ORDINANCE NO. 2025 - 100

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED $3000.00; AND DECLARING AN EMERGENCY.

WHEREAS, the Finance Director is required by ORC 5705.41(D) to certify the availability of funds to pay for goods or services upon all contracts and purchase orders; and,

WHEREAS, if the Certification of the Finance Director is not attached to the contract or purchase order over Three Thousand Dollars and No Cents ($3,000.00) Council must pass an ordinance allowing for a warrant for payment to be issued upon the Finance Director's certification that at the time of making the contract or order and at the time of the certification there was sufficient funds necessary for the payment of such contract and orders; and,

WHEREAS, the Finance Director has indicated that such a certification described above can be executed.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That the Finance Director is authorized to make such warrants as are necessary to pay the due and owing amounts detailed in Exhibit "A", attached hereto and made and integral part hereof.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formation action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reason manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: 11/19/25
Date

EFFECTIVE: 11/19/25
Date

ATTEST: Kathleen Coleman
Kathleen Coleman
Clerk of Council

Jack E. Amrhein
Jack E. Amrhein
Mayor and President of Council

I, KATHLEEN COLEMAN, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* 2025-100, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON November 19, 2025.

(SEAL)

Kathleen Coleman
KATHLEEN COLEMAN
CLERK OF COUNCIL

Purchase Order Report

G/L Date Range 10/08/25 - 11/11/25
Sort by Department - Purchase Order Number
Detail Listing

Purchase Order	2025-00002372	G/L Date	10/28/2025	Amount	6,318.00
Description	FD leftover balance from 2023 3 yr maint agreement PO 2021-1293	Deliver by Date		Voided	.00
Department	01.108 Safety Department,Fire Services/Prevention/EMS	Printed Date	10/28/2025	Discounted	.00
Vendor	5313 - Howmedica Osteonics Corp/Stryker Sales, LLC	Completed Date		Expensed	6,318.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Open			Encumbered	.00

Item 1	*Description*	Misc Contractual - FD leftover balance from 2023 3 yr maint agreement PO 2021-1293	*Status*	Open	*Amount*	6,318.00
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	6,318.00	*Discount*	0%	*Expensed*	6,318.00
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
128-01-510-108.7390 (Fire & EMS-Safety Department-Safety Services-Fire Services.Misc Contractual)		6,318.00

Purchase Order	2025-00002392	G/L Date	10/29/2025	Amount	4,713.00
Description	HD- Public Liability Insurance Contribution	Deliver by Date	10/29/2025	Voided	.00
Department	02.202 Board of Health,Sanitation & Inspections	Printed Date	11/04/2025	Discounted	.00
Vendor	1456 - PEP Service Center	Completed Date	11/04/2025	Expensed	4,713.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	*Description*	Insurance & Bonding - Public Liability Insurance Contribution	*Status*	Complete	*Amount*	4,713.00
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00

Price per Unit	4,713.00	Discount	0%	Expensed	4,713.00
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
110-02-520-201.7360 (Health Department-Health Department-Public Health & Welfare-Health Admin.Insurance & Bonding)		4,713.00

Department **02.202 Board of Health,Sanitation & Inspections** Totals Pu	3	Amount	$5,207.57
		Voided	$0.00
		Discounted	$0.00
		Expensed	$5,207.57
		Remaining	$0.00
		Encumbered	$0.00

Status	Complete	Encumbered	.00

Purchase Order	2025-00002386	G/L Date	10/28/2025	Amount	5,715.82
Description	VM CM310 Auto Luber	Deliver by Date		Voided	.00
Department	05.602 Public Services Department,Vehicle Maintenance	Printed Date	11/06/2025	Discounted	.00
Vendor	5559 - Groeneveld-Beka USA Inc./Groenevelt Lubrication	Completed Date		Expensed	.00
Type	Then/Now	Expiration Date		Remaining	5,715.82
Status	Open			Encumbered	5,715.82

Item 1	Description	Equipment >$2500 - VM CM310 Auto Luber	Status	Open	Amount	2,725.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	2,725.00	Discount	0%	Expensed	.00
					Remaining	2,725.00
					Encumbered	2,725.00

G/L Account	Project	Amount
201-05-550-606.7630 (Water-Service Department-Basic Utility Services-Vehicle Maintenance Distribution.Equipment >$2500)	2025KVM001 (VM Misc. Equipment)	2,725.00

Item 2					
Description	Equipment >$2500 - VM CM310 Auto Luber	Status	Open	Amount	2,990.82
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00
Price per Unit	2,990.82	Discount	0%	Expensed	.00
				Remaining	2,990.82
				Encumbered	2,990.82

