ORDINANCE NO. 2026 - 93

AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO APPROVE A NEW SPECIAL EVENT APPLICATION FROM RUN THE LAND EVENT MANAGEMENT COMPANY TO HOLD THE 2026 SQUIRREL CITY HALF MARATHON TO BE HELD ON SATURDAY, DECEMBER 5, 2026 AND DECLARING AN EMERGENCY.

WHEREAS, Run The Land Event Management Company is holding the 2026 Squirrel City Half Marathon event; and

WHEREAS, the event will take place Saturday, December 5, 2026 beginning on Erie Street adjacent to the KSU Convention Center and running through KSU campus, ending at Pizzuti Park. It will begin at 8:30 a.m. and end at 12:00 p.m.; and

WHEREAS, the Kent City Council consents to authorizing the City Manager or his designee to sign the Special Event Application as long as he is comfortable and believes the safety and security of the City's citizens will not be adversely affected.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That the Kent City Council authorizes the City Manager or his designee to execute the Special Event Application from Run The Land Event Management Company in substantial conformance with the Special Event Application attached hereto as Exhibit "A", as long as the City Manager or his designee believes the safety and security of Kent's citizens are adequately projected.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: October 21, 2026
Date

Jack Amrhein
Mayor and President of Council

EFFECTIVE: October 21, 2026
Date

ATTEST: Kathleen Coleman
Kathleen Coleman
Clerk of Council

I, KATHLEEN COLEMAN, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* 2026-93, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON October 21, 20 26.

(SEAL)

Kathleen Coleman
KATHLEEN COLEMAN
CLERK OF COUNCIL

CITY OF KENT SPECIAL EVENT PERMIT APPLICATION

*This application is used for events held on public property within the City of Kent. This application must be submitted at least **60 days prior to the event**, but no sooner than one year prior to the event. Acceptance of your application is not a final approval or confirmation of your request.*

NAME OF EVENT: 2026 Squirrel City Half Marathon

EVENT DATE & TIME: Saturday, December 5th 2026, Set-up on Friday, December 4th 2026

EVENT LOCATION(S): Erie Street / KSU Convention Center

EVENT PROCEEDS BENEFICIARY: TBD/varies

APPLICANT INFORMATION

Organization Sponsoring Event: **Run the Land Event Management Company**

Is it Nonprofit: NO

If so, provide documentation certifying tax exempt, nonprofit status with this application. Applicant

Name:_____ Title/Position: _____ Mailing Address

_____ City: _____ State: _____ Zip: _____

Phone:_____ Email:_____

Name(s) and phone number(s)of person(s) responsible during the event:Event Website (if applicable):
Gregg Genovese, Run the Land Events, 330-931-5571 gregg@runtheland.com www.runtheland.com

EVENT INFORMATION

Type of Event or Special Activity: Half Marathon Race (ex. Parade, 5k, Festival, etc.)

Provide a detailed description of the Event (please attach flyer or additional sheet if needed):

This event will feature a half marathon running event (13.1 miles) and a quarter marathon (6.6 miles) beginning on Erie Street adjacent to the KSU Convention Center and running through KSU campus. The event will end at Pizzuti Park.

REQUESTED PERMIT TIME: Start event: Saturday, 12/05/2026 8:30am. Erie Street Closure 6am-9am End event: Saturday, 12/05/2026 12:00pm End cleanup: Saturday, 12/05/2026 3pm

Anticipated attendance: 200-300

Has this Event ever been held in the past: **NO**

If so, provide documentation detailing the previous event location, date, and number of attendees.

Admission charged: **YES** If so, list the amount of the admission or participation fee: $ Varies Who will receive the proceeds: TBD

EVENT COMPONENTS

Check **all** boxes that apply to your event. **Items in RED will apply**

☐Alcohol Sales ☐Clean Up/Litter Management ☐Electric ☐Fireworks ☐Food Vendors ☐Handwashing Facilities

☐Generators ☐Music/Sound Amplification ☐Portable Toilets ☐Pyrotechnics ☐Street Closures ☐Tents

☐Vendors (Merchandise/Service) ☐Vendors (Informational) ☐Water ☐Other: Start and Finish Line Trusses

ALCOHOL SALES (if checked above)

Name of applicant/licensee: _____NA _____ ***A copy of the Ohio Department of Commerce, Division of Liquor Control Approval/Permit must be provided to the City prior to the event.***

CLEAN UP/LITTER MANAGEMENT

Applicant is responsible for all trash/litter, grease, damages, ash, and gray water generated by an event. Describe how you will clean the site generated by the event: Trash collection garbage "boxes" available and manual discarding

A $100 deposit is required to ensure that the event area is cleaned to pre-event conditions. Refund of deposit is at the discretion of the City, based upon the appearance of the event area once it has been cleaned.

