

ORDINANCE NO. 2026 - 11

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED \$3000.00; AND DECLARING AN EMERGENCY.

WHEREAS, the Finance Director is required by ORC 5705.41(D) to certify the availability of funds to pay for goods or services upon all contracts and purchase orders; and,

WHEREAS, if the Certification of the Finance Director is not attached to the contract or purchase order over Three Thousand Dollars and No Cents (\$3,000.00) Council must pass an ordinance allowing for a warrant for payment to be issued upon the Finance Director's certification that at the time of making the contract or order and at the time of the certification there was sufficient funds necessary for the payment of such contract and orders; and,

WHEREAS, the Finance Director has indicated that such a certification described above can be executed.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That the Finance Director is authorized to make such warrants as are necessary to pay the due and owing amounts detailed in Exhibit "A", attached hereto and made and integral part hereof.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formation action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reason manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediate after passage.

PASSED: 2/18/26
Date


Jack Amrhein
Mayor and President of Council

EFFECTIVE: 2/18/26
Date

ATTEST: 
Kathleen Coleman
Clerk of Council

I, KATHLEEN COLEMAN, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No. 2026-11*, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON February 18, 2026.

(SEAL)


KATHLEEN COLEMAN
CLERK OF COUNCIL

Purchase Order Report

G/L Date Range 01/13/26 - 02/09/26

Sort by Department - Purchase Order Number
Summary Listing

| | | | | | |
|----------------|---|-----------------|------------|------------|-----------|
| Purchase Order | 2026-00000598 | G/L Date | 01/22/2026 | Amount | 11,000.00 |
| Description | CM Ditch Cleanout City Right of Way Cherry St. | Deliver by Date | | Voided | .00 |
| Department | 05.560 Public Services Department, Central Maintenance Division | Printed Date | 01/22/2026 | Discounted | .00 |
| Vendor | 4146 - Helmling Excavating LLC | Completed Date | 01/22/2026 | Expensed | 11,000.00 |
| Type | Then/Now | Expiration Date | | Remaining | .00 |
| Status | Complete | | | Encumbered | .00 |
| | | | | | |
| Department | 07.708 Budget & Finance Department, Financial Admin. | G/L Date | 01/15/2026 | Amount | 58,388.15 |
| Purchase Order | 2026-00000470 | Deliver by Date | 01/15/2026 | Voided | .00 |
| Description | FIN- OPWC Loans | Printed Date | 01/15/2026 | Discounted | .00 |
| Department | 07.708 Budget & Finance Department, Financial Admin. | Completed Date | 01/15/2026 | Expensed | 58,388.15 |
| Vendor | 1433 - Ohio Treasurer/OPWC | Expiration Date | | Remaining | .00 |
| Type | Then/Now | | | Encumbered | .00 |
| Status | Complete | | | | |