



Committee of the Whole

1. Board/Commission Member Vacancy Interview (Council)

Council will have an opportunity to interview a candidate for a vacant Board position for the City's Loan Review Board vacancy. (attachment)

Administrative Recommendation
Interview the applicant(s).

Council Action

No action needed at this time; vote will be in 2 weeks.

2. Staff Updates (Bridget, Dave)

Department Heads have requested a few minutes at the start of the Committee meeting to share brief comments about noteworthy topics in their departments.

Administration Recommendation
Receive the staff reports, no action is needed.

Council Actions

Receive the staff report, no action is necessary.

Community Development Committee

1. Proposed CRA II Agreement for Enterprise Rent-A-Car (Eric, Bridget)

Eric has requested Committee time to present a request from Jon Zuccola, to receive a real property tax exemption under the City's Community Reinvestment Area (CRA) program, to perform renovations to the existing building at 1225 West Main Street for the consolidation of two of its Enterprise Rent-A-Car location. The property is located within the City's CRA II area, which requires Council approval of the real property exemption prior to executing the agreement. (attachment)

Administration Recommendation

The applicant is proposing a real property investment of \$2,276,762 which includes \$650,000 for property acquisition and \$1,626,762 for the renovations to the existing building. This total excludes additional investments of \$12,000,000, \$90,000, and \$40,000 respectively, for additional inventory, furniture and fixtures, and machinery and equipment, none of which are eligible for real property tax exemption. Staff recommends Council approve the request as it meets the criteria established under the City's CRA II guidelines for economic development projects.

Council Actions

Approve the CRA II project and authorize staff to execute the CRA Agreement as presented, with the emergency clause.



UPDATE



Community Development Committee (continued)

2. Community Housing Update (Dave, Bridget)

Bridget and the City Manager have requested Committee time to follow up on recent conversations with Council members regarding housing related project opportunities in Kent. The staff have been working on a couple of housing related initiatives, and they would like to brief Council on those initiatives. (attachment)

Administration Recommendation

Receive the staff reports, no action is needed.

Council Actions

Receive the staff report, no action is necessary.

Streets, Sidewalks & Utilities Committee

1. Update on the City's 2025 Capital Projects (Jim)

Jim Bowling has requested Committee time to provide Council with an overview of the progress of the City's capital improvement projects in 2025.

Administration Recommendation

I recommend Council receive the staff report.

Council Action

No action is necessary.

2. Discussion of Enforcement of Repeat Parking Violations (Chief Shearer)

At the request of Council, Chief Shearer has been asked to explain the enforcement options related to chronic repeat offenders of on street parking restrictions. After amending the City's on street parking restrictions to limit the total number of vehicles a single property owner is allowed to park on the street, a property owner in the Historic South End is violating that restriction and pays the fine for each offense rather than abiding by the restriction. (attachment)

Administration Recommendation

Receive the staff report and direct staff accordingly.

Council Action

Receive the staff report and direct staff accordingly.

Finance Committee

1. Proposed 2026-30 Capital Plan Update (Rhonda, Jim)

Staff has prepared the draft 2026-30 Capital Improvement Plan for Council review. The capital plan provides a schedule of projects and financing for 2026 through 2030 based on a prioritization of the most critical needs. The CIP project list is constrained in order to stay within available funding levels. (attachments: Capital Projects "book" is available for pick up at your mailbox or left at your chair the night of the meeting – it's too big to mail)

Administrative Recommendation

Review and approve the 5 Year Capital Improvement Plan as presented.

Council Action

Approve the proposed 2026-2030 Capital Improvement Plan, with the emergency clause.





Finance Committee (continued)

2. Kent Social Services Emergency Grant Consideration (Bridget)

Bridget has requested Committee time to discuss a suggestion for Council to consider providing funds to Kent Social Services to sustain food supply operations for eligible residents in the Kent community due to the financial impacts from the loss in SNAP funding due to the Federal Government shutdown. (attachment)

Administration Recommendation

Bridget is preliminary estimating an emergency allocation up to \$3,000 to bridge the financial impacts of the Federal Government shutdown that has suspended SNAP funding. Rhonda and I believe we can absorb up to \$3,000 out of the City's undesignated reserve funds, and I recommend Council approve this action as presented.

