ORDINANCE NO. 2025 - 095

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED $3000.00; AND DECLARING AN EMERGENCY.

WHEREAS, the Finance Director is required by ORC 5705.41(D) to certify the availability of funds to pay for goods or services upon all contracts and purchase orders; and,

WHEREAS, if the Certification of the Finance Director is not attached to the contract or purchase order over Three Thousand Dollars and No Cents ($3,000.00) Council must pass an ordinance allowing for a warrant for payment to be issued upon the Finance Director's certification that at the time of making the contract or order and at the time of the certification there was sufficient funds necessary for the payment of such contract and orders; and,

WHEREAS, the Finance Director has indicated that such a certification described above can be executed.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That the Finance Director is authorized to make such warrants as are necessary to pay the due and owing amounts detailed in Exhibit "A", attached hereto and made and integral part hereof.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formation action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reason manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediate after passage.

PASSED: 10/15/25
Date

EFFECTIVE: 10/15/25
Date

ATTEST: [signature]
Kathleen Coleman
Clerk of Council

[signature]
Jack E. Amrhein
Mayor and President of Council

I, KATHLEEN COLEMAN, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* 2025-095, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON October 15, 2025.

(SEAL)

[signature]
KATHLEEN COLEMAN
CLERK OF COUNCIL

Purchase Order Report

G/L Date Range 09/11/25 - 10/07/25
Sort by Department - Purchase Order Number
Detail Listing

Purchase Order	2025-00002227	G/L Date	09/29/2025	Amount	3,607.50
Description	FD wellness training sessions	Deliver by Date		Voided	.00
Department	01.108 Safety Department,Fire Services/Prevention/EMS	Printed Date	10/01/2025	Discounted	.00
Vendor	5253 - Palmieri/Patrick A. Palmieri, PhD, LLC	Completed Date		Expensed	1,125.00
Type	Then/Now	Expiration Date		Remaining	2,482.50
Status	Open			Encumbered	2,482.50

Item 1	*Description*	Professional Services - FD wellness training sessions	*Status*	Open	*Amount*	3,607.50
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	3,607.50	*Discount*	0%	*Expensed*	1,125.00
					Remaining	2,482.50
					Encumbered	2,482.50

G/L Account	*Project*	*Amount*
128-01-510-118.7340 (Fire & EMS-Safety Department-Safety Services-Police and Fire Wellness Grant.Professional Services)		3,607.50

Department **03.530 Park & Recreation Board,Park Services**

Purchase Order	2025-00002165	G/L Date	09/12/2025	Amount	5,237.25
Description	KPR Soccer shirts/jerseys 2025	Deliver by Date		Voided	.00
Department	03.530 Park & Recreation Board,Park Services	Printed Date	09/15/2025	Discounted	.00
Vendor	3097 - Custom Shirts & Sportswear LLC	Completed Date		Expensed	5,237.25
Type	Then/Now	Expiration Date		Remaining	.00
Status	Open			Encumbered	.00

Item 1	*Description*	Operating Materials - KPR Soccer shirts/jerseys 2025	*Status*	Open	*Amount*	5,237.25
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	5,237.25	*Discount*	0%	*Expensed*	5,237.25

Remaining	.00
Encumbered	.00

G/L Account	*Project*	*Amount*
106-03-530-301.7420 (Recreation-Parks & Rec-Parks & Recreation-Recreation Programs.Operating Materials)		5,237.25

Purchase Order	2025-00002228	G/L Date	09/30/2025	Amount	6,800.00
Description	CM Concrete Leveling	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	10/02/2025	Discounted	.00
Vendor	5568 - RC Concrete Leveling Inc	Completed Date	10/02/2025	Expensed	6,800.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	*Description*	Misc Contractual	*Status*	Complete	*Amount*	6,800.00
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	6,800.00	*Discount*	0%	*Expensed*	6,800.00
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
001-05-560-405.7390 (General Government-Service Department-Central Maintenance-Shade Tree.Misc Contractual)		6,800.00

Purchase Order	2025-00002233	G/L Date	10/01/2025	Amount	3,650.24
Description	CM 119 W Williams	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	10/02/2025	Discounted	.00

Vendor	3794 - The East Ohio Gas Co/Enbridge Gas Ohio	Completed Date	10/02/2025	Expensed	3,650.24
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	*Description*	Professional Services	*Status*	Complete	*Amount*	3,650.24
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	3,650.24	*Discount*	0%	*Expensed*	3,650.24
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
102-05-560-601.7340 (SCMR-Service Department-Central Maintenance-Transportation - Central Maint..Professional Services)		3,650.24

Purchase Order	2025-00002243	G/L Date	10/02/2025	Amount	11,020.00
Description	FIN- Parking Tickets Sept 2025	Deliver by Date	10/02/2025	Voided	.00
Department	07.709 Budget & Finance Department,Income Tax Admin	Printed Date	10/02/2025	Discounted	.00
Vendor	1495 - Portage County Municipal Court	Completed Date		Expensed	11,020.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Open			Encumbered	.00

Item 1	*Description*	Trust and Agency - Parking Tickets Sept 2025	*Status*	Open	*Amount*	11,020.00
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	11,020.00	*Discount*	0%	*Expensed*	11,020.00
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*

804-07-580-914.7710 (T&A Escrow-Budget & Finance-Non Programs-Fines Held For Court.Refunds)	11,020.00

Department **07.709 Budget & Finance Department,Income Tax Admin** Totals	2		Amount	$11,082.93
			Voided	$0.00
			Discounted	$0.00
			Expensed	$11,082.93
			Remaining	$0.00
			Encumbered	$0.00