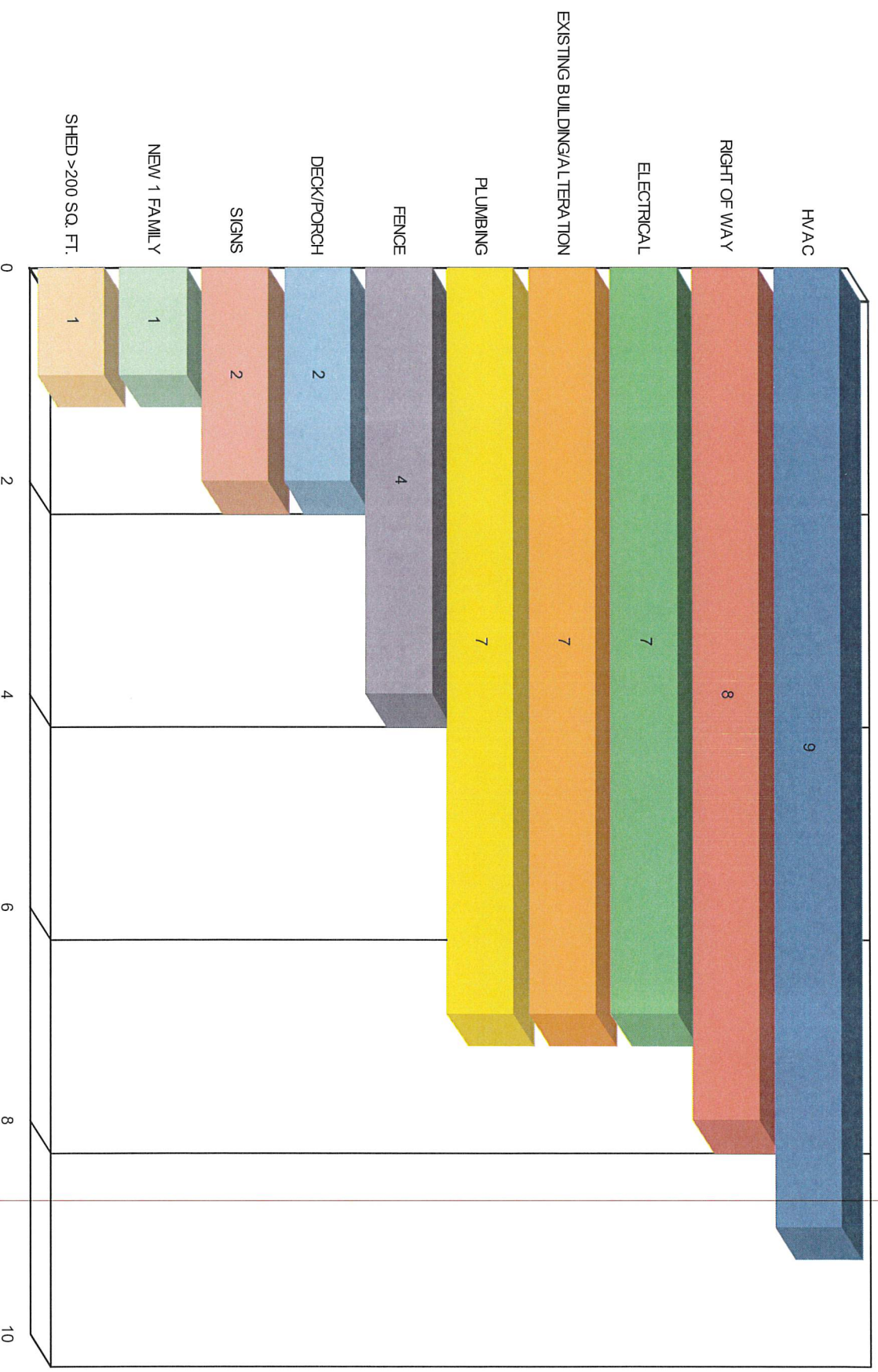
## PERMIT ISSUANCE SUMMARY (06/01/2025 TO 06/30/2025) FOR CITY OF KENT

Permit Type	Permit Work Class *	Permits Issued	Square Feet	Valuation	Fees Paid
Building (Commercial)	Electrical	2	1,300	\$0.00	\$252.35
	Existing Building/Alteration	1	21,358	\$298,000.00	\$3,002.37
	Fence	1	0	\$0.00	\$25.00
	HVAC	1	0	\$20,000.00	\$0.00
	Plumbing	2	500	\$15,000.00	\$195.70
	Right of Way	2	0	\$0.01	\$40.00
	Signs	2	10	\$0.00	\$50.00
	<b>BUILDING (COMMERCIAL) TOTAL:</b>	<b>11</b>	<b>23,168</b>	<b>\$333,000.01</b>	<b>\$3,565.42</b>
Building (Residential)	Deck/Porch	2	65	\$12,200.00	\$159.13
	Electrical	5	0	\$4,800.00	\$313.10
	Existing Building/Alteration	6	800	\$72,233.86	\$202.00
	Fence	3	0	\$0.00	\$50.00
	HVAC	8	0	\$7,000.00	\$297.95
	New 1 Family	1	0	\$565,883.10	\$2,811.63
	Plumbing	5	0	\$4,000.00	\$287.35
	Right of Way	6	134	\$34,500.00	\$220.00
	Shed >200 Sq. Ft.	1	0	\$7,000.00	\$93.68
	<b>BUILDING (RESIDENTIAL) TOTAL:</b>	<b>37</b>	<b>999</b>	<b>\$707,616.96</b>	<b>\$4,434.84</b>
<b>GRAND TOTAL:</b>		<b>48</b>	<b>24,167</b>	<b>\$1,040,616.97</b>	<b>\$8,000.26</b>

\* Double-click the Permit Work Class Name while in the browser to see Permit details for that Work Class.



PERMITS ISSUED BY WORK CLASS (06/01/2025 TO 06/30/2025)  
FOR CITY OF KENT







PERMIT FEE LISTING BY ISSUED DATE (06/01/2025 TO 06/30/2025)  
FOR CITY OF KENT

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid
Building (Commercial)	Electrical	BLDC2025-00004	\$0.00	SPEELMAN ELECTRIC INC.	12-000	12-049-00-00-0 6700 STATE RT 43, KENT, OH 44240	0	06/11/2025	06/23/2025	12/20/2025		Bldg Permit - Comm Residential	\$30.00	\$30.00
												Sq Ft Fee - MEP		
												Elect Permit - Commercial	\$100.00	\$100.00
												Addition Base Fee		
												State Surcharge - Commercial	\$3.90	\$3.90
													\$133.90	\$133.90
		BLDC2025-00011	\$0.00	CLYDE F WOODRUFF	17-006-00-00-0 01-000	1600 S WATER ST, KENT, OH 44240	1,300	06/18/2025	06/18/2025	12/15/2025		Bldg Permit - Comm Residential	\$65.00	\$65.00
												Sq Ft Fee - MEP		
												Elect Permit - Commercial	\$50.00	\$50.00
												Alteration Base Fee		
												State Surcharge - Commercial	\$3.45	\$3.45
													\$118.45	\$118.45
Existing Building/Alteration		NW-2025-00001 87	\$298,000.00	UNIVERSITY PLAZA KENT SC LLC	170060000020 000	1416 S WATER ST, KENT, OH 44240	21,358	04/09/2025	06/18/2025	10/06/2025		Bldg Permit - Commercial	\$2,135.80	\$2,135.80
												Square Foot Fee - Bldg		
												COM-BUILD REPAIR	\$50.00	\$50.00
												Fire Department Plan Review	\$100.00	\$100.00
												Fee	\$651.00	\$651.00
												Plan Review Fees (3) or less	\$126.00	\$0.00
												Plan Review Fees (3) or less	\$126.00	\$0.00
												State Surcharge - Commercial	\$65.57	\$65.57
													\$3,128.37	\$3,002.37
Fence		BLDC2025-00018	\$0.00	DAVID LANKSY DAVID LANKSY	17-030-20-00-1 78-000	802 N MANTUA ST, KENT, OH 44240	0	06/24/2025	06/24/2025	12/21/2025	06/25/2025	Zoning - Commercial Fence, Pool	\$25.00	\$25.00
													\$25.00	\$25.00
Plumbing		BLDC2025-00012	\$5,000.00	UNIVERSITY PLAZA KENT SC LLC	170060000020 000	1416 S WATER ST, KENT, OH 44240	500	06/18/2025	06/18/2025	12/15/2025		Plumb Permit - Commercial	\$50.00	\$50.00
												Alteration Base Fee		
												Plumb Permit - Commercial	\$25.00	\$25.00
												Square Foot Fee	\$2.25	\$2.25
												State Surcharge - Commercial	\$77.25	\$77.25

