

ORDINANCE NO. 2026 - 18

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED \$3000.00; AND DECLARING AN EMERGENCY.

WHEREAS, the Finance Director is required by ORC 5705.41(D) to certify the availability of funds to pay for goods or services upon all contracts and purchase orders; and,

WHEREAS, if the Certification of the Finance Director is not attached to the contract or purchase order over Three Thousand Dollars and No Cents (\$3,000.00) Council must pass an ordinance allowing for a warrant for payment to be issued upon the Finance Director's certification that at the time of making the contract or order and at the time of the certification there was sufficient funds necessary for the payment of such contract and orders; and,

WHEREAS, the Finance Director has indicated that such a certification described above can be executed.

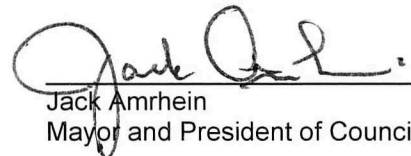
NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That the Finance Director is authorized to make such warrants as are necessary to pay the due and owing amounts detailed in Exhibit "A", attached hereto and made and integral part hereof.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formation action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reason manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediate after passage.

PASSED: March 18, 2026
Date



Jack Amrhein
Mayor and President of Council

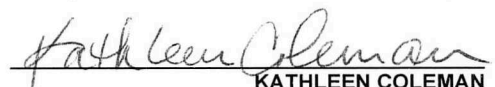
EFFECTIVE: March 18, 2026
Date

ATTEST: 

Kathleen Coleman
Clerk of Council

I, KATHLEEN COLEMAN, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No. 2026-18*, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON March 18, 2026.

(SEAL)



KATHLEEN COLEMAN
CLERK OF COUNCIL

Purchase Order Report

G/L Date Range 02/10/26 - 03/09/26
 Sort by Department - Purchase Order Number
 Detail Listing

Purchase Order	2026-00000764	G/L Date	02/16/2026	Amount	8,400.00
Description	KPR Adult Softballs 2026	Deliver by Date		Voided	.00
Department	03.530 Park & Recreation Board, Park Services	Printed Date	02/17/2026	Discounted	.00
Vendor	2629 - Ohio Amateur Softball/Usa Softball of Ohio	Completed Date	02/17/2026	Expensed	8,400.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	Description	Status	Complete	Amount	8,400.00
	Operating Materials - KPR Adult Softballs 2026	Vendor Part Number		Voided	.00
	Quantity	Contract Number		Discounted	.00
	U/M	Discount	0%	Expensed	8,400.00
	Price per Unit	Remaining		Remaining	.00
	8,400.00	Encumbered		Encumbered	.00

G/L Account
 Project
 106-03-530-301.7420 (Recreation-Parks & Rec-Parks & Recreation-
 Recreation Programs.Operating Materials)

Amount
 8,400.00

Purchase Order	2026-00000781	G/L Date	02/17/2026	Amount	8,340.00
Description	KPR Cav Uniforms for Youth Bball 2026	Deliver by Date		Voided	.00
Department	03.530 Park & Recreation Board, Park Services	Printed Date	02/17/2026	Discounted	.00
Vendor	4811 - Cavaliers Operating Co LLC or Rocket Mortgage FH	Completed Date	02/17/2026	Expensed	8,340.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	Description	Status	Complete	Amount	8,340.00
	Operating Materials - KPR Cav Uniforms for Youth Bball 2026	Vendor Part Number		Voided	.00
	Quantity	Contract Number		Discounted	.00
	U/M	Discount	0%	Expensed	8,340.00
	Price per Unit	Remaining		Remaining	.00
	8,340.00	Encumbered		Encumbered	.00

Purchase Order Report

G/L Date Range 02/10/26 - 03/09/26
 Sort by Department - Purchase Order Number
 Detail Listing

Remaining .00
 Encumbered .00

Project
 Amount
 8,340.00

G/L Account
 106-03-530-301.7420 (Recreation-Parks & Rec-Parks & Recreation-
 Recreation Programs.Operating Materials)

Department 05.560 Public Services Department,Central Maintenance Division

Purchase Order	2026-00000761	G/L Date	02/16/2026	Amount	5,433.05
Description	CM 2025 Asphalt	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	02/17/2026	Discounted	.00
Vendor	4223 - Shelly Materials, Inc	Completed Date		Expensed	5,433.05
Type	Then/Now	Expiration Date		Remaining	.00
Status	Open			Encumbered	.00

Item 1
 Description
 Quantity
 U/M
 Price per Unit

Operating Materials
 1.0000
 Each
 5,433.05

Status
 Vendor Part Number
 Contract Number
 Discount

Open
 .00
 .00
 5,433.05
 .00
 .00

Project
 Amount
 5,433.05

G/L Account
 102-05-560-601.7420 (SCMR-Service Department-Central Maintenance-
 Transportation - Central Maint..Operating Materials)

Purchase Order	2026-00000826	G/L Date	02/24/2026	Amount	5,199.00
Description	CM Electrical Repairs @ 930	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	02/24/2026	Discounted	.00
Vendor	3478 - Cioca Electric Inc.	Completed Date	03/03/2026	Expensed	5,199.00

Purchase Order Report

G/L Date Range 02/10/26 - 03/09/26
 Sort by Department - Purchase Order Number
 Detail Listing