Council Action

Authorize up to \$3,000 in emergency funding to Kent Social Services to assist in providing funding for indigent food services in Kent, with the emergency clause.

3. Resolution Requesting Transfer of Taxes from Portage County (Rhonda)

Rhonda has requested Committee time for Council's consideration of a resolution requesting the County Auditor to transfer the tax proceeds for 2025 in advance of the normal settlement date (February 2026). (attachment)

Administration Recommendation

Council must adopt an ordinance authorizing the transfer to be made from the County and I recommend Council's support for the proposed resolution.

Council Action

Adopt the resolution authorizing the transfer of County tax proceeds as presented.

4. 2025 Budget Appropriations Amendment (Rhonda)

Rhonda has been working with the department heads to reconcile the approved 2025 budget line items, and she has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

Administration Recommendation

I recommend Council's authorization of the appropriations amendments.

Council Actions

Approve the 2025 budget appropriations amendments as presented, with the emergency clause.

5. City Surplus Property Auction Request (Melanie)

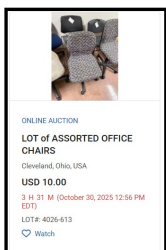
Melanie has requested Council's approval to schedule the online sale of surplus City equipment that are no longer in use and/or have exceeded their service life. (attachment)

Administration Recommendation

With no planned future use or need to store the items in the surplus inventory, I recommend Council's approval to proceed with the surplus equipment online auction.

Council Actions

Approve the online sale of the surplus City equipment as presented, with the emergency clause.



Health & Public Safety Committee



1. New Public Safety Video Technology Contract (Nick)

Chief Shearer has asked for Committee time to answer any further questions required to finalize a vote on the consideration of entering into a contract agreement with Flock for tracking vehicle licenses as they enter and leave the city limits. The technology is in place in our neighboring communities of Ravenna, Stow, and Tallmadge.

Administration Recommendation

Concerns have been raised and verified in other communities over the use of the technology to assist in the targeted tracking of individuals. It is unclear whether adequate safeguards are in place to prevent the use of the technology for those purposes.

Council Actions

Reconsider the Flock technology and direct staff accordingly.

2. Proposed City Residency Requirement Ordinance Change (Jamie)

Jamie has been in discussion with the members of the Fire staff over the Residency Ordinance terms (137.18) and he has asked for Committee time to present a recommendation to amend the Ordinance to expand the boundaries within which fire department employees are approved to live. (attachment)

Administration Recommendation

The fire department relies on call-backs of employees during periods of heavy call volume, so the fire administration has been reluctant to eliminate the residency requirements. However, the Chief is willing to consider expanding the residency requirement boundaries and I recommend Council support this Ordinance change.

Council Action

Authorize the proposed Residency Ordinance change as presented, with the emergency clause.



Information Items

1. Kent Police Statistics

Chief Shearer has provided a copy of the police statistics report for August 2025. The MTD calls for service are down 2.5 % (by 43 calls); traffic citations are down 30.6% (by 49 tickets); accident incidents are down by 23.1% (by 12 incidents) for the month and serious crimes are down by 1 calls, at 1 incident when compared to August of 2024. (attachment)

2. Main Street Kent Quarterly Report

Heather Malarcik has shared a copy of the Quarterly Main Street Kent report for 3rd Quarter of 2025. If you read through the reports you'll see budget information for the year, as well as a listing of the community events sponsored by Main Street Kent. (attachment)

3. Sustainability Commission Quarterly Newsletter

Julie Morris has provided the Fall 2025 Sustainable Kent Newsletter, per Council request. In addition to Climate Action Plan updates, there will be a variety of sustainability related information in each issue. To sign up for the newsletter, go to the City of Kent website.

<https://www.kentohio.gov/business-building-development-sustainability-overview/sustainable-kent-e-newsletter/>

4. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for September 2025. Permit revenues were \$8,351.08 for the month with the most permits being issued for Commercial and Residential Right of way (24 permits, 12 of each type). There were 105 code enforcement items for the month. (attachment)