# PERMIT FEE LISTING BY ISSUED DATE (06/01/2025 TO 06/30/2025)

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid
		BLDC2025-00020	\$10,000.00	Housion ASAP Plumbing	17-024-10-00-0 22-003	100 E ERIE ST, KENT, OH 44240	0	06/25/2025	06/25/2025	12/22/2025		Pumb Permit - Commercial Alteration Base Fee	\$50.00	\$50.00
												Pumb Permit - Commercial Square Foot Fee	\$65.00	\$65.00
												State Surcharge - Commercial	\$3.45	\$3.45
													\$118.45	\$118.45
	Right of Way	BLDC2025-00002	\$0.00	BUTCHER & SON INC BUTCHER & SON INC	17-025-30-00-0 29-000	266 N WATER ST, KENT, OH 44240	0	06/11/2025	06/02/2025	06/02/2026		Eng - Excavation Fee	\$20.00	\$20.00
													\$20.00	\$20.00
													\$20.00	\$20.00
		NW-2025-000000 60-13930	\$0.01	JANET L RHOADS	170254000006 000	123 FRANKLIN AVE, KENT, OH 44240	0	04/23/2025	06/17/2025	12/14/2025		EXCAVATION	\$20.00	\$20.00
													\$20.00	\$20.00
	Signs	BLDC2025-00001	\$0.00	TRINITY LUTHERAN CHURCH	17-012-10-00-0 54-001	600 S WATER ST, KENT, OH 44240	10	06/10/2025	06/10/2025	07/10/2025		Sign Permit - Temporary Sign	\$25.00	\$25.00
													\$25.00	\$25.00
													\$25.00	\$25.00
		BLDC2025-00005	\$0.00	LAWRENCE & KATHLEEN CONT	17-030-10-00-0 69-000	912 N MANTUA ST, KENT, OH 44240	0	06/12/2025	06/12/2025	08/25/2025		Sign Permit - Temporary Sign	\$25.00	\$25.00
													\$25.00	\$25.00
													\$25.00	\$25.00
TOTAL VALUATION:			\$313,000.01	TOTAL SQ FT:			23,168.00	TOTAL FEES:				\$3,691.42	\$3,565.42	
Building (Residential)	Deck/Porch	BLDR2025-00004	\$7,200.00	ANDERSON CONTRACTING	17-008-00-00-0 10-000	1459 MOGADORE RD, KENT, OH 44240	0	06/11/2025	06/20/2025	12/17/2025		Bldg Permit - Residential Addition Base Fee	\$50.00	\$50.00
												Bldg Permit - Residential Square Foot Fee	\$4.80	\$4.80
												State Surcharge - Residential	\$0.55	\$0.55
												Zoning - Residential Addition	\$25.00	\$25.00
													\$80.35	\$80.35
		BLDR2025-00009	\$5,000.00	PAUL DEELY	17-010-10-00-1 29-000	1138 JESSIE AVE, KENT, OH 44240	65	06/11/2025	06/18/2025	12/15/2025		Bldg Permit - Residential Addition Base Fee	\$50.00	\$50.00
												Bldg Permit - Residential Square Foot Fee	\$3.25	\$3.25

July 10, 2025

930 Overholt Road, Kent, OH 44240

# PERMIT FEE LISTING BY ISSUED DATE (06/01/2025 TO 06/30/2025)

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid
Electrical		BLDR2025-00026	\$2,800.00	DeVAULT CONSTRUCTION COMPANY INC.	17-023-10-00-0	383 WILSON AVE, KENT, OH 44240	0	06/17/2025	06/17/2025	12/14/2025		State Surcharge - Residential	\$0.53	\$0.53
												Zoning - Residential Addition	\$25.00	\$25.00
													\$78.78	\$78.78
												Elect Permit - Residential Alteration	\$50.00	\$50.00
												State Surcharge - Residential	\$0.50	\$0.50
													\$50.50	\$50.50
												Elect Permit - Residential Alteration	\$50.00	\$50.00
												State Surcharge - Residential	\$0.50	\$0.50
		BLDR2025-00035	\$1,000.00	HEARTLAND HOME SERVICES dba BLIND & SONS	17-032-30-00-0	478 OVERLOOK DR, KENT, OH 44240	0	06/23/2025	06/23/2025	12/20/2025		Elect Permit - Residential Alteration	\$50.00	\$50.00
												State Surcharge - Residential	\$0.50	\$0.50
													\$50.50	\$50.50
												Elect Permit - Residential Alteration	\$50.00	\$50.00
												State Surcharge - Residential	\$0.50	\$0.50
													\$50.50	\$50.50
												Elect Permit - Residential Alteration	\$50.00	\$50.00
												State Surcharge - Residential	\$0.50	\$0.50
		BLDR2025-00036	\$1,000.00	HEARTLAND HOME SERVICES dba BLIND & SONS	17-032-30-00-0	555 OVERLOOK DR, KENT, OH 44240	0	06/23/2025	06/23/2025	12/20/2025		Elect Permit - Residential Alteration	\$50.00	\$50.00
												State Surcharge - Residential	\$0.50	\$0.50
													\$50.50	\$50.50
												Elect Permit - Residential Alteration	\$50.00	\$50.00
												State Surcharge - Residential	\$0.50	\$0.50
													\$50.50	\$50.50
												Elect Permit - Residential Alteration	\$50.00	\$50.00
												State Surcharge - Residential	\$0.50	\$0.50
		BLDR2025-00048	\$0.00	RAMSIER ELECTRIC		4077 Newcomer Rd, Kent, OH 44240	0	06/24/2025	06/24/2025	12/21/2025		Elect Permit - Residential New Construction	\$100.00	\$100.00
												Elect Permit - Temporary Service Fee	\$25.00	\$25.00
												State Surcharge - Residential	\$1.25	\$1.25
													\$126.25	\$126.25
		BLDR2025-00054	\$0.00	A.L.A. ELECTRIC	17-029-10-00-0	377 MICHAELS DR, KENT, OH 44240	0	06/25/2025	06/25/2025	12/22/2025		Elect Permit - Residential Service Change OwnerOcc	\$35.00	\$35.00
												State Surcharge - Residential	\$0.35	\$0.35
													\$35.35	\$35.35
												Elect Permit - Residential Alteration	\$50.00	\$50.00
Existing Building/Alteration		BLDR2025-00002	\$13,352.12	HEARTLAND HOME SERVICES dba BLIND & SONS	17-032-30-00-0	478 OVERLOOK DR, KENT, OH 44240	0	06/11/2025	06/23/2025	12/20/2025		State Surcharge - Residential	\$0.50	\$0.50
													\$50.50	\$50.50
												Elect Permit - Residential Alteration	\$50.00	\$50.00
												State Surcharge - Residential	\$0.50	\$0.50