ELECTRIC & WATER SERVICE

Does your event require use of City electric: **NO**

If so, please explain: _____

_____

Outdoor extension cords must be 3-prong, with proper grounding and rating approved for outdoor use.

Does your event require use of City water: **NO**

If so, please explain: _____

_____

MUSIC/SOUND AMPLIFICATION

Describe any music and/or amplifying equipment that is part of your event: **PA speaker/sound system used**

_____

_____

The number and location of stages, number of bands/performers, and a schedule indicating the times and location of bands/performers must be submitted with the application.

No live music or stages needed. Personal PA sound system will be used.

PORTABLE RESTROOMS/HANDWASHING FACILITIES

Applicant is responsible for providing any portable restrooms and handwashing facilities needed to accommodate your event attendees and participants. Portable restroom suppliers can assist you with determining the quantity needed for your event.

Name and phone number of company supplying the portable restrooms and handwashing facilities:_____**TBD**____

_____

_____

Number of portable restrooms:**TBD** Number of handwashing facilities: _____

Delivery date and time:_____ Post event removal date and time: _____ ***Attach a copy of the contract showing proof of the Portable Restroom suppliers' liability insurance.***

STREET CLOSURES

Does your event require street closure(s): YES

Erie Street adjacent to the convention center from Depeyster to Haymaker

-Main Street (northbound lane) to Fairchild/Sidewalk (westbound/turn lane and sidewalk) to Portage Cty Bike-n-Hike, all will be open to traffic and pedestrians and monitored by police from 8:30-8:40am

If yes, what street(s) (include specific boundaries with street addresses, use additional pages if necessary):

The Service Director will determine the amount and location of barricades and cones required for your event. Applicant may be required to pick up and return the barricades and cones. Barricades and cones may be picked up/returned to the Service Administration Complex, 930 Overholt Road. A $100 deposit is required to ensure that the barricades and cones are returned in good condition. Refund of deposit is at the discretion of the City based upon condition of the barricades and cones. Additional fees may be incurred should City staff be required to be present for the event.

TENTS

Name and phone number of company supplying the tents: **All tents will be "pop-up" canopies** provided by Run the Land

Number of tents and size of each: approx. 4 tents 12x12

Method in which tent(s) will be secured:

Tents may require a permit and must comply with Ohio Fire Code, Ohio Building Code. Tents may also require liability insurance. Applicant is responsible for reviewing said codes and attaching a copy of the contract showing proof of the Tent supplier's liability insurance. Tent(s) may not be secured in any manner that is damaging to City property.

VENDORS/FOOD SALES

Number of Food Vendors: TBD Number of Merchandise/Service/Informational Vendors: _____ ***Applicant is required to submit a Vendor List with this application indicating all vendors who will participate in the event. The Vendor List must indicate what each vendor will do, sell, demonstrate, cook (including cooking method), make, hand out, etc.***

SITE PLAN

All applicants are required to submit a detailed site plan for all events. Please attached a detailed site plan of your event that clearly indicates the names of all streets or areas that are part of the event footprint, and includes the locations of entrances and exits, food vendors, hand washing facilities, portable restrooms, signage, trash receptacles (not including City trash receptacles) tents, and vendors. Parade/Race applicants should include a map, which clearly indicates the names of all streets or areas, and directions of the proposed route.

COMMUNITY IMPACT

Will the normal operations of residents and businesses be affected by your event: YES If so, please explain:

Erie Street will be closed to vehicular traffic from 6-9am. The Lester Espinade will be used (Kent State campus)

For events with any street closure(s), the applicant must attach a copy of the proposed pre-event information. The City of Kent Community Development Department will provide the applicant with a list of affected residents and businesses resulting from any street closure(s). It is the responsibility of the applicant to provide all listed residents and businesses with a copy of the proposed pre-event information and written notification of any street closure(s) by hand delivery or First Class U.S. Mail.