Type	Then/Now	Expiration Date	Remaining	.00
Status	Complete		Encumbered	.00
Item 1	Maint of Equip & Facilities	Status	Complete	1,066.33
	Quantity 1.0000	Vendor Part Number	Voided	.00
	U/M Each	Contract Number	Discounted	.00
	Price per Unit 1,066.33	Discount	Expensed	1,066.33
			Remaining	.00
			Encumbered	.00
	G/L Account	Project	Amount	
	102-05-560-601.7350 (SCMR-Service Department-Central Maintenance-Transportation - Central Maint..Maint of Equip & Facilities)		1,066.33	
Item 2	Maint of Equip & Facilities	Status	Complete	1,066.33
	Quantity 1.0000	Vendor Part Number	Voided	.00
	U/M Each	Contract Number	Discounted	.00
	Price per Unit 1,066.33	Discount	Expensed	1,066.33
			Remaining	.00
			Encumbered	.00
	G/L Account	Project	Amount	
	201-05-550-605.7350 (Water-Service Department-Basic Utility Services-Central Maintenance Distribution.Maint of Equip & Facilities)		1,066.33	
Item 3	Maint of Equip & Facilities	Status	Complete	1,066.34
	Quantity 1.0000	Vendor Part Number	Voided	.00
	U/M Each	Contract Number	Discounted	.00
	Price per Unit 1,066.34	Discount	Expensed	1,066.34
			Remaining	.00
			Encumbered	.00

Purchase Order Report

G/L Date Range 02/10/26 - 03/09/26
 Sort by Department - Purchase Order Number
 Detail Listing

G/L Account		Project		Amount
202-05-550-605.7350 (Sewer-Service Department-Basic Utility Services-Central Maintenance Distribution.Maint of Equip & Facilities)				1,066.34
Item 4	Maint of Equip & Facilities	Status	Complete	1,000.00
Quantity	1.0000	Vendor Part Number		.00
U/M	Each	Contract Number		.00
Price per Unit	1,000.00	Discount	0%	1,000.00
				.00
				.00
G/L Account		Project		Amount
205-05-550-605.7350 (Solid Waste (Recycling)-Service Department-Basic Utility Services-Central Maintenance Distribution.Maint of Equip & Facilities)				1,000.00
Item 5	Maint of Equip & Facilities	Status	Complete	1,000.00
Quantity	1.0000	Vendor Part Number		.00
U/M	Each	Contract Number		.00
Price per Unit	1,000.00	Discount	0%	1,000.00
				.00
				.00
G/L Account		Project		Amount
208-05-550-605.7350 (Storm Water-Service Department-Basic Utility Services-Central Maintenance Distribution.Maint of Equip & Facilities)				1,000.00

Purchase Order	2026-00000827	G/L Date	02/24/2026	Amount	5,407.00
Description	CM Electric Repairs @ 1220	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	02/24/2026	Discounted	.00

Purchase Order Report

G/L Date Range 02/10/26 - 03/09/26
 Sort by Department - Purchase Order Number
 Detail Listing

Vendor	3478 - Cioca Electric Inc.	Completed Date	03/03/2026	Expensed	5,407.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Item 1	Description Maint of Equip & Facilities Quantity 1.0000 U/M Each Price per Unit 1,802.34	Status Complete Vendor Part Number Contract Number Discount 0%	Amount 1,802.34 .00 .00 1,802.34 .00 .00		
	G/L Account 102-05-560-601.7350 (SCMR-Service Department-Central Maintenance-Transportation - Central Maint.,Maint of Equip & Facilities)	Project	Amount		1,802.34
Item 2	Description Maint of Equip & Facilities Quantity 1.0000 U/M Each Price per Unit 1,802.33	Status Complete Vendor Part Number Contract Number Discount 0%	Amount 1,802.33 .00 .00 1,802.33 .00 .00		
	G/L Account 201-05-550-605.7350 (Water-Service Department-Basic Utility Services-Central Maintenance Distribution.Maint of Equip & Facilities)	Project	Amount		1,802.33
Item 3	Description Maint of Equip & Facilities Quantity 1.0000 U/M Each Price per Unit 1,802.33	Status Complete Vendor Part Number Contract Number Discount 0%	Amount 1,802.33 .00 .00 1,802.33 .00 .00		

Purchase Order Report

G/L Date Range 02/10/26 - 03/09/26
 Sort by Department - Purchase Order Number
 Detail Listing

Encumbered .00

G/L Account
 Project
 Amount
 1,802.33

G/L Account
 Project
 202-05-550-605.7350 (Sewer-Service Department-Basic Utility Services-
 Central Maintenance Distribution.Maint of Equip & Facilities)

Department	05.602 Public Services Department,Vehicle Maintenance	G/L Date	02/17/2026	Amount	4,439.75
Purchase Order	2026-00000778	Deliver by Date		Voided	.00
Description	VM Sop Air Compressor Head Install	Printed Date	02/24/2026	Discounted	.00
Department	05.602 Public Services Department,Vehicle Maintenance	Completed Date	02/24/2026	Expensed	4,439.75
Vendor	5491 - Tri-State Air Compressor LLC	Expiration Date		Remaining	.00
Type	Then/Now			Encumbered	.00
Status	Complete				

Item 1	Description	Quantity	Price per Unit	U/M	Complete	Amount
	Maint of Equip & Facilities	1.0000				4,439.75
		Each	4,439.75		0%	.00
						.00
						.00
						.00
						.00

G/L Account
 Project
 Amount
 4,439.75

G/L Account
 Project
 102-05-560-602.7350 (SCMR-Service Department-Central Maintenance-
 Vehicle Maintenance.Maint of Equip & Facilities)