G/L Account	Project	Amount
301-05-560-606.7630 (Capital Improvements-Service Department-Central Maintenance-Vehicle Maintenance Distribution.Equipment >$2500)	2025KVM001 (VM Misc. Equipment)	2,990.82

Department **07.708 Budget & Finance Department,Financial Admin.**

Purchase Order	2025-00002431	G/L Date	11/04/2025	Amount	14,090.00
Description	FIN- Parking Tickets Oct 2025	Deliver by Date	11/04/2025	Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	11/04/2025	Discounted	.00
Vendor	1495 - Portage County Municipal Court	Completed Date	11/04/2025	Expensed	14,090.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1					
Description	Refunds - Parking Tickets Oct 2025	Status	Complete	Amount	14,090.00
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00
Price per Unit	14,090.00	Discount	0%	Expensed	14,090.00
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount

804-07-580-914.7710 (T&A Escrow-Budget & Finance-Non Programs-Fines Held For Court.Refunds)	14,090.00

Department **07.708 Budget & Finance Department,Financial Admin.** Totals Pu 1

Amount	$14,090.00
Voided	$0.00
Discounted	$0.00
Expensed	$14,090.00
Remaining	$0.00
Encumbered	$0.00

Purchase Order	2025-00002325	G/L Date	10/16/2025	Amount	13,050.00
Description	10/25 to 9/26	Deliver by Date		Voided	.00
Department	07.709 Budget & Finance Department,Income Tax Admin	Printed Date	10/16/2025	Discounted	.00
Vendor	5248 - Wichert Insurance Svcs, Inc./Wichert Ins.	Completed Date		Expensed	13,050.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Open			Encumbered	.00

Item 1

Description	Insurance & Bonding - 10/25 to 9/26	*Status*	Open	*Amount*	7,830.00
Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
U/M	Each	*Contract Number*		*Discounted*	.00
Price per Unit	7,830.00	*Discount*	0%	*Expensed*	7,830.00
				Remaining	.00
				Encumbered	.00

G/L Account	*Project*	*Amount*
001-09-570-728.7360 (General Government-City Manager-General Governement-Information Technology.Insurance & Bonding)		7,830.00

Item 2

Description	Insurance & Bonding - 10/25 to 9/26	*Status*	Open	*Amount*	2,610.00
Quantity	1.0000	*Vendor Part Number*		*Voided*	.00

	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	2,610.00	Discount	0%	Expensed	2,610.00
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
201-07-570-728.7360 (Water-Budget & Finance-General Governement-Information Technology.Insurance & Bonding)		2,610.00

Item 3	Description	Insurance & Bonding	Status	Open	Amount	2,610.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	2,610.00	Discount	0%	Expensed	2,610.00
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
202-07-570-728.7360 (Sewer-Budget & Finance-General Governement-Information Technology.Insurance & Bonding)		2,610.00

Purchase Order	2025-00002328	G/L Date	10/16/2025	Amount	50,970.13
Description	1st Installment	Deliver by Date		Voided	.00
Department	07.709 Budget & Finance Department,Income Tax Admin	Printed Date	10/16/2025	Discounted	.00
Vendor	5248 - Wichert Insurance Svcs, Inc./Wichert Ins.	Completed Date		Expensed	50,970.13
Type	Then/Now	Expiration Date		Remaining	.00
Status	Open			Encumbered	.00

Item 1	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	7,645.52
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	7,645.52	Discount	0%	Expensed	7,645.52

Remaining	.00
Encumbered	.00

G/L Account	Project	Amount
124-01-510-102.7360 (Income Tax Safety-Safety Department-Safety Services-Police Services.Insurance & Bonding)		7,645.52

Item 2						
Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	.00
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00
Price per Unit	.00	Discount	0%	Expensed	.00
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
001-02-520-201.7360 (General Government-Health Department-Public Health & Welfare-Health Admin.Insurance & Bonding)		.00

Item 3					
Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	509.70
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00
Price per Unit	509.70	Discount	0%	Expensed	509.70
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
110-02-520-201.7360 (Health Department-Health Department-Public Health & Welfare-Health Admin.Insurance & Bonding)		509.70

Item 4					
Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	1,019.40
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00

	Price per Unit	1,019.40	Discount	0%	Expensed	1,019.40
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
001-04-540-401.7360 (General Government-Community Development-Community Development-Community Development.Insurance & Bonding)		1,019.40

