

May 28, 2025



Boards and Commission Interviews

Kathy has scheduled interviews for the PARTA Board, Fair Housing Board, and Board of Building Appeals at 6:45 pm.

Public Hearing

Bridge has requested a public hearing for the Program Year 2025 Community Housing Impact and Preservation (CHIP) program at 7 pm.

Committee of the Whole

1. Proposed Changes to the Civic Service Rules (Hope/Kathy)

Hope and Kathy have requested Committee time to present recommendations from the Civil Service Commission to amend the Civil Service language as it relates to the hiring of the Police and Fire Chiefs. (attachment)

Administration Recommendation

The Civil Service unanimously recommended the change in the language for the hiring of the Police and Fire Chiefs, and I recommend Council's support.

Council Actions

Amend the Civil Service language as proposed by the Civil Service Commission, with the emergency clause.

2. Community Engagement Office Update (Dominique)

Dom has requested Committee time to share an update with City Council on the activities of the Community Engagement Office. Dom will report on plans for new neighborhood movie nights this summer, the grand opening tours of City Hall during Heritage Festival, and a new neighborhood beautification recognition program that she's hoping to roll out this summer. Each of these efforts are designed to engage community members and strengthen their relationship with their city government.

Administration Recommendation

Receive Dom's report and direct staff accordingly.

Council Actions

Receive the staff report and direct staff accordingly.

Civil Service





Community Development Committee

1. 2025 Community Housing Impact and Preservation Application (Bridget)

Bridget has requested Committee time to request Council's approval to submit the PY 2025 Community Housing Impact and Preservation (CHIP) funding application to the State of Ohio Department of Development. CHIP funds are used by the Community Development Department to subsidize owner occupied housing rehabilitation projects. (attachment)

Administration Recommendation

Bridget will discuss the CHIP projects and funding process at the Committee meeting. CHIP funds are an effective way to encourage property reinvestment to strengthen City neighborhoods, and I recommend Council's approval.

Council Action

Authorize Community Development to submit the PY 2025 CHIP funding application as presented, with the emergency clause.

Land Use Committee

1. Proposed New Surface Easement Agreement 266 N. Water Street (Bridget)

Bridget has requested Committee time to present a request for a new surface easement at the City's property at 266 N. Water Street from the adjacent property owners at 300 N. Water Street (John and Rita Kuhar) for access to their property. (attachment)

Administration Recommendation

The requested surface easement is 650 square feet of paved surface on the City's property that would be used by the owners of 300 N. Water Street to access their property. The staff and I recommend Council's approval of the requested surface easement.

Council Actions

Authorize the approval of the requested surface easement as presented, with the emergency clause.

Finance Committee

1. Parks and Recreation Capital Funding Update (Angela/Rhonda)

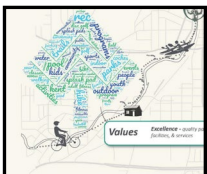
Angela has requested Committee time to share an update with City Council on the implementation of the Parks Master Plan project priorities, funding needs, and possible funding sources for Council's discussion. (attachment)

Administration Recommendation

Receive the staff report and direct staff accordingly.

Council Action

Receive the staff report and direct the staff accordingly.





Streets, Sidewalks & Utilities Committee

1. New Special Event Permit Request, Summer Revival Golden Hour Market (Bridget)

After hosting its second annual "Earth Day Vendor Market" on April 19th, the owner of Branded in Kent is requesting Council's approval to add another similar event titled "Summer Revival: Golden Hour Market on July 26th". The event organizer is requesting Council's approval to close East Erie Street between South Water Street and the private alley (used as a drive thru lane by Tree City Coffee) from 9 am to 8 pm on July 26th. (attachment)

Administration Recommendation

Staff have reviewed the request and we recommend Council's approval of the new special event street closure request as presented.

Council Action

Authorize the new special event permit request for the Summer Revival: Golden Hour Market and corresponding street closure request as presented, with the emergency clause.

2. New Special Event Permit Request, Fall Revival Harvest Vintage Market (Bridget)

After hosting its second annual "Earth Day Vendor Market" on April 19th, the owner of Branded in Kent is requesting Council's approval to add another similar event titled "Fall Revival Harvest Vintage Market" on September 20th. The event organizer is requesting Council's approval to close East Erie Street between South Water Street and the private alley (used as a drive thru lane by Tree City Coffee) from 9 am to 8 pm on September 20th. (attachment)

Administration Recommendation

Staff have reviewed the request and we recommend Council's approval of the new special event street closure request as presented.

Council Action

Authorize the new special event permit request for the Fall Revival Harvest Vintage Market and corresponding street closure request as presented, with the emergency clause.

3. Request to Modify the Street Closure for the Wizardly World Event (Eric)

Eric has requested Committee time to present a request from Main Street Kent to adjust the approved street closure plan for Wizardly World that is scheduled for July 18-19th, to include closing a portion of Burbick Way alley for improved safety of attendees. (attachment)

Administration Recommendation

Staff have reviewed the request and recommend Council's approval of the proposed modification in the street closure for Wizardly World.

Council Action

Authorize the proposed street closure change to include a portion of Burbick Way Alley for the Wizardly World event as presented, with the emergency clause.



Information Items

There are no information items at this time.