



CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE
Rhonda C. Hall, CPA, Director

To: Dave Ruller, City Manager
From: Rhonda C. Hall, CPA, Director of Budget and Finance
Date: July 9, 2025
Re: Then and Now Purchase Order Approval Request

In accordance with Section 5705.41 (D) of the Ohio Revised Code the City must receive approval from Council for all Then and Now purchase orders of more than \$3,000 on a monthly basis. Attached is a list of Then and Now P.O.'s in excess of \$3,000 that are dated June 10, 2025 through July 8, 2025.

Thank you.

Department	03.530 Park & Recreation Board,Park Services	G/L Date	06/16/2025	Amount	8,400.00
Purchase Order	2025-00001635	Deliver by Date		Voided	.00
Description	KYBS Softballs 2025	Printed Date	06/17/2025	Discounted	.00
Department	03.530 Park & Recreation Board,Park Services	Completed Date		Expensed	.00
Vendor	2629 - Jones/Ohio ASA, Warren	Expiration Date		Remaining	8,400.00
Type	Then/Now			Encumbered	8,400.00
Status	Open				

Item 1	Description	Operating Materials - KYBS Softballs 2025	Status	Open	Amount	8,400.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	8,400.00	Discount	0%	Expensed	.00
					Remaining	8,400.00
					Encumbered	8,400.00

G/L Account	Project	Amount
106-03-530-301.7420 (Recreation-Parks & Rec-Parks & Recreation-Recreation Programs.Operating Materials)		8,400.00

Department	04.402 Community Development Department,Zoning & Building Inspection	G/L Date	06/10/2025	Amount	12,000.00
Purchase Order	2025-00001569	Deliver by Date		Voided	.00
Description	CD - Warming Center Services	Printed Date	06/16/2025	Discounted	.00
Department	04.402 Community Development Department,Zoning & Building Inspection	Completed Date		Expensed	12,000.00
Vendor	5511 - Shepherd's House of Portage County	Expiration Date		Remaining	.00
Type	Then/Now			Encumbered	.00
Status	Open				

Item 1	Description	Social Service Contracts - CD - Warming Center Services	Status	Open	Amount	12,000.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00

Purchase Order Report

G/L Date Range 06/10/25 - 07/08/25
Sort by Department - Purchase Order Number
Detail Listing

Price per Unit	12,000.00	Discount	0%	Expensed	12,000.00
				Remaining	.00
				Encumbered	.00
G/L Account	Project		Amount		
001-04-540-401.7560 (General Government-Community Development-Community Development-Community Development.Social Service Contracts)			12,000.00		

Purchase Order	2025-00001714	G/L Date	06/30/2025	Amount	26,173.46
Description	CD - Fire Escrow Refund for 213 S Chestnut	Deliver by Date		Voided	.00
Department	04.402 Community Development Department,Zoning & Building Inspection	Printed Date	07/01/2025	Discounted	.00
Vendor	5526 - Tercek, Thomas	Completed Date		Expensed	26,173.46
Type	Then/Now	Expiration Date		Remaining	.00
Status	Open			Encumbered	.00

Item 1	Description	Insurance Claims - CD - Fire Escrow Refund for 213 S Chestnut	Status	Open	Amount	26,173.46
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	26,173.46	Discount	0%	Expensed	26,173.46
					Remaining	.00
					Encumbered	.00
	G/L Account	Project		Amount		
	804-07-580-905.7910 (T&A Escrow-Budget & Finance-Non Programs-Insurance Deposits.Insurance Deposits-Fire)			26,173.46		

Purchase Order	2025-00001638	G/L Date	06/16/2025	Amount	25,026.93
Description	FIN- Support 1/24-11/30/2025	Deliver by Date		Voided	.00

Purchase Order Report

G/L Date Range 06/10/25 - 07/08/25
Sort by Department - Purchase Order Number
Detail Listing

Department	07.708 Budget & Finance Department,Financial Admin.			Printed Date	06/16/2025		Discounted	.00
Vendor	3337 - Tyler Technologies, Inc.			Completed Date	06/18/2025		Expensed	25,026.93
Type	Then/Now			Expiration Date			Remaining	.00
Status	Complete						Encumbered	.00
Item 1	Description	Misc Contractual	Status	Complete	Amount	25,026.93		
	Quantity	1.0000	Vendor Part Number		Voided	.00		
	U/M	Each	Contract Number		Discounted	.00		
	Price per Unit	25,026.93	Discount	0%	Expensed	25,026.93		
					Remaining	.00		
					Encumbered	.00		
	G/L Account		Project		Amount			
	001-07-570-708.7390 (General Government-Budget & Finance-General Gouvernement-Financial Administration.Misc Contractual)				25,026.93			

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KENT FIRE DEPARTMENT MONTHLY INCIDENT REPORT JUNE 2025

FIRE INCIDENT RESPONSE INFORMATION

Summary of Fire Incident Alarms

	CURRENT PERIOD			YEAR TO DATE		
	2025	2024	2023	2025	2024	2023
City of Kent	74	85	74	401	403	447
Kent State University	6	9	19	126	136	157
Franklin Township	27	20	12	102	95	109
Sugar Bush Knolls	0	2	0	0	3	4
Mutual Aid Given	7	10	7	50	54	36
Total Fire Incident Alarms	114	126	112	679	691	753

Summary of Mutual Aid Received by Location

	2025	2024	2023	2025	2024	2023
City of Kent	1	0	0	4	5	5
Kent State University	0	0	0	0	2	1
Franklin Township	0	1	1	0	3	1
Sugar Bush Knolls	0	0	0	0	0	0
Total Mutual Aid	1	1	1	4	10	7

EMERGENCY MEDICAL SERVICE RESPONSE INFORMATION

Summary of Emergency Medical Service Responses

	CURRENT PERIOD			YEAR TO DATE		
	2025	2024	2023	2025	2024	2023
City of Kent	247	247	256	1585	1426	1448
Kent State University	9	14	10	218	211	132
Franklin Township	39	33	51	298	245	278
Sugar Bush Knolls	0	0	1	5	6	12
Mutual Aid Given	12	9	6	47	54	28
Medical Service Responses	307	303	324	2153	1942	1898

Summary of Mutual Aid Received by Location

	2025	2024	2023	2025	2024	2023
City of Kent	3	2	0	15	17	3
Kent State University	0	0	0	2	3	0
Franklin Township	0	0	1	2	4	1
Sugar Bush Knolls	0	0	0	0	0	0
Total Mutual Aid	3	2	1	19	24	4

TOTAL FIRE AND EMERGENCY MEDICAL SERVICE RESPONSE INCIDENTS	421	429	436	2832	2633	2651
TOTAL ALL RESPONSES , INCLUDING MUTUAL AID	425	432	438	2855	2667	2662
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PARAMEDICINE PROGRAM RESPONSES*	16	25	25	106	79	91
TOTAL ALL RESPONSES	441	457	463	2961	2746	2753

* The Paramedicine Program began responses in August 2022