Item 5	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	1,850.22
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	1,850.22	Discount	0%	Expensed	1,850.22
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
001-05-570-710.7360 (General Government-Service Department-General Governement-Service Administration.Insurance & Bonding)		1,850.22

Item 6	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	61.16
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	61.16	Discount	0%	Expensed	61.16
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
001-05-570-711.7360 (General Government-Service Department-General Governement-Engineering.Insurance & Bonding)		61.16

Item 7	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	101.94

	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	101.94	Discount	0%	Expensed	101.94
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
001-06-570-707.7360 (General Government-Law Department-General Governement-Law.Insurance & Bonding)		101.94

Item 8	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	2,038.81
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	2,038.81	Discount	0%	Expensed	2,038.81
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
001-07-570-708.7360 (General Government-Budget & Finance-General Governement-Financial Administration.Insurance & Bonding)		2,038.81

Item 9	Description	Insurance & Bonding - 1st installment	Status	Complete	Amount	2,038.81
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	2,038.81	Discount	0%	Expensed	2,038.81
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
001-08-570-701.7360 (General Government-Council-General Governement-City Council.Insurance & Bonding)		2,038.81

Item 10

Description	Insurance & Bonding - 1st Installment	*Status*	Complete	*Amount*	382.28
Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
U/M	Each	*Contract Number*		*Discounted*	.00
Price per Unit	382.28	*Discount*	0%	*Expensed*	382.28
				Remaining	.00
				Encumbered	.00

G/L Account	*Project*	*Amount*
001-09-570-704.7360 (General Government-City Manager-General Governement-City Manager.Insurance & Bonding)		382.28

Item 11

Description	Insurance & Bonding - 1st Installment	*Status*	Open	*Amount*	382.28
Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
U/M	Each	*Contract Number*		*Discounted*	.00
Price per Unit	382.28	*Discount*	0%	*Expensed*	382.28
				Remaining	.00
				Encumbered	.00

G/L Account	*Project*	*Amount*
001-09-570-705.7360 (General Government-City Manager-General Governement-Human Resources.Insurance & Bonding)		382.28

Item 12

Description	Insurance & Bonding - 1st Installment	*Status*	Complete	*Amount*	152.91
Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
U/M	Each	*Contract Number*		*Discounted*	.00
Price per Unit	152.91	*Discount*	0%	*Expensed*	152.91
				Remaining	.00
				Encumbered	.00

G/L Account	*Project*	*Amount*

001-08-570-701.7360 (General Government-Council-General Governement-City Council.Insurance & Bonding) — 152.91

Item 13

Description	Insurance & Bonding - 1st Installment	*Status*	Complete	*Amount*	6,345.78
Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
U/M	Each	*Contract Number*		*Discounted*	.00
Price per Unit	6,345.78	*Discount*	0%	*Expensed*	6,345.78
				Remaining	.00
				Encumbered	.00

G/L Account	*Project*	*Amount*
102-05-560-601.7360 (SCMR-Service Department-Central Maintenance-Transportation - Central Maint..Insurance & Bonding)		6,345.78

Item 14

Description	Insurance & Bonding - 1st Installment	*Status*	Complete	*Amount*	2,038.81
Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
U/M	Each	*Contract Number*		*Discounted*	.00
Price per Unit	2,038.81	*Discount*	0%	*Expensed*	2,038.81
				Remaining	.00
				Encumbered	.00

G/L Account	*Project*	*Amount*
106-03-530-301.7360 (Recreation-Parks & Rec-Parks & Recreation-Recreation Programs.Insurance & Bonding)		2,038.81

Item 15

Description	Insurance & Bonding - 1st Installment	*Status*	Complete	*Amount*	5,097.00
Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
U/M	Each	*Contract Number*		*Discounted*	.00
Price per Unit	5,097.00	*Discount*	0%	*Expensed*	5,097.00
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
128-01-510-108.7360 (Fire & EMS-Safety Department-Safety Services-Fire Services.Insurance & Bonding)		5,097.00

Item 16						
Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	9,684.32
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00
Price per Unit	9,684.32	Discount	0%	Expensed	9,684.32
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
201-05-550-501.7360 (Water-Service Department-Basic Utility Services-Water Plant.Insurance & Bonding)		9,684.32

Item 17						
Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	10,194.03
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00
Price per Unit	10,194.03	Discount	0%	Expensed	10,194.03
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
202-05-550-503.7360 (Sewer-Service Department-Basic Utility Services-Water Reclamation Plant.Insurance & Bonding)		10,194.03

Item 18						
Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	1,427.16
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00
Price per Unit	1,427.16	Discount	0%	Expensed	1,427.16
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
208-05-570-710.7360 (Storm Water-Service Department-General Governement-Service Administration.Insurance & Bonding)		1,427.16

