



CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE
Rhonda C. Hall, CPA, Director

To: Dave Ruller, City Manager
From: Rhonda C. Hall, CPA, Director of Budget and Finance
Date: September 8, 2026
Re: Then and Now Purchase Order Approval Request

In accordance with Section 5705.41 (D) of the Ohio Revised Code the City must receive approval from Council for all Then and Now purchase orders of more than \$3,000 on a monthly basis. Attached is a list of Then and Now P.O.'s in excess of \$3,000 that are dated August 11, 2026, through September 4, 2026.

Thank you.

Purchase Order Report

G/L Date Range 08/11/26 - 09/04/26

Sort by Department - Purchase Order Number

Summary Listing

Purchase Order	2026-00001723	G/L Date	08/12/2026	Amount	7,616.70
Description	CM Fire Suppression	Deliver by Date		Voided	.00
Department	05.560 Public Services Department, Central Maintenance Division	Printed Date	08/13/2026	Discounted	.00
Vendor	4071 - Silco Fire & Security	Completed Date	08/18/2026	Expensed	7,616.70
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2026-00001724	G/L Date	08/12/2026	Amount	9,500.00
Description	CM Robert Drive Culvert	Deliver by Date		Voided	.00
Department	05.560 Public Services Department, Central Maintenance Division	Printed Date	08/20/2026	Discounted	.00
Vendor	4146 - Helmling Excavating LLC	Completed Date	08/20/2026	Expensed	9,500.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

TO: Dave Ruller

FROM: Angela Manley, Parks and Recreation Director

DATE: July 15, 2026

RE: Kent Parks and Recreation Donation

The Kent Parks & Recreation Department has received the following donation to be used for operating supplies and materials for the youth lacrosse program:

Roosevelt Girls Lacrosse Club - \$215.00

The cash has been forwarded to Budget and Finance and will be held until Council formally accepts the donation. Please request the necessary authorization from City Council to accept this donation and to allow Budget & Finance to appropriate the same amount to this account number (106-03-53-301-7420) in the Parks & Recreation Fund. Your attention to this matter is greatly appreciated!

CC:
Budget & Finance
Clerk of Council
Kent Parks & Recreation Board