By signing this application, I am certifying that I have received a copy of the rules and regulations of Chapter 316 of the

Codified Ordinances of the City of Kent, and I fully understand that should the permit be approved, it can be revoked if any of the provisions of this Chapter are violated.

Gregg Genovese 9/17/2026 Applicant Name Applicant Signature Date

FOR OFFICIAL USE ONLY. DO NOT WRITE BELOW THIS LINE

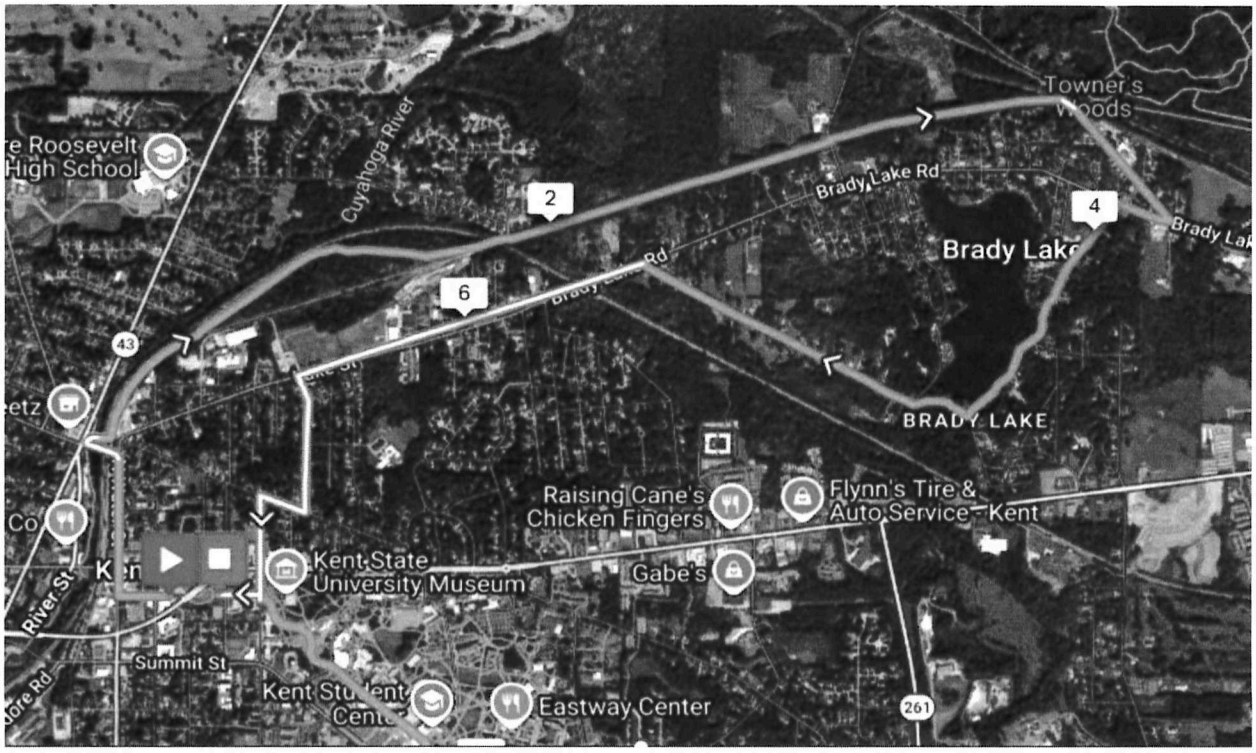
On _____ this application was sent for review to the following Departments: Fire, Health, Police, Safety, and Service.

