

**ORDINANCE NO. 2025 - 038**

AN ORDINANCE AMENDING ORDINANCE NO. 2024-131, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 18, 2024; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025; AND DECLARING AN EMERGENCY.

**WHEREAS**, it is necessary to amend current appropriations, transfers and advances for the expenses and other expenditures for the City of Kent, Ohio, for the fiscal year ending December 31, 2025.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Kent, Portage County, Ohio:

**SECTION 1.** That the current appropriations Ordinance No. 2024-131 passed December 18, 2024, as amended by Ordinance No. 2025-12, passed 2/19/25, as amended by Ordinance No. 2025-25, passed 4/16/25, be amended as set forth in Exhibit "A", attached hereto and incorporated herein, so as to increase appropriations in Fund 001, General; Fund 116, Income Tax; Fund 128 Fire & EMS; and Declaring an Emergency.

**SECTION 2.** That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formation action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

**SECTION 3.** That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reason manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediate after passage.

PASSED: 5/21/25  
Date

EFFECTIVE: 5/21/25  
Date

ATTEST: Kathleen Coleman  
Kathleen Coleman  
Clerk of Council

Jerry T. Fiala  
Jerry T. Fiala  
Mayor and President of Council

I, KATHLEEN COLEMAN, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. 2025-038, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON May 21, 2025.

(SEAL)

Kathleen Coleman  
KATHLEEN COLEMAN  
CLERK OF COUNCIL



**CITY OF KENT, OHIO**  
**DEPARTMENT OF BUDGET AND FINANCE**  
**Rhonda C. Hall, CPA, Director**

**To:** Dave Ruller, City Manager  
**From:** Rhonda C. Hall, CPA, Director of Budget and Finance  
**Date:** April 28, 2025  
**Re:** FY2025 Appropriation Amendment #3

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**The following appropriation amendments for the May Council Committee Agenda are hereby requested:**

**Fund 001 – General**

Increase	\$ 91,000	General / Urban Renewal / Other (O&M) – Appropriation of grant funding from Portage Cty Land Bank for the demolition of 266 N. Water St. bldg, B. Susel 4/23/25 memo.
Increase	12,000	General / Comm Development / Other (O&M) – Appropriate add'l funds to assist Shepherd's House for this past winter's warming center, B. Susel 4/23/25 memo.
Increase	1,870	General / Building Dept / Other (O&M) – Appropriate funds to cover two 2024 payments that were made in 2025 and came from the 2025 vs 2024 budget, R Hall.
Increase	6,547	General / Comm Devlp / Other (O&M) – Appropriate funds to cover a 2024 payment that was made in 2025 and came from the 2025 vs the 2024 budget, R Hall.

**Fund 116 – Income Tax**

Increase	\$ 30,000	Income Tax / Other (O&M) – Appropriate add'l funds to cover the income tax share to KCSD for the Enterprise Zone, B. Susel 4/23/25 memo.
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**Fund 128 – Fire and EMS**

Increase	\$ 7,950	Fire & EMS/ Other (O&M) – Reappropriate First Responder Wellness Grant fund received in 2023 for half to be paid in 2023, per J Samles 4/28/23 memo.
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# CITY OF KENT, OHIO

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## DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: April 23, 2025

TO: Rhonda Hall, Budget & Finance Director

FROM: Bridget Susel, Community Development Director 

RE: Appropriations Memo: Building Demolition & Site Restoration Program Grant

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In September 2024, the City entered into a subrecipient agreement with the Portage County Land Reutilization Corporation (PCLRC-Land Bank) for a grant award of \$91,000.00 to be used for the demolition of the City-owned building located at 266 N. Water Street.

The grant funds are a pass-through from the State of Ohio Building Demolition and Site Revitalization Program (BDSR). The grant funds will be provided to the City on a reimbursement basis after costs associated with the demolition project have been finalized and paid.

I respectfully request that \$91,000.00 be appropriated to the Urban Renewal line 001.09.570.406.7340 for the demolition project.

Please let me know if you need any additional information in order to include this item in the May 7, 2025 budget appropriations request submitted to City Council.

Thank you.



# CITY OF KENT, OHIO

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## DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: April 23, 2025

TO: Rhonda Hall, Budget & Finance Director

FROM: Bridget Susel, Community Development Director *BS*

RE: Appropriations Request: Income Tax Share for Davey Tree Enterprise Zone Agreement

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The City and Portage County entered into an Enterprise Zone (EZ) agreement with The Davey Tree Expert Company in 2021 to provide a real property exemption to Davey for its investment in the 3rd wing expansion at the company's main corporate campus. The agreement is for ten (10) years and requires the City to annually share 50% of the income taxes collected with Kent City Schools (KCS) on the new payroll when the payroll meets or exceeds \$1 million.

Davey's reported 2024 payroll associated with the project was \$7,109,959.00 so an income tax share payment to KCS is required. The City's payment due is \$79,987.04.

I respectfully request an additional \$30,000.00 be appropriated to line 116.07.570.709.7720 so that the payment can be issued.

Please let me know if you need any additional information in order to present this request at the May 7, 2025 Council Committee meeting.

Thank you.



# CITY OF KENT, OHIO

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## DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: April 23, 2025

TO: Rhonda Hall, Budget & Finance Director

FROM: Bridget Susel, Community Development Director *BDS*

RE: Appropriations Memo: Warming Center Services

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At last month's Council meeting, a motion was made and seconded for the administration to identify a recommended appropriation amount for the warming center services provided by Shepherd's House for the most recent winter season (December 2024-February 2025). Council requested this analysis be done to identify an annual "not to exceed" appropriations amount for the provision of the warming center services for this recent winter as well as for future years.

After completing a review of three winter seasons and the cost for day/night and night only warming center services, the administration is recommending an appropriation amount of \$12,000.00 for the payment to Shepherd's House for this most recent winter and to include \$12,000.00 as the not to exceed appropriation amount in future budgets.

I respectfully request that \$12,000.00 be appropriated to the Social Service Contracts line 001.04.540.401.7560 in order to provide payment to Shepherd's House for the provision of warming center services.

Please let me know if you need any additional information in order to include this item in the May 7, 2025 budget appropriations request submitted to City Council.

Thank you.





# City of Kent Fire Department

320 S. Depeyster Street • Kent, Ohio 44240  
P: (330) 676-8814 F: (330) 676-7374



## MEMORANDUM

**To:** Rhonda Hall, Finance Director  
**From:** Chief James Samels  
**Date:** April 28, 2025  
**Subject:** Reappropriation for Wellness Grant

This memorandum is to serve as a request to reappropriate and use funds from the First Responder Wellness Grant from 2024 into 2025.

In 2023, our police and fire departments were jointly awarded \$102,500 in ARPA funding passed through the Ohio Emergency Management Agency for first responder wellness. The unused 2023 funds were reappropriated to 2024 at the beginning of last year.

This memo serves as a request to reappropriate the remaining funds left on this line, as follows: \$7,948.90 on 128-01-510-118.7340.

Sincerely,

A handwritten signature in blue ink that reads 'James C. Samels'.

Chief James Samels