# PERMIT FEE LISTING BY ISSUED DATE (06/01/2025 TO 06/30/2025)

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid
		BLDR2025-00003	\$14,381.74	HEARTLAND HOME SERVICES dba BLIND & SONS	17-032-30-00-0	555 OVERLOOK DR, KENT, OH 44240	0	06/11/2025	06/23/2025	12/20/2025		Bldg Permit - Residential Alteration	\$50.00	\$50.00
												State Surcharge - Residential	\$0.50	\$0.50
													\$50.50	\$50.50
		BLDR2025-00027	\$4,000.00	WILLIAM MAHOTA CONSTRUCTION	17-008-00-00-0	1537 MOGADORE RD, KENT, OH 44240	800	06/17/2025	06/17/2025	12/14/2025		Bldg Permit - Residential Alteration	\$50.00	\$50.00
												State Surcharge - Residential	\$0.50	\$0.50
													\$50.50	\$50.50
		BLDR2025-00031	\$4,700.00	GROUNDWORKS OHIO, LLC	17-023-10-00-0	227 OVERLOOK DR, KENT, OH 44240	0	06/18/2025	06/24/2025	12/21/2025		Bldg Permit - Residential Alteration	\$50.00	\$0.00
												State Surcharge - Residential	\$0.50	\$0.00
													\$50.50	\$0.00
		BLDR2025-00032	\$10,200.00	GROUNDWORKS OHIO, LLC	17-023-10-00-1	123 SHERMAN ST, KENT, OH 44240	0	06/19/2025	06/24/2025	12/21/2025		Bldg Permit - Residential Alteration	\$50.00	\$0.00
												State Surcharge - Residential	\$0.50	\$0.00
													\$50.50	\$0.00
		BLDR2025-00051	\$25,600.00	OHIO STATE HOME SERVICES	17-006-12-00-1	302 RELIM DR, KENT, OH 44240	0	06/24/2025	06/24/2025	12/20/2025	07/03/2025	Bldg Permit - Residential Alteration	\$50.00	\$50.00
												State Surcharge - Residential	\$0.50	\$0.50
													\$50.50	\$0.50
	Fence	BLDR2025-00023	\$0.00	MEYERS FENCE COMPANY	17-029-20-00-0	1010 CRESTVIEW CIR, KENT, OH 44240	0	06/16/2025	06/16/2025	06/16/2026	06/25/2025	Zoning - Commercial Fence, Pool	\$25.00	\$25.00
													\$25.00	\$25.00
		BLDR2025-00024	\$0.00	WEAKLAND FENCING	17-028-30-00-0	931 FIELDSTONE DR, KENT, OH 44240	0	06/11/2025	06/11/2025	06/11/2026		Zoning - Commercial Fence, Pool	\$25.00	\$25.00
													\$25.00	\$25.00
	HVAC	BLDR2025-00011	\$1,000.00	APOLLO HEATING & COOLING	17-029-20-00-0	771 ADMORE DR, KENT, OH 44240	0	06/11/2025	06/23/2025	12/20/2025		HVAC Permit - Res Furnace/AC Replace Owner Occ	\$35.00	\$35.00
												State Surcharge - Residential	\$0.35	\$0.35
													\$35.35	\$35.35

# PERMIT FEE LISTING BY ISSUED DATE (06/01/2025 TO 06/30/2025)

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid
		BLDR2025-00013	\$1,000.00	HAGAN HEATING & PLUMBING		1319 CAROL DR, KENT, OH 44240	0	06/11/2025	06/23/2025	12/20/2025		HVAC Permit - Res Furnace/AC Replace Owner Occ	\$35.00	\$35.00
												State Surcharge - Residential	\$0.35	\$0.35
													\$35.35	\$35.35
		BLDR2025-00016	\$1,000.00	BONSKY HEATING & COOLING		17-006-12-00-1 320 RELIM DR, KENT, OH 44240	0	06/11/2025	06/23/2025	12/20/2025		HVAC Permit - Res Furnace / AC Replacement	\$50.00	\$50.00
												State Surcharge - Residential	\$0.50	\$0.50
													\$50.50	\$50.50
		BLDR2025-00022	\$1,000.00	BRANDON HEATING & AIR CONDITIONING		17-005-20-00-0 1577 CHADWICK RD, KENT, OH 44240	0	06/12/2025	06/26/2025	12/23/2025		HVAC Permit - Res Furnace/AC Replace Owner Occ	\$35.00	\$35.00
												State Surcharge - Residential	\$0.35	\$0.35
													\$35.35	\$35.35
		BLDR2025-00028	\$1,000.00	JACK L & THERESA BENNETT		17-043-10-00-0 340 ROBERT DR, KENT OH 44240	0	06/18/2025	06/18/2025	12/15/2025		HVAC Permit - Res Furnace/AC Replace Owner Occ	\$35.00	\$35.00
												State Surcharge - Residential	\$0.35	\$0.35
													\$35.35	\$35.35
		BLDR2025-00029	\$1,000.00	CROWN HEATING & COOLING INC		17-029-20-00-0 835 ADMORE DR, KENT, OH 44240	0	06/18/2025	06/18/2025	12/15/2025		HVAC Permit - Res Furnace/AC Replace Owner Occ	\$35.00	\$35.00
												State Surcharge - Residential	\$0.35	\$0.35
													\$35.35	\$35.35
		BLDR2025-00050	\$1,000.00	APOLLO HEATING & COOLING		17-010-40-00-0 481 DEIDRICK RD, KENT, OH 44240	0	06/24/2025	06/24/2025	12/21/2025		HVAC Permit - Res Furnace/AC Replace Owner Occ	\$35.00	\$35.00
												State Surcharge - Residential	\$0.35	\$0.35
													\$35.35	\$35.35
		NW-2025-000000	\$0.00	DEBORAH EL DABH		170052000017 1577 CHADWICK DR, KENT, OH 44240	0	06/12/2025	06/12/2025	12/12/2025		1% BBS	\$0.35	\$0.35
		11-13660										RES-HVAC OWN RPL	\$35.00	\$35.00
													\$35.35	\$35.35
	New 1 Family	BLDR2025-00046	\$565,883.10	WAYNE HOMES		4077 Newcomer Rd, Kent, OH 44240	0	06/24/2025	06/26/2025	12/23/2025		Blgd Permit - Residential New Construction BaseFee	\$100.00	\$100.00
												Blgd Permit - Residential Square Foot Fee	\$263.00	\$263.00
												Eng - 3/4" Box & stem	\$160.00	\$160.00
												Eng - 3/4" Corporation stop	\$85.00	\$85.00