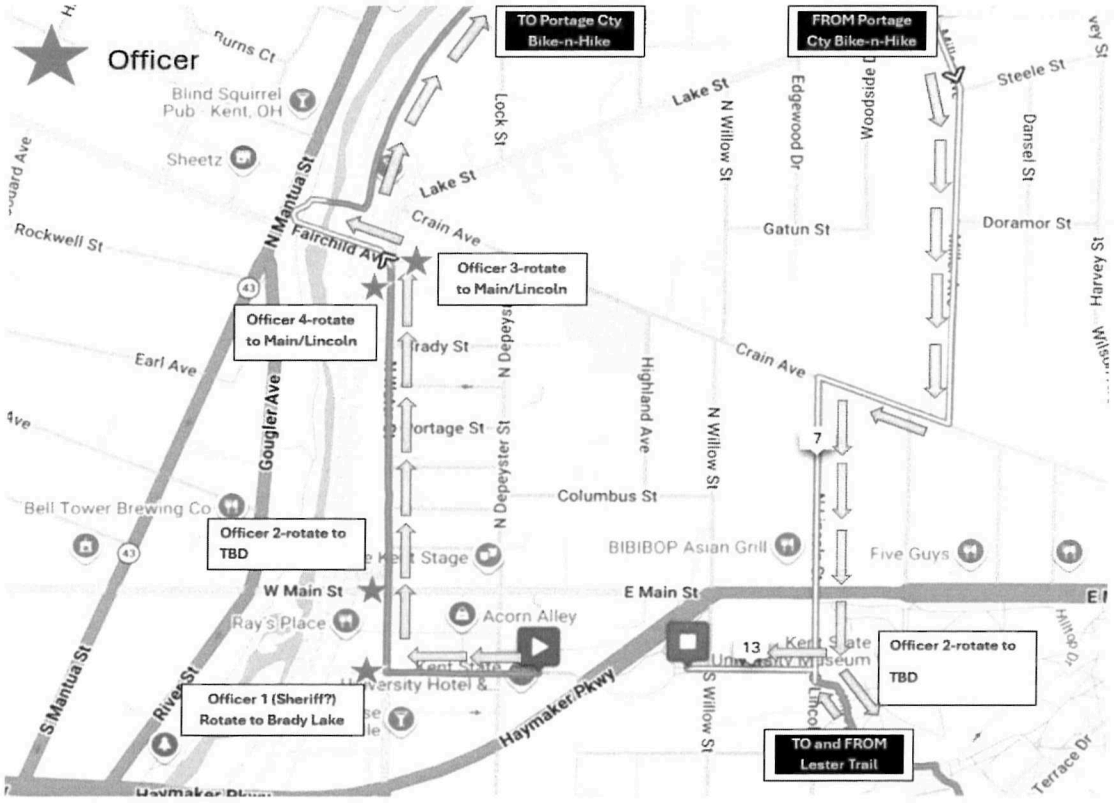
Application Status: ☐**APPROVED** ☐**DENIED**

Memorandum Agreement Required: ☐**YES** ☐**NO**

Proof of insurance reviewed and approved by the Law Director: ☐**YES** ☐**NO**

_____ _____ Law Director
Date


Towner's Woods
Cuyahoga River
Brady Lake Rd
2
4
6
43
BRADY LAKE
Raising Cane's Chicken Fingers
Flynn's Tire & Auto Service - Kent
Kent State University Museum
Gabe's
River St
Summit St
Eastway Center
261


Officer
TO Portage Cty Bike-n-Hike
FROM Portage Cty Bike-n-Hike
Officer 3-rotate to Main/Lincoln
Officer 4-rotate to Main/Lincoln
Officer 2-rotate to TBD
Officer 1 (Sheriff?) Rotate to Brady Lake
Officer 2-rotate to TBD
TO and FROM Lester Trail
Blind Squirrel Pub - Kent, OH
Sheetz
Bell Tower Brewing Co
Ray's Place
Acorn Alley
BIBIBOP Asian Grill
Five Guys
N Mantua St
S Mantua St
Rockwell St
Earl Ave
Gougler Ave
Fairchild Ave
Crain Ave
Lake St
Brady St
Portage St
Columbus St
W Main St
E Main St
Haymaker Pkwy
Lock St
N Depeyster St
Highland Ave
N Willow St
Edgewood Dr
Gatun St
Steele St
Dansel St
Doramor St
Terrace Dr

Date: 9/17/26

New Special Event Road Closure Petition

(1)
Name: Kent C.O.C.
Address: 201 E. Erie Suite A
Signature: [signature]

Name: PARTA
Address: 201 E. Erie
Signature:

(2)
Name: Silver and Scents
Address: 201 E. Erie Suite B
Signature: [signature]

Name: Sunkissed Hair
Address: 201 E. Erie Suite D
Signature:

(3)
Name: Kent Hotel + C.C.
Address: 215 S Depeyster
Signature: [signature] Brittany Butler

(4)
Name: Kelly Finston
Address: 200 E. Erie
Signature: [signature]

Name:
Address:
Signature:

Name:
Address:
Signature:

Name:
Address:
Signature:

Name:
Address:
Signature:

Name:
Address:
Signature:

Sunkissed