Purchase Order	2025-00002332	G/L Date	10/16/2025	Amount	66,580.87
Description	1st Installment	Deliver by Date	10/16/2025	Voided	.00
Department	07.709 Budget & Finance Department,Income Tax Admin	Printed Date	10/16/2025	Discounted	.00
Vendor	1317 - Insurance Specialists Group, Inc./Love Ins.	Completed Date	10/16/2025	Expensed	66,580.87
Type	Then/Now	Expiration Date	10/16/2025	Remaining	.00
Status	Complete			Encumbered	.00

Item 1

Description	Insurance & Bonding - 1st Installment	*Status*	Complete	*Amount*	2,709.52
Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
U/M	Each	*Contract Number*		*Discounted*	.00
Price per Unit	2,709.52	*Discount*	0%	*Expensed*	2,709.52
				Remaining	.00
				Encumbered	.00

G/L Account	*Project*	*Amount*
110-02-520-201.7360 (Health Department-Health Department-Public Health & Welfare-Health Admin.Insurance & Bonding)		2,709.52

Item 2

Description	Insurance & Bonding - 1st Installment	*Status*	Complete	*Amount*	507.06
Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
U/M	Each	*Contract Number*		*Discounted*	.00
Price per Unit	507.06	*Discount*	0%	*Expensed*	507.06
				Remaining	.00
				Encumbered	.00

G/L Account	*Project*	*Amount*

001-04-540-401.7360 (General Government-Community Development-Community Development-Community Development.Insurance & Bonding)			507.06

Item 3

Description	Insurance & Bonding - 1st Installment	*Status*	Complete	*Amount*	73.93
Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
U/M	Each	*Contract Number*		*Discounted*	.00
Price per Unit	73.93	*Discount*	0%	*Expensed*	73.93
				Remaining	.00
				Encumbered	.00

G/L Account	*Project*	*Amount*
001-04-540-401.7360 (General Government-Community Development-Community Development-Community Development.Insurance & Bonding)		73.93

Item 4

Description	Insurance & Bonding - 1st Installment	*Status*	Complete	*Amount*	169.51
Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
U/M	Each	*Contract Number*		*Discounted*	.00
Price per Unit	169.51	*Discount*	0%	*Expensed*	169.51
				Remaining	.00
				Encumbered	.00

G/L Account	*Project*	*Amount*
001-04-540-402.7360 (General Government-Community Development-Community Development-Housing and Building Inspection.Insurance & Bonding)		169.51

Item 5

Description	Insurance & Bonding - 1st Installment	*Status*	Complete	*Amount*	1,060.17
Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
U/M	Each	*Contract Number*		*Discounted*	.00
Price per Unit	1,060.17	*Discount*	0%	*Expensed*	1,060.17
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
001-05-570-710.7360 (General Government-Service Department-General Governement-Service Administration.Insurance & Bonding)		1,060.17

Item 6

Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	811.25
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00
Price per Unit	811.25	Discount	0%	Expensed	811.25
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
001-05-570-711.7360 (General Government-Service Department-General Governement-Engineering.Insurance & Bonding)		811.25

Item 7

Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	298.78
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00
Price per Unit	298.78	Discount	0%	Expensed	298.78
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
001-06-570-707.7360 (General Government-Law Department-General Governement-Law.Insurance & Bonding)		298.78

Item 8

Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	4,480.29
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00
Price per Unit	4,480.29	Discount	0%	Expensed	4,480.29
				Remaining	.00

Encumbered	.00

G/L Account	Project	Amount
001-07-570-708.7360 (General Government-Budget & Finance-General Governement-Financial Administration.Insurance & Bonding)		4,480.29

Item 9						
Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	3,995.27
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00
Price per Unit	3,995.27	Discount	0%	Expensed	3,995.27
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
001-08-570-701.7360 (General Government-Council-General Governement-City Council.Insurance & Bonding)		3,995.27

Item 10					
Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	876.59
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00
Price per Unit	876.59	Discount	0%	Expensed	876.59
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
001-09-570-704.7360 (General Government-City Manager-General Governement-City Manager.Insurance & Bonding)		876.59

Item 11					
Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	745.30
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00

	Price per Unit	745.30	Discount	0%	Expensed	745.30
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
001-09-570-705.7360 (General Government-City Manager-General Governement-Human Resources.Insurance & Bonding)		745.30

Item 12	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	333.97
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	333.97	Discount	0%	Expensed	333.97
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
001-09-570-728.7360 (General Government-City Manager-General Governement-Information Technology.Insurance & Bonding)		333.97