# PERMIT FEE LISTING BY ISSUED DATE (06/01/2025 TO 06/30/2025)

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid
Plumbing		BLDR2025-00014	\$0.00	HAGAN HEATING & PLUMBING		1319 CAROL DR, KENT, OH 44240	0	06/11/2025	06/23/2025	12/20/2025		Eng - 3/4" Curb stop	\$125.00	\$125.00
												Eng - 3/4" Insulator	\$55.00	\$55.00
												Eng - 3/4" Water meter with built-in backflow	\$387.00	\$387.00
												Eng - 3/4" Watermain tap	\$438.00	\$438.00
												Eng - Excavation Fee	\$20.00	\$20.00
												Eng - Water - Utilization Fee	\$550.00	\$550.00
												Park Impact Fee	\$500.00	\$500.00
												Sanitary Residential Permit	\$25.00	\$25.00
												State Surcharge - Residential	\$3.63	\$3.63
												Storm Residential Permit	\$25.00	\$25.00
												Zoning - Residential New 1 Family	\$75.00	\$75.00
													\$2,811.63	\$2,811.63
		BLDR2025-00018	\$1,000.00	HARNER PLUMBING INC	17-011-20-00-0	915 MIDDLEBURY RD, KENT, OH 44240	0	06/11/2025	06/23/2025	12/20/2025		Plumb Permit - Res Water Heater Replace, Owner Occ	\$35.00	\$35.00
												State Surcharge - Residential	\$0.35	\$0.35
													\$35.35	\$35.35
		BLDR2025-00019	\$1,000.00	KLINE AND KAVALI	17-025-10-00-1	423 PIONEER AVE, KENT, OH 44240	0	06/11/2025	06/23/2025	12/20/2025		Plumb Permit - Res Water Heater Replacement	\$50.00	\$50.00
												State Surcharge - Residential	\$0.50	\$0.50
													\$50.50	\$50.50
		BLDR2025-00021	\$1,000.00	HARNER PLUMBING INC	17-032-20-00-1	496 DANSEL ST, KENT OH 44240	0	06/11/2025	06/23/2025	12/20/2025		Plumb Permit - Res Water Heater Replacement	\$50.00	\$50.00
												State Surcharge - Residential	\$0.50	\$0.50
													\$50.50	\$50.50
		BLDR2025-00056	\$1,000.00	ADVANCED PLUMBING INC	17-026-20-00-0	213 S CHESTNUT ST, KENT, OH 44240	0	06/23/2025	06/23/2025	12/22/2025		Plumb Permit - Res Water Heater Replacement	\$50.00	\$50.00
												Reinspection Fee - Residential	\$50.00	\$50.00
												State Surcharge - Residential	\$0.50	\$0.50
													\$100.50	\$100.50

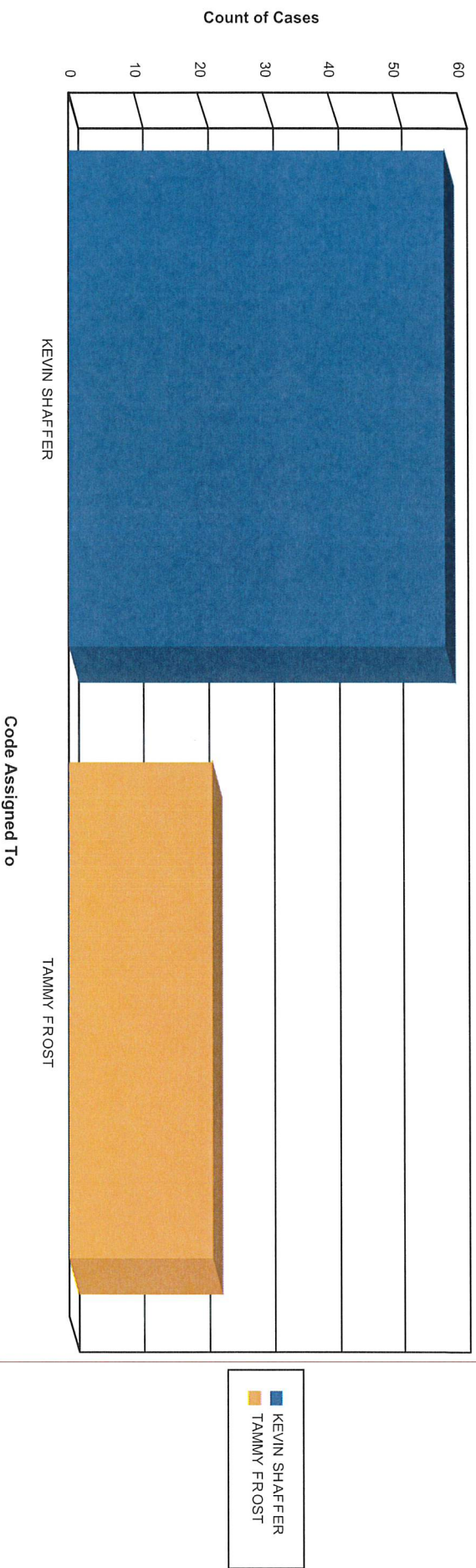


# PERMIT FEE LISTING BY ISSUED DATE (06/01/2025 TO 06/30/2025)

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid
Right of Way		BLDR2025-00008	\$9,000.00	APOLLO HEATING & COOLING	17-028-20-00-0 53-000	366 SUZANNE DR, KENT, OH 44240	0	06/11/2025	06/04/2025	01/05/2026	07/09/2025	Eng - Excavation Fee	\$20.00	\$20.00
												Eng - Sanitary Sewer Permit - Residential	\$25.00	\$25.00
													\$45.00	\$45.00
													\$20.00	\$20.00
		BLDR2025-00020	\$15,000.00	KJ EXCAVATING	17-031-22-00-0 13-000	501 MILLER AVE, KENT, OH 44240	0	06/11/2025	06/05/2025	12/09/2025	06/12/2025	Eng - Excavation Fee	\$20.00	\$20.00
		BLDR2025-00037	\$3,500.00	HELMING EXCAVATING		981 West Main, Kent, OH 44240	44	06/23/2025	06/26/2025	12/23/2025	06/26/2025	Eng - Excavation Fee	\$20.00	\$20.00
												Eng - Water Permit	\$25.00	\$25.00
													\$45.00	\$45.00
		BLDR2025-00038	\$3,500.00	HELMING EXCAVATING		423 Lake Street, Kent, OH 44240	50	06/23/2025	06/25/2025	12/22/2025	06/25/2025	Eng - Excavation Fee	\$20.00	\$20.00
												Eng - Water Permit	\$25.00	\$25.00
													\$45.00	\$45.00
		BLDR2025-00043	\$3,500.00	HELMING EXCAVATING		985 West Main, Kent, OH 44240	40	06/24/2025	06/26/2025	12/23/2025	06/26/2025	Eng - Excavation Fee	\$20.00	\$20.00
												Eng - Water Permit	\$25.00	\$25.00
													\$45.00	\$45.00
		NW-2025-000000 54-13924	\$0.00	KEUM YON KWON	170433000064 000	475 NEEDHAM AVE, KENT, OH 44240	0	04/23/2025	06/16/2025	12/13/2025		EXCAVATION	\$20.00	\$20.00
													\$20.00	\$20.00
	Shed >200 Sq. Ft.	BLDR2025-00010	\$7,000.00	AMANDA R PHIPPS	17-043-20-00-0 20-000	361 MC KINNEY BLVD, KENT, OH 44240	0	06/11/2025	06/24/2025	12/21/2025		Bldg Permit - Residential Square Foot Fee	\$68.00	\$68.00
												State Surcharge - Residential Zoning - Residential Fence, Pool/Accessory Building	\$0.68	\$0.68
													\$25.00	\$25.00
													\$93.68	\$93.68
TOTAL VALUATION:			\$707,616.96	TOTAL SQ FT:			999.00	TOTAL FEES:				\$4,535.84	\$4,434.84	
GRAND TOTALS			VALUATION:	\$1,020,616.97	SQ FT:		24,167.00	FEES:				\$8,227.26	\$8,000.26	



CODE CASES OPENED BY ASSIGNED TO (06/01/2025 TO 06/30/2025)  
FOR CITY OF KENT



Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
	Violation	Violation Status	Citation Issued	Compliance Date	Resolved Date	Violation Fee Total			
KEVIN SHAFFER									
CE2025-0011	Code Enforcement	In Progress		R-3: High Density Residential	230 E Williams St, Kent, OH 44240	17-013-20-00-108-000	Kevin Shaffer	06/18/2025	
	1315.01 - Revocation of Permits; Penalties	In Violation	06/18/2025	07/02/2025		\$0.00			
CE2025-0012	Description: Steps without permit Code Enforcement	Closed - Resolved		R-3: High Density Residential	646 S Depewster St, Kent, OH 44240	17-013-20-00-012-000	Kevin Shaffer	06/18/2025	06/18/2025
	Description: Did not complete rental licensing process								



## CODE CASES OPENED BY ASSIGNED TO (06/01/2025 TO 06/30/2025)

Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
Violation	Violation Status	Citation Issued	Compliance Date	Resolved Date	Violation Fee Total				
CE2025-0013	Code Enforcement	Closed - Resolved		R-C: High Density Multifamily Commercial 07/02/2025	647 S Water St, Kent, OH 44240	17-013-20-00-009-000	Kevin Shaffer	06/18/2025	06/18/2025
	1414.01 - Accumulation of Rubbish/Garbage--T ree lawn	In Violation	06/18/2025		\$0.00				
CE2025-0014	Description: Rugs, chairs, couch in front yard Code Enforcement	Closed - Resolved		R-2: Medium Density Residential	1111 Lake St, Kent, OH 44240	17-032-10-00-070-000	Kevin Shaffer	06/18/2025	07/08/2025
CE2025-0016	Description: Didn't complete rental licensing process Code Enforcement	Closed - Resolved		R-3: High Density Residential	546 Harris St, Kent, OH 44240	17-008-10-00-004-000	Kevin Shaffer	06/18/2025	06/18/2025
CE2025-0017	Description: Unlicensed boat in yard Code Enforcement	Closed - Resolved		R-3: High Density Residential	550 Harris St, Kent, OH 44240	17-008-10-00-005-000	Kevin Shaffer	06/18/2025	06/18/2025
CE2025-0018	Description: Unlicensed boat in yard Code Enforcement	Closed - Resolved		R-2: Medium Density Residential	215 Bowman Dr, Kent, OH 44240	17-006-11-00-016-000	Kevin Shaffer	06/18/2025	06/18/2025
	521.13 - Nuisances - Upholstered Furniture	In Violation	06/18/2025		\$0.00				
CE2025-0019	Description: Mattress, appliances, misc. in back yard Code Enforcement	Closed - Unfounded		R-2: Medium Density Residential	1111 Lake St, Kent, OH 44240	17-032-10-00-070-000	Kevin Shaffer	06/18/2025	06/18/2025
CE2025-0020	Description: Did not complete rental licensing process Code Enforcement	In Progress		R-3: High Density Residential	491 Stinaff St, Kent, OH 44240	17-030-10-00-091-000	Kevin Shaffer	06/18/2025	
	1315.01 - Revocation of Permits: Penalties	In Violation	06/18/2025		\$0.00				
	Description: Porch without permit								

# CODE CASES OPENED BY ASSIGNED TO (06/01/2025 TO 06/30/2025)

Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
	Violation	Violation Status	Citation Issued	Compliance Date	Resolved Date	Violation Fee Total			
CE2025-0021	Code Enforcement	Closed - Resolved		R-2: Medium Density Residential 07/02/2025	445 Irma St, Kent, OH 44240	17-010-40-00-053-000	Kevin Shaffer	06/18/2025	06/18/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/18/2025			\$0.00			
CE2025-0022	Description: Tall grass Code Enforcement	Closed - Resolved		R-2: Medium Density Residential 07/02/2025	1024 Jessie Ave, Kent, OH 44240	17-010-03-00-112-000	Kevin Shaffer	06/18/2025	06/18/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/18/2025			\$0.00			
CE2025-0023	Description: High grass Code Enforcement	Closed - Resolved		R-3: High Density Residential 07/02/2025	313 N Depewster St, Kent, OH 44240	17-024-34-00-024-000	Kevin Shaffer	06/18/2025	06/30/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/18/2025			\$0.00			
CE2025-0024	Description: High grass Code Enforcement	Closed - Resolved		R-3: High Density Residential 07/02/2025	646 S Depewster St, Kent, OH 44240	17-013-20-00-012-000	Kevin Shaffer	06/18/2025	06/18/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/18/2025			\$0.00			
CE2025-0025	Description: High grass Code Enforcement	In Progress		R-3: High Density Residential 07/02/2025	123 Brady St, Kent, OH 44240	17-024-20-00-068-002	Kevin Shaffer	06/18/2025	
	1414.01 - Accumulation of Rubbish/Garbage-T reelawn	In Violation	06/18/2025			\$0.00			
CE2025-0026	Description: Couch & trash can on tree lawn Code Enforcement	Closed - Resolved		R-3: High Density Residential 07/02/2025	559 Vine St, Kent, OH 44240	17-013-10-00-076-000	Kevin Shaffer	06/18/2025	06/18/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/18/2025			\$0.00			
	Description: High grass								



# CODE CASES OPENED BY ASSIGNED TO (06/01/2025 TO 06/30/2025)

Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
Violation	Violation Status	Citation Issued	Compliance Date	Resolved Date	Violation Fee Total				
CE2025-0027	Code Enforcement	Closed - Resolved		R-3: High Density Residential	1312 Cedar St, Kent, OH 44240	17-007-10-00-043-000	Kevin Shaffer	06/18/2025	06/30/2025
CE2025-0028	Description: Unlicensed boat & trailer in yard Code Enforcement	In Progress		R-3: High Density Residential	532 Harris St, Kent, OH 44240	17-008-10-00-002-000	Kevin Shaffer	06/18/2025	
CE2025-0031	Description: Boats and trailers without licenses Code Enforcement	Closed - Resolved		R-3: High Density Residential	123 Brady St, Kent, OH 44240	17-024-20-00-068-002	Kevin Shaffer	06/18/2025	06/18/2025
CE2025-0032	1414.01 - Accumulation of Rubbish/Garbage-T reelawn Description: Couch and trash can on tree lawn Code Enforcement	In Violation Closed - Resolved	06/18/2025	R-3: High Density Residential	634 Vine St, Kent, OH 44240	17-013-20-00-102-000	Kevin Shaffer	06/18/2025	06/25/2025
CE2025-0033	1414.01 - Accumulation of Rubbish/Garbage-T reelawn Description: Couch on tree lawn Code Enforcement	In Violation Closed - Resolved	06/18/2025	U: University	5694 1100~1190 Rhodes Rd, 1100~1190, Kent, OH 44240	17-015-00-00-007-000	Kevin Shaffer	06/20/2025	06/30/2025
CE2025-0034	1109.04(a)(1) - Sign Permits Description: 6 signs by roadway Code Enforcement	In Violation Closed - Resolved	06/20/2025	R-C: High Density Multifamily Commercial	803 S Water St, Kent, OH 44240	17-013-20-00-028-000	Kevin Shaffer	06/20/2025	07/02/2025
CE2025-0035	119.05: 551.01(c) - Weeds and Grass Abatement Description: High grass Code Enforcement	In Violation Closed - Resolved	06/20/2025	R-2: Medium Density Residential	459 Longmere Dr, Kent, OH 44240	17-011-10-00-004-000	Kevin Shaffer	06/20/2025	07/02/2025
	119.05: 551.01(c) - Weeds and Grass Abatement Description: High grass	In Violation	06/20/2025			\$0.00			

# CODE CASES OPENED BY ASSIGNED TO (06/01/2025 TO 06/30/2025)

Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
CE2025-0036	Code Enforcement	Closed - Resolved	06/20/2025	R-4: Multifamily Residential 07/02/2025	319 E Summit St, Kent, OH 44240	17-024-40-00-077-000	Kevin Shaffer	06/20/2025	07/02/2025
	1414.01 - Accumulation of Rubbish/Garbage-T reelawn	In Violation			\$0.00				
CE2025-0037	Description: Couches on tree lawn Code Enforcement	Closed - Resolved	06/20/2025	R-3: High Density Residential 08/12/2025	1704 Athena Dr, Kent, OH 44240	17-004-00-00-029-006	Kevin Shaffer	06/20/2025	07/02/2025
	119.05; 551.01(c) - Weeds and Grass Abatement	In Violation			\$0.00				
CE2025-0038	Description: High grass Code Enforcement	Closed - Unfounded	06/20/2025	R-2: Medium Density Residential 08/12/2025	474 Longmere Dr, Kent, OH 44240	17-010-80-00-048-000	Kevin Shaffer	06/20/2025	06/20/2025
	119.05; 551.01(c) - Weeds and Grass Abatement	In Violation			\$0.00				
CE2025-0042	Description: High grass Code Enforcement	In Progress	06/24/2025	R-3: High Density Residential 07/07/2025	605 E Crain Ave, Kent, OH 44240	17-024-33-00-015-000	Kevin Shaffer	06/24/2025	
	119.05; 551.01(c) - Weeds and Grass Abatement	In Violation			\$0.00				
	521.13; 1410.04(g) - Nuisances - Vehicles	In Violation			\$0.00				
CE2025-0043	Description: High grass Code Enforcement	In Progress	06/24/2025	R-2: Medium Density Residential 07/07/2025	408 Reilim Dr, Kent, OH 44240	17-006-12-00-118-000	Kevin Shaffer	06/24/2025	
	1107.12 - Parking: Use of Front and Rear Yards	In Violation			\$0.00				
CE2025-0044	Description: Continental parked in yard beside driveway Code Enforcement	In Progress	06/24/2025	I: Industrial 07/07/2025	826 A Lock St, A, Kent, OH 44240	17-031-21-00-014-000	Kevin Shaffer	06/24/2025	
	1414.01 - Accumulation of Rubbish/Garbage-T reelawn	In Violation			\$0.00				
	Description: Mattress on sidewalk								

## CODE CASES OPENED BY ASSIGNED TO (06/01/2025 TO 06/30/2025)

Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
Violation	Violation Status	Citation Issued	Compliance Date	Resolved Date	Violation Fee Total				
CE2025-0045	Code Enforcement	Closed - Resolved		I: Industrial	147 Lake St, Kent, OH 44240	17-031-21-00-010-000	Kevin Shaffer	06/24/2025	06/30/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/24/2025	07/07/2025	\$0.00				
CE2025-0046	Description: High grass Code Enforcement	Closed - Unfounded		R-C: High Density Multifamily Commercial	531 S Water St, Kent, OH 44240	17-013-10-00-005-000	Kevin Shaffer	06/24/2025	06/24/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/24/2025	07/07/2025	\$0.00				
CE2025-0047	Description: High grass - duplicate entry Code Enforcement	Closed - Resolved		R-C: High Density Multifamily Commercial	527 S Water St, Kent, OH 44240	17-013-10-00-003-000	Kevin Shaffer	06/24/2025	06/30/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/24/2025	07/07/2025	\$0.00				
CE2025-0048	Description: High grass Code Enforcement	Closed - Resolved		R-C: High Density Multifamily Commercial	531 S Water St, Kent, OH 44240	17-013-10-00-005-000	Kevin Shaffer	06/24/2025	06/30/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/24/2025	07/07/2025	\$0.00				
CE2025-0049	Description: high grass Code Enforcement	Closed - Resolved		R-C: High Density Multifamily Commercial	535 S Water St, Kent, OH 44240	17-013-10-00-006-000	Kevin Shaffer	06/24/2025	06/30/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/24/2025	07/07/2025	\$0.00				
	Description: High grass								



# CODE CASES OPENED BY ASSIGNED TO (06/01/2025 TO 06/30/2025)

Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
CE2025-0050	Code Enforcement	Closed - Resolved		R-C: High Density Multifamily Commercial 07/07/2025	521 S Water St, Kent, OH 44240	17-013-10-00-003-000	Kevin Shaffer	06/24/2025	06/30/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/24/2025						
CE2025-0051	Description: High grass Code Enforcement	In Progress		C: Commercial	1464 S Water St, Kent, OH 44240		Kevin Shaffer	06/24/2025	
	1109.04(e)(1) - Sign Permits	In Violation	06/24/2025	07/07/2025					
CE2025-0052	Description: Signs on sign board without permit - Rage Room Code Enforcement	Closed - Resolved		R-2: Medium Density Residential 07/08/2025	221 Valleyview St, Kent, OH 44240	17-006-11-00-032-000	Kevin Shaffer	06/25/2025	07/03/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/25/2025						
CE2025-0053	Description: High grass Code Enforcement	Closed - Resolved		R-3: High Density Residential 07/08/2025	913 S Willow St, Kent, OH 44240	17-013-20-00-285-000	Kevin Shaffer	06/25/2025	07/02/2025
	1414.01 - Accumulation of Rubbish/Garbage-T reelawn	In Violation	06/25/2025						
CE2025-0054	Description: Mattress on tree lawn Code Enforcement	Closed - Resolved		R-3: High Density Residential 07/08/2025	806 Mae St, Kent, OH 44240	17-014-10-00-028-000	Kevin Shaffer	06/25/2025	07/02/2025
	1414.01 - Accumulation of Rubbish/Garbage-T reelawn	In Violation	06/25/2025						
CE2025-0055	Description: Trash on tree lawn Code Enforcement	Closed - Resolved		R-3: High Density Residential 07/08/2025	1600 E Summit St, Kent, OH 44240	17-004-00-00-006-016	Kevin Shaffer	06/25/2025	07/02/2025
	1414.01 - Accumulation of Rubbish/Garbage-T reelawn	In Violation	06/25/2025						
	Description: Desk/misc on tree lawn								

# CODE CASES OPENED BY ASSIGNED TO (06/01/2025 TO 06/30/2025)

Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
CE2025-0056	Code Enforcement	Closed - Resolved		R-3: High Density Residential 07/08/2025	1588 E Summit St, Kent, OH 44240	17-004-00-00-006-015	Kevin Shaffer	06/25/2025	07/02/2025
	1414.01 - Accumulation of Rubbish/Garbage-T reelawn	In Violation	06/25/2025			\$0.00			
CE2025-0057	Description: Couch on tree lawn Code Enforcement	Closed - Resolved		R-2: Medium Density Residential 07/08/2025	499 Sunrise Blvd, Kent, OH 44240	17-027-10-00-052-000	Kevin Shaffer	06/25/2025	07/03/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/25/2025			\$0.00			
CE2025-0058	Description: High grass Code Enforcement	Closed - Resolved		R-3: High Density Residential 07/08/2025	528 S Lincoln St, Kent, OH 44240	17-013-10-00-089-000	Kevin Shaffer	06/25/2025	07/02/2025
	1414.01 - Accumulation of Rubbish/Garbage-T reelawn	In Violation	06/25/2025			\$0.00			
CE2025-0060	Description: Couch on tree lawn Code Enforcement	Closed - Resolved		R-3: High Density Residential 07/08/2025	809 S Depeyster St, Kent, OH 44240	17-013-20-00-098-000	Kevin Shaffer	06/25/2025	07/09/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/25/2025			\$0.00			
CE2025-0061	Description: High Grass Code Enforcement	In Progress		R-C: High Density Multifamily Commercial 07/08/2025	629 S Water St, Kent, OH 44240	17-013-20-00-006-000	Kevin Shaffer	06/25/2025	
	521.13 - Nuisances - Upholstered Furniture Description: Couch in yard	In Violation	06/25/2025			\$0.00			