Item 13	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	9,551.22
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	9,551.22	Discount	0%	Expensed	9,551.22
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
001-09-570-728.7360 (General Government-City Manager-General Governement-Information Technology.Insurance & Bonding)		9,551.22

Item 14	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	251.24
	Quantity	1.0000	Vendor Part Number		Voided	.00

	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	251.24	Discount	0%	Expensed	251.24
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
102-05-560-602.7360 (SCMR-Service Department-Central Maintenance-Vehicle Maintenance.Insurance & Bonding)		251.24

Item 15	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	560.35
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	560.35	Discount	0%	Expensed	560.35
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
106-03-530-301.7360 (Recreation-Parks & Rec-Parks & Recreation-Recreation Programs.Insurance & Bonding)		560.35

Item 16	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	15,402.07
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	15,402.07	Discount	0%	Expensed	15,402.07
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
124-01-510-102.7360 (Income Tax Safety-Safety Department-Safety Services-Police Services.Insurance & Bonding)		15,402.07

Purchase Order Report

G/L Date Range 10/08/25 - 11/11/25
Sort by Department - Purchase Order Number
Detail Listing

Item 17	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	10,967.11
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	10,967.11	Discount	0%	Expensed	10,967.11
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
128-01-510-108.7360 (Fire & EMS-Safety Department-Safety Services-Fire Services.Insurance & Bonding)		10,967.11

Item 18	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	371.24
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	371.24	Discount	0%	Expensed	371.24
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
128-01-510-109.7360 (Fire & EMS-Safety Department-Safety Services-Fire - Community Services.Insurance & Bonding)		371.24

Item 19	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	165.53
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	165.53	Discount	0%	Expensed	165.53
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount

128-01-510-112.7360 (Fire & EMS-Safety Department-Safety Services-Confined Space.Insurance & Bonding)		165.53

Item 20	*Description*	Insurance & Bonding - 1st Installment	*Status*	Complete	*Amount*	5,017.00
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	5,017.00	*Discount*	0%	*Expensed*	5,017.00
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
201-05-550-501.7360 (Water-Service Department-Basic Utility Services-Water Plant.Insurance & Bonding)		5,017.00

Item 21	*Description*	Insurance & Bonding - 1st Installment	*Status*	Complete	*Amount*	594.63
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	594.63	*Discount*	0%	*Expensed*	594.63
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
201-05-550-605.7360 (Water-Service Department-Basic Utility Services-Central Maintenance Distribution.Insurance & Bonding)		594.63

Item 22	*Description*	Insurance & Bonding - 1st Installment	*Status*	Complete	*Amount*	210.24
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	210.24	*Discount*	0%	*Expensed*	210.24
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
201-07-550-724.7360 (Water-Budget & Finance-Basic Utility Services-Financial Administrative Support.Insurance & Bonding)		210.24

Item 23

Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	985.68
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00
Price per Unit	985.68	Discount	0%	Expensed	985.68
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
202-05-550-605.7360 (Sewer-Service Department-Basic Utility Services-Central Maintenance Distribution.Insurance & Bonding)		985.68

Item 24

Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	5,441.24
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00
Price per Unit	5,441.24	Discount	0%	Expensed	5,441.24
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
202-05-550-503.7360 (Sewer-Service Department-Basic Utility Services-Water Reclamation Plant.Insurance & Bonding)		5,441.24

Item 25

Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	210.24
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00
Price per Unit	210.24	Discount	0%	Expensed	210.24
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
202-07-550-724.7360 (Sewer-Budget & Finance-Basic Utility Services-Financial Administrative Support.Insurance & Bonding)		210.24

Item 26

Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	112.13
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00
Price per Unit	112.13	Discount	0%	Expensed	112.13
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
204-07-550-708.7360 (Utility Billing-Budget & Finance-Basic Utility Services-Financial Administration.Insurance & Bonding)		112.13

Item 27

Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	398.99
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00
Price per Unit	398.99	Discount	0%	Expensed	398.99
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
205-05-570-710.7360 (Solid Waste (Recycling)-Service Department-General Governement-Service Administration.Insurance & Bonding)		398.99

Item 28

Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	280.32
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00
Price per Unit	280.32	Discount	0%	Expensed	280.32

Remaining	.00
Encumbered	.00

G/L Account	*Project*	*Amount*
205-05-550-605.7360 (Solid Waste (Recycling)-Service Department-Basic Utility Services-Central Maintenance Distribution.Insurance & Bonding)		280.32