## CODE CASES OPENED BY ASSIGNED TO (06/01/2025 TO 06/30/2025)

Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
	Violation	Violation Status	Citation Issued	Compliance Date	Resolved Date	Violation Fee Total			
CE2025-0062	Code Enforcement	Closed - Resolved		R-C: High Density Multifamily Commercial 07/08/2025	629 S Water St, Kent, OH 44240	17-013-20-00-006-000	Kevin Shaffer	06/25/2025	06/30/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/25/2025			\$0.00			
CE2025-0063	Description: High grass Code Enforcement	Closed - Resolved		R-3: High Density Residential 07/08/2025	1645 Athena Dr, Kent, OH 44240	17-004-00-00-009-001	Kevin Shaffer	06/25/2025	07/02/2025
	1414.01 - Accumulation of Rubbish/Garbage-T reelawn	In Violation	06/25/2025			\$0.00			
CE2025-0064	Description: Trash on tree lawn Code Enforcement	In Progress		R-1: Low Density Residential 07/09/2025	637 Emich Dr, Kent, OH 44240	17-010-70-00-003-000	Kevin Shaffer	06/26/2025	
	1315.01 - Revocation of Permits: Penalties	In Violation	06/26/2025			\$0.00			
CE2025-0065	Description: Water heater installed without permit Code Enforcement	In Progress		R-2: Medium Density Residential 07/09/2025	446 Garrett St, Kent, OH 44240	17-027-10-00-090-000	Kevin Shaffer	06/26/2025	
	1414.01 - Accumulation of Rubbish/Garbage-T reelawn	In Violation	06/26/2025			\$0.00			
CE2025-0066	Description: Mattress & cushions on tree lawn Code Enforcement	Closed - Resolved		R-4: Multifamily Residential 07/09/2025	732 W Main St, Kent, OH 44240	17-026-20-00-063-000	Kevin Shaffer	06/26/2025	07/03/2025
	1414.01 - Accumulation of Rubbish/Garbage-T reelawn	In Violation	06/26/2025			\$0.00			
CE2025-0067	Description: Couch, chair, dresser on tree lawn Code Enforcement	Closed - Resolved		R-2: Medium Density Residential 07/09/2025	1257 Overbrook Dr, Kent, OH 44240	17-010-10-00-005-001	Kevin Shaffer	06/26/2025	07/02/2025
	1107.12 - Parking: Use of Front and Rear Yards	In Violation	06/26/2025			\$0.00			
	Description: Ram truck parked in yard. Grass has grown around truck, so it's been there a bit								



## CODE CASES OPENED BY ASSIGNED TO (06/01/2025 TO 06/30/2025)

Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
	Violation	Violation Status	Citation Issued	Compliance Date	Resolved Date	Violation Fee Total			
CE2025-0068	Code Enforcement	Closed - Resolved		R-2: Medium Density Residential 07/09/2025	1041 Elmo Ave, Kent, OH 44240	17-010-03-00-070-000	Kevin Shaffer	06/26/2025	07/01/2025
	119.05. 551.01(c) - Weeds and Grass Abatement	In Violation	06/26/2025		\$0.00				
CE2025-0069	Description: High grass Code Enforcement	Closed - Resolved		R-3: High Density Residential 07/09/2025	305 S Pearl St, Kent, OH 44240	17-025-20-00-085-000	Kevin Shaffer	06/26/2025	07/01/2025
	1414.01 - Accumulation of Rubbish/Garbage-T reelawn	In Violation	06/26/2025		\$0.00				
CE2025-0070	Description: High grass along Roosevelt Code Enforcement	Closed - Resolved		R-2: Medium Density Residential 07/09/2025	520 S Francis St, Kent, OH 44240	17-010-10-00-032-000	Kevin Shaffer	06/26/2025	07/03/2025
	1414.01 - Accumulation of Rubbish/Garbage-T reelawn	In Violation	06/26/2025		\$0.00				
CE2025-0071	Description: Mattress on tree lawn Code Enforcement	Closed - Resolved		R-1: Low Density Residential 07/09/2025	698 Marilyn St, Kent, OH 44240	17-010-70-00-030-000	Kevin Shaffer	06/26/2025	07/03/2025
	1414.01 - Accumulation of Rubbish/Garbage-T reelawn	In Violation	06/26/2025		\$0.00				
CE2025-0072	Description: Dishwasher, scrap metal fencing on tree lawn Code Enforcement	Closed - Resolved		I: Industrial 07/09/2025	816 W Main St, Kent, OH 44240	17-026-20-00-001-000	Kevin Shaffer	06/26/2025	07/09/2025
	119.05. 551.01(c) - Weeds and Grass Abatement	In Violation	06/26/2025		\$0.00				
CE2025-0073	Description: High grass along Short St Code Enforcement	In Progress		C-D: Commercial Downtown 07/09/2025	115 S Water St, Kent, OH 44240		Kevin Shaffer	06/26/2025	
	1109.08(a) - Prohibited Signs	In Violation	06/26/2025		\$0.00				
	Description: Antiques flag in right-of-way								



## CODE CASES OPENED BY ASSIGNED TO (06/01/2025 TO 06/30/2025)

Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
	Violation	Violation Status	Citation Issued	Compliance Date	Resolved Date	Violation Fee Total			
CE2025-0076	Code Enforcement	Closed - Resolved		R-3: High Density Residential 07/15/2025	809 S Depeyster St, Kent, OH 44240	17-013-20-00-098-000	Kevin Shaffer	06/26/2025	07/03/2025
	1406.01 - Unsafe Structures and Equipment	In Violation	07/02/2025			\$0.00			
CE2025-0078	Description: Condemn - No gas service Code Enforcement	In Progress		R-4: Multifamily Residential 07/10/2025	760 102 W Main St, 102, Kent, OH 44240	17-026-20-00-067-001	Kevin Shaffer	06/30/2025	
	521.13; 1410.04(g) - Nuisances - Vehicles	In Violation	06/30/2025			\$0.00			
	Description: Unlicensed/improperable vehicles and unsheltered storage								

TOTAL CASES OPENED FOR KEVIN SHAFFER: 58

TAMMY FROST									
CE2025-0001	Code Enforcement	Closed - Resolved		R-2: Medium Density Residential	625 Roosevelt Ave, Kent, OH 44240	17-010-03-00-087-000	Tammy Frost	06/10/2025	06/23/2025
	1414.01 - Accumulation of Rubbish/Garbage--Tree lawn	In Violation	06/10/2025	06/17/2025		\$0.00			
CE2025-0002	Description: Trash on tree lawn. Left door hanger. Code Enforcement	In Progress		R-1: Low Density Residential	467 Overlook Dr, Kent, OH 44240	17-032-30-00-027-000	Tammy Frost	06/10/2025	
	521.13 - Nuisances - Upholstered Furniture	In Violation	06/10/2025	07/07/2025		\$0.00			
CE2025-0003	Description: Dilapidated garage due to a tree falling on it. The back yard is full of unsheltered debris and items that were previously in the garage. Also, ground hogs were observed on the heap of items. Code Enforcement	In Progress		R-1: Low Density Residential	467 Overlook Dr, Kent, OH 44240	17-032-30-00-027-000	Tammy Frost	06/10/2025	
	1410.04f - Fences, garages, and sheds	In Violation	06/10/2025	06/24/2025		\$0.00			
CE2025-0004	Description: Dilapidated garage. Code Enforcement	Closed - Resolved		R-2: Medium Density Residential	445 Irma St, Kent, OH 44240	17-010-40-00-053-000	Tammy Frost	06/10/2025	06/17/2025
	119.05; 551.01(c) - Weeds and Grass Abatement	In Violation	06/10/2025	06/24/2025		\$0.00			
	Description: High grass and weeds. Letter sent.								

# CODE CASES OPENED BY ASSIGNED TO (06/01/2025 TO 06/30/2025)

Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
	Violation	Violation Status	Citation Issued	Compliance Date	Resolved Date	Violation Fee Total			
CE2025-0005	Code Enforcement	Closed - Resolved		R-2: Medium Density Residential	220 Robert Dr, Kent, OH 44240	17-043-10-00-001-002	Tammy Frost	06/10/2025	06/17/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/10/2025	06/16/2025	\$0.00				
CE2025-0006	Description: High grass and weeds. Door hanger left. Also emailing owner. Code Enforcement	Closed - Resolved		R-2: Medium Density Residential	398 Silver Meadows Blvd, Kent, OH 44240	17-028-20-00-012-000	Tammy Frost	06/11/2025	06/11/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/11/2025	06/25/2025	\$0.00				
CE2025-0007	Description: High grass and weeds. Left door hanger. Code Enforcement	Closed - Resolved		R-3: High Density Residential	129 Sherman St, Kent, OH 44240	17-023-10-00-193-000	Tammy Frost	06/12/2025	07/07/2025
	1414.01 - Accumulation of Rubbish/Garbage-T reelawn	In Violation	06/12/2025	06/26/2025	\$0.00				
CE2025-0008	Description: Trash on the tree lawn. Left door hanger and emailed owner. Code Enforcement	Closed - Resolved		R-2: Medium Density Residential	450 Bowman Dr, Kent, OH 44240	17-006-12-00-028-000	Tammy Frost	06/12/2025	06/23/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/12/2025	06/26/2025	\$0.00				
CE2025-0009	Description: High grass Code Enforcement	Closed - Resolved		R-4: Multifamily Residential	1532 Benjamin Ct, Kent, OH 44240	17-007-20-00-016-000	Tammy Frost	06/16/2025	06/23/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/16/2025	06/30/2025	\$0.00				
CE2025-0010	Description: High grass in rear yard of duplex Code Enforcement	In Progress		Blank/Unknown	352 W Elm St, Kent, OH 44240		Tammy Frost	06/16/2025	
	521.13 - Nuisances - Unsheltered Storage / Debris	In Violation	06/16/2025	06/30/2025	\$0.00				
	Description: Lime stone and misc debris being stored on this empty lot. Sending violation warning to property owner.								



## CODE CASES OPENED BY ASSIGNED TO (06/01/2025 TO 06/30/2025)

Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
	Violation	Violation Status	Citation Issued	Compliance Date	Resolved Date	Violation Fee Total			
CE2025-0015	Code Enforcement	Closed - Resolved		R-2: Medium Density Residential 07/02/2025	474 Longmere Dr, Kent, OH 44240	17-010-80-00-048-000	Tammy Frost	06/18/2025	06/25/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/18/2025			\$0.00			
CE2025-0029	Description: High grass Code Enforcement	Closed - Resolved		R-2: Medium Density Residential 07/02/2025	602 Longmere Dr, Kent, OH 44240	17-010-03-00-096-000	Tammy Frost	06/18/2025	06/25/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/18/2025			\$0.00			
CE2025-0030	Description: Left door hanger for high grass. Code Enforcement	Closed - Resolved		R-3: High Density Residential 07/02/2025	1242 N Mantua St, Kent, OH 44240	17-042-10-00-017-000	Tammy Frost	06/18/2025	06/25/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/18/2025			\$0.00			
CE2025-0039	Description: High grass, left door hanger Code Enforcement	Closed - Resolved		R-3: High Density Residential 07/03/2025	216 University Dr, Kent, OH 44240	17-024-33-00-090-000	Tammy Frost	06/05/2025	06/23/2025
	1414.01 - Accumulation of Rubbish/Garbage-T reelawn	In Violation	06/23/2025			\$0.00			
CE2025-0040	Description: Mattress on side of house Code Enforcement	In Progress		R-3: High Density Residential 07/09/2025	687 Longcoy Ave, Kent, OH 44240	17-030-10-00-133-000	Tammy Frost	06/03/2025	
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation	06/03/2025			\$0.00			
CE2025-0041	Description: High grass, left door hanger. Code Enforcement	Closed - Resolved	06/23/2025	Blank/Unknown 07/03/2025	504 Carthage Ave, Kent, OH 44240		Tammy Frost	06/05/2025	06/30/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation				\$0.00			
	Description: High grass								

# CODE CASES OPENED BY ASSIGNED TO (06/01/2025 TO 06/30/2025)

Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
	Violation	Violation Status	Citation Issued	Compliance Date	Resolved Date	Violation Fee Total			
CE2025-0059	Code Enforcement	Closed - Resolved		R-3: High Density Residential 07/08/2025	537 S Depewster St, Kent, OH 44240	17-013-10-00-034-000	Tammy Frost	06/25/2025	07/01/2025
	1414.01 - Accumulation of Rubbish/Garbage-T reelawn	In Violation	06/25/2025			\$0.00			
CE2025-0074	Description: Couch on tree lawn. Code Enforcement	Closed - Resolved	06/26/2025	Blank/Unknown 07/09/2025	430 1 W Elm St, 1, Kent, OH 44240	17-012-20-00-106-000	Tammy Frost	06/26/2025	07/09/2025
	1414.01 - Accumulation of Rubbish/Garbage-T reelawn	In Violation				\$0.00			
CE2025-0075	Description: Rubbish and debris on tree line. Code Enforcement	Closed - Resolved	06/26/2025	Blank/Unknown 07/09/2025	426 1A W Elm St, 1A, Kent, OH 44240	17-012-20-00-107-000	Tammy Frost	06/26/2025	07/09/2025
	1414.01 - Accumulation of Rubbish/Garbage-T reelawn	In Violation				\$0.00			
CE2025-0077	Description: Rubbish and garbage on the tree line. Code Enforcement	Closed - Resolved	06/26/2025	Blank/Unknown 07/09/2025	353 Harris St, Kent, OH 44240	17-012-20-00-220-000	Tammy Frost	06/26/2025	07/02/2025
	119.05: 551.01(c) - Weeds and Grass Abatement	In Violation				\$0.00			
CE2025-0079	Description: High grass and weeds. Code Enforcement	In Progress		R-3: High Density Residential 07/10/2025	921 Hudson Rd, Kent, OH 44240	17-030-10-00-090-000	Tammy Frost	06/30/2025	
	551.01(b)(1) - Weeds and Grass General Offense	In Violation	06/30/2025			\$0.00			
CE2025-0080	Description: Shrubs blocking sidewalk. Left door hanger. Code Enforcement	In Progress		R-2: Medium Density Residential 07/10/2025	562 Valleyview St, Kent, OH 44240	17-006-11-00-080-000	Tammy Frost	06/30/2025	
	551.01(b)(1) - Weeds and Grass General Offense	In Violation				\$0.00			
Description: Bushes are covering sidewalk areas.									

TOTAL CASES OPENED FOR TAMMY FROST: 22

CODE CASES OPENED BY ASSIGNED TO (06/01/2025 TO 06/30/2025)

Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
	Violation	Violation Status	Citation Issued	Compliance Date	Resolved Date	Violation Fee Total			
GRAND TOTAL OF